



Interested in Summer Co-op?

Here is the SCOOP! It is as easy as 1...2...3...

1. Make sure you have the program pre-requisites:

You can apply for Summer Co-op if you are a YRDSB student and:

- you have already successfully completed at least one grade 11 or grade 12 credit,
AND you:
 - are entering Grade 12 and unable to take Co-op in your regular day school as confirmed by the Co-op Department Head at your day school,
OR
 - are entering Grade 12 with less than 22 credits,
OR
 - are registered in an SHSM program and have successfully completed a grade 11 or grade 12 credit in your SHSM bundle of courses and unable to take Co-op in your regular day school as confirmed by the Co-op Department Head at your day school,
OR
 - require these final 2 credits to earn your OSSD this current school year.

2. Follow the registration procedures:

- obtain a copy of your Credit Counselling Summary (CCS) from your Guidance Department
- register on Career Cruising selecting the Co-op Holding Code; COP3X (Grade 11) or COP4X (Grade 12); (Note that Summer Co-op has an earlier cut-off date for registration than regular summer school);
- Access the online YRDSB Summer Co-op application package at <http://bit.ly/SUMMERCLOOP2016> ;
- Complete the online application process, print the application, obtain the required signatures, and submit your completed application package to the Guidance/Co-op Department in your school by Friday April 22nd, 2016.

Applicants should budget at least 3 – 4 days in advance of the application deadline to obtain the necessary teacher references, additional documents, and approvals needed for their application package.

3. Have in mind the kind of placement you would like to explore:

- you will be contacted by the summer school teacher for a pre-placement interview;
- you will need to make sure you have the related subject course for the type of placement you are considering;
- get ready to start EXPLORING a brand new Learning Opportunity!
- Note: there may be expenses associated with the placement (i.e. transportation, inoculations, uniform/safety equipment).*

See your Community-Based Education department (Co-op) if you need help!

YRDSB Summer Co-op (2 credits)

Program Description	<p>Both SHSM and non-SHSM students have an opportunity to explore a career through a full day Co-op placement in a sector/business of their choice (based on local placement availability).</p> <ul style="list-style-type: none"> • SHSM students may count these credits towards their SHSM diploma requirements; • this full day learning experience will provide time to apply knowledge and develop work-related skills; • students will have the opportunity to develop essential skills and work habits; • students will make sector/industry specific connections; • students will improve self confidence and gain valuable workplace experience.
Number of Co-op Credits	<p>2 co-op credits linked to a relevant related credit(s). For SHSM students: 2 co-op credits-linked to a course in your school's bundle of SHSM courses</p>
Program Requirements	<p>By the start of the program students must:</p> <ul style="list-style-type: none"> • be prepared to participate in a blended learning model throughout the course May 14th - August 5th • have already successfully completed at least one grade 11 or grade 12 credit, and be: <ul style="list-style-type: none"> • entering Grade 12 and unable to take Co-op in your regular day school as confirmed by the Co-op Department Head at your day school or, • entering Grade 12 with less than 22 credits, or • registered in an SHSM program and have successfully completed a grade 11 or grade 12 credit in your SHSM bundle of courses and unable to take Co-op in your regular day school as confirmed by the Co-op Department Head at your day school, or • require these final 2 credits to earn your OSSD this current school year.
Program Schedule/ Locations	<p>Pre-Placement - Dr. Bette Stephenson Centre for Learning, 36 Regatta Ave., Richmond Hill, ON, L4C 4R1 (Mandatory Attendance) Saturday, May 14th 8:30 a.m. - 5:00 p.m. Saturday, June 4th 8:30 a.m. - 5:00 p.m. Thursday, June 30th 4:30 p.m. - 7:30 p.m.</p> <p>Placement Weekdays, July 4th - August 5th. 8:30 a.m. to 5:00 p.m. (Hours may vary depending on the placement)</p> <ul style="list-style-type: none"> • Subject to availability, placements will be located close to the student's place of residence. • For SHSM students, the co-op placement must be in their SHSM sector. • Accommodations will be made to enable BCSS students to complete the program prior to the start of their 2016-2017 school year. <p>Integration - Dr. Bette Stephenson Centre for Learning, 36 Regatta Ave., Richmond Hill, ON, L4C 4R1 Monday, July 11th 8:30 a.m. - 5:00 p.m. Friday, July 29th 8:30 a.m. - 5:00 p.m. Friday, August 5th 8:30 a.m. - 5:00 p.m.</p>
Application Process	<ol style="list-style-type: none"> 1. Register on-line through Career Cruising. 2. From Career Cruising access the hyperlink to the online application package. 3. Complete and print all of the forms. 4. RETURN ALL COMPLETED FORMS TO EITHER THE: CO-OP HEAD/ALT ED. HEAD/OR GUIDANCE HEAD IN YOUR SCHOOL, <u>NO LATER THAN Friday, April 22nd</u>. 5. Guidance Departments upon approving your program choice will forward your application package to the Community-Based Education office, CLL Newmarket. 6. The Summer School teacher will contact you for your pre-placement interview.
Program Costs	<p>Incurred transportation costs to and from the placement, and to and from the summer school site. Dependent on the placement, police checks and/or vaccinations may be required.</p>
Application Deadline	<p>Friday, April 22nd 2016</p>

