

# External Research Review Committee

## Review Criteria

The External Research Review Committee uses a number of criteria when reviewing applications, which must be met to be considered for approval.

### Educational Relevance and Contributions to the YRDSB

- Does the research align with YRDSB's priorities as outlined in the Trustee's [Multi-Year Strategic Plan](#) and [Director's Action Plan](#)?
- Is there a clear benefit of the study to public education and to the YRDSB community?
- Is the research consistent with Board policies and procedures, including [Board Policy and Procedure #180 - External Research](#)?
- Is there an acceptable process for providing feedback of results to participating schools or departments?

### Research Methodology

- Does the study include a well-designed methodology?
- Does the research adhere to the External Research Review Committee's [Guidelines for Conducting External Research in the York Region District School Board](#)?
- Is the intended use of the research results clearly outlined?

### Ethical Standards

- Does the research adhere to the [Tri-Council Statement: Ethical Conduct for Research Involving Humans – TCPS 2 \(2018\)](#) (i.e. the study involves minimal risk to participants, there are clear procedures for obtaining active informed consent, the researcher ensures the privacy and confidentiality of participants, there is no conflict of interest)?
- Do requests for personal information comply with the [Municipal Freedom of Information and Protection of Privacy Act, 1989](#) (MFIPPA), [Board Policy and Procedure #158.0 – Information Access and Privacy Protection](#), and [Canada's Anti-Spam Legislation](#) (CASL)?

### Protection of Staff, Students and Board Resources:

- Are the requests made of staff, students, or Board resources reasonable and realistic?
- Does the study involve minimal time commitment for teachers, administrators, or other Board staff, and minimal disruption to the school day?
- Does the study align with (but not duplicate) YRDSB initiatives?