



Mandatory Compliance Training – New Employees

All new employees are required to complete the following mandatory compliance training within 60 days of the commencement of their employment. Once you have been provided with your employee identification number and system account, please log on to the York Region District School Board internal portal (BWW), select *Online Tools*, and then **Connect2Learn**. From the Connect2Learn home page, all the modules can be found under "Compliance Training" as well as under "Browse Courses" within your associated employee group catalogue, and the "Compliance Training - FULL LISTING" catalogue. For each module, you will need to Register and then launch the module from your "My Learning Activities, Current Training".

One-Time Compliance Training:

Required for All Staff (School-Based and Non-School Based)

- Accessibility and Human Rights 101
- Accessibility Standards for Customer Service
- Asbestos Management Program
- Health & Safety Awareness
- Violence & Harassment - Health & Safety
- WHMIS PSHSA
- WHMIS YRDSB 2022

Additional Requirements for School-Based Staff (Staff in Direct Contact with Students)

- Accessibility Awareness for Educators
- Risk Reframed - Keeping Students Safe and Developing a Culture of Safety
- Safety in Art, Science & Technology - An Overview
- Safety Training for Secondary Art Teachers (as applicable)
- Safety Training for Secondary Science Teachers (as applicable)
- Safety Training for Secondary Technology Teachers (as applicable)
- Student Suicide Intervention Protocol

Additional Requirements for Supervisory Staff (School-Based and Non-School Based)

- Supervisor Health and Safety Awareness Training Part 1 – Ministry of Labour, Training and Skills Development Supervisor Awareness in 5 Steps
- Supervisor Health and Safety Awareness Training Part 2 – YRDSB
- Accident and Incident Investigation for Supervisors

Annual Compliance Training:

Required for All Staff (School-based and Non-School Based)

- Cybersecurity
- Emergency Preparedness and Crisis Management
- Health & Safety - Key Messages
- Privacy - The Protection of Personal Information
- Reporting Children and Youth in Need of Protection
- Threat Assessment

Additional Requirements for School-Based Staff (Staff in Direct Contact with Students)

- Professionalism Introduction/Key Messages
- Supporting Students with Prevalent Medical Conditions

Human Rights Training

Required for All Staff (School-Based and Non-School Based)

- Introduction to Understanding Unconscious Biases
- Neutralizing Bias: Strategies for Fair and Inclusive Hiring Practices

Please Note:

- *There may be some pre-requisites required when accessing certain courses.*
- *You may have already completed some of the above courses either during a pre-employment training session since the start of the current school year or through participation in a school compliance training day. If so, those modules do not need to be repeated.*

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