

**YORK REGION**

**ELEMENTARY SCHOOL**

**ATHLETIC ASSOCIATION**

**CONSTITUTION**

ADAPTED - OCTOBER, 1982  
REVISED – JUNE, 2017

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# **YORK REGION ELEMENTARY SCHOOL ATHLETIC ASSOCIATION**

## **CONSTITUTION**

### **ARTICLE I - NAME**

The name of the organization shall be the York Region Elementary School Athletic Association (Y.R.E.S.A.A.).

### **ARTICLE II - AIM & OBJECTIVE**

The aim of the Association shall be to make the fullest possible contribution to health, happiness and physical welfare of the elementary school girl and boy by sponsoring well organized athletic activities.

Its objectives shall be the encouragement of inter-school athletics, the advancement of physical education and the maintenance of sportsmanlike conduct in a manner consistent with the aims and objectives of the York Region District School Board (Y.R.D.S.B.).

### **ARTICLE III - MEMBERSHIP**

#### **Section I**

The Association shall consist of all elementary schools under the jurisdiction of the Y.R.D.S.B. and of any elementary school that has been duly accepted by vote by the Y.R.E.S.A.A. Executive.

#### **Section II**

The Association shall be divided into Community Education Centre (C.E.C.) conferences, consistent with administrative boundaries.

### **ARTICLE IV - EXECUTIVE MEMBERS**

#### **Section I**

The officers of the Association shall be:

- a) Past Chairperson
- b) Chairperson
- c) Secretary
- d) Treasurer
- e) Coordinator of Conveners     - Boys  
  - Girls
- f) Principal's Representative
- g) Administrative Council Representative
- h) C.E.C. Representatives (12)

## **Section II**

The Honourary Chairperson shall be the Director of Education of the Y.R.D.S.B.

## **Section III**

The C.E.C. representatives shall be chosen from the teaching staff of the member schools and serve as voting members on the Executive.

## **Section IV**

The Principal's or Vice - Principal's Representative is appointed yearly by the Principal's Association.

## **Section V**

The Association's Assembly shall consist of the member schools and their representatives, coaches and physical education personnel.

## **ARTICLE V - DUTIES OF THE EXECUTIVE**

### **Section I**

To have charge of general business of the Association and the supervision of all committees.

### **Section II**

To adhere strictly to the Constitution and to pursue the policies laid down by the resolutions passed by the Executive of the Y.R.E.S.A.A.

### **Section III**

To rule on situations not specifically covered by the Y.R.E.S.A.A. Constitution or the Association approved rules.

## **ARTICLE VI - DUTIES OF THE EXECUTIVE MEMBERS**

### **Section I - The Chairperson**

- a) To preside at the Executive Meetings of the Association and to set the dates for such meetings.
- b) To consult with the conveners on the release of information to the media.
- c) To have the authority to enquire into any matter pertaining to the affairs of the Association and to ask any representative to attend any meeting.
- d) To be an ex-officio member of each committee.
- e) To conduct the election of officers.
- f) To be a liaison between the Y.R.D.S.B. Administrative Council and the Executive of the Association.

## **Section II - Past Chairperson**

- a) To assume the duties of the Chairperson in the event of the absence of the Chairperson, or his/her temporary withdrawal from the chair.
- b) Advertise the openings for Executive positions and receive the names of the nominees. In the absence of nominees, seek out members willing to stand.

## **Section III - Secretary**

- a) For all Executive Meetings:
  - 1) Make the necessary arrangements.
  - 2) Send out the notices of meetings.
  - 3) Prepare with the Chairperson, the agenda.
  - 4) Record the minutes and send out copies to the member schools.
- b) Annually, prepare and submit:
  - 1) All changes to the Constitution.
  - 2) All changes to the Directory of the Association.
- c) Advise the Chairperson of all communications before action is taken.
- d) To carry out any duty not specifically assigned.
- e) To attain names of C.E.C. representatives from a C.E.C. Athletic Meeting in the fall of each year.

## **Section IV - Treasurer**

- a) To have charge of all finances of the Association.
- b) To submit a Financial Statement at each Executive meeting.
- c) To submit, as requested, all books and vouchers, to an auditor appointed by the Association and the Y.R.D.S.B.

## **Section V – Co-ordinator of Conveners**

- a) To receive the final standings of all championships.
- b) To keep a file of the complete results of each year for each sport.
- c) To be the official custodians of all trophies and records.
- d) To receive and keep on file all convener's reports.
- e) To give these reports to succeeding conveners.
- f) To inform conveners of their responsibilities.
- g) Sports responsibilities
  - Cross country - girl's convener
  - Intermediate volleyball - both
  - Junior & intermediate basketball - both
  - Junior volleyball - boy's convener
  - Staff volleyball - boy's convener
  - Special Needs track and field - boy's convener
  - Track and field - boy's convener
  - Intermediate badminton – girl's convener

## **Section VI - Principal's Representative**

- a) To be a member of the Executive.
- b) To be a liaison between the Association and the Principals and Vice-Principals of the member schools.

## **Section VII - Administrative Council Representative**

- a) To be a member of the Executive
- b) To be a liaison between the Y.R.E.S.A.A. and the Administrative Council.

## **Section VIII - Honourary Chairperson**

- a) To be an ex-officio member of the Executive, holding no voting power.

# **ARTICLE VII - DUTIES OF CONVENERS**

## **Section I**

Call and chair the coaches' meeting.

## **Section II**

Upon receiving notification of entries, arrange a schedule for qualifying teams as indicated by the C.E.C. conveners.

## **Section III**

Settle all disputes that may arise at that event.

## **Section IV**

Report winners to the appropriate Y.R.E.S.A.A. Co-ordinator of Conveners.

## **Section V**

Conveners cannot arbitrarily modify the rules, with the exception of time, at any C.E.C or region tournament.

# **ARTICLE VIII - FINANCES**

## **Section I**

At the present time, finances are provided by the Y.R.D.S.B. on an annual basis.

## **Section II**

Supply teacher costs for conveners of events that have been approved by the Executive, are provided by the Y.R.D.S.B.

## **Section III**

All disbursements shall be made over the signature of the Treasurer and the Principal Representative to the

#### **Section IV**

All matters pertaining to finance shall be the responsibility of the current Executive.

#### **Section V**

The fiscal year shall be from September 1<sup>st</sup> to August 31<sup>st</sup>.

#### **Section VI**

The Treasurer and Chairperson shall be empowered by the Executive to pay all bills passed by the Executive and also pay miscellaneous expenditures.

### **ARTICLE IX - MEETINGS**

#### **Section I**

All Special Meetings of the Association shall be at the call of the Executive.

#### **Section II**

All meetings of the Executive, one in each of the first and second terms and two in the third term, shall be at the call of the Chairperson.

#### **Section III**

Order of Business:

- a) Reading of the Minutes
- b) Business arising from the Minutes
- c) Reading of Communications
- d) Financial report
- e) Notices of Motion
- f) Reports of Committees
- g) Election of Officers (Annual Meeting)
- h) C.E.C. reports
- i) New Business
- j) Adjournment

#### **Section IV**

The conduct and procedure in all Y.R.E.S.A.A. meetings insofar as the Chairperson and members are concerned shall be governed by standard accepted Parliamentary procedure.

#### **Section V**

The quorum for Executive Meetings shall be set at 50%. The quorum for Annual or General Meetings shall be set as those present.

## **ARTICLE X - AMENDMENTS**

### **Section I**

All motions to amend the Constitution, or amendments to rules, must be in writing and in the hands of the Chairperson two weeks before the May meeting of the Y.R.E.S.A.A. Executive. The Executive Committee shall discuss and vote on the amendments at the May meeting.

Notification of these amendments/rule changes shall be sent to the athletic representatives prior to the May meeting of the Executive.

### **Section II**

Amendments to the Constitution may be proposed by any member of the Association.

### **Section III**

All amendments to the Constitution must be carried by a two-thirds majority vote of the Executive of the Y.R.E.S.A.A. Rule changes require a majority.

## **ARTICLE XI - PLAYER/COACH ELIGIBILITY**

### **Section I**

To represent a school in any Y.R.E.S.A.A. sponsored activity, a student must be eligible under the following and be certified by his or her Principal.

- a) Participants must be enrolled as a regular student at participating schools.
- b) No player shall play with more than one school in the Association in any one season, except in the case of a transfer. He/she then may play for the school to which he/she transfers or return to his/her former school to compete in the remaining scheduled and play-off games.
- c) All schools that enter teams are expected to complete all scheduled games. Any one game defaulted, counts as a win for the opposition.
- d) If a school is unable to field a team, due to enrollment, then a player is able to play for the closest geographical school ONLY if it is approved by the YRESAA, the two Principals and the superintendent. Every case must be looked at individually, in order to not allow an unfair advantage to any school.

### **Section II**

It is the responsibility of the C.E.C. convener to assure that only eligible players are competing, as determined by the Y.R.E.S.A.A. Constitution.

### **Section III - COACHES**

- a) Coaches of school teams are to be chosen from the staff of that school.
- b) Coaches are held responsible and accountable to the Executive for the conduct of their teams.
- c) Coaches may be either male or female staff members providing the permission of the Principal has been granted.
- d) An assistant to the coach does not necessarily have to be a staff member of the school, but an outside assistant must be under the supervision of a staff member of the participating school, **who is in the gym**



**with the assistant coach.** Assistant coaches who are not staff members of the school, must be identified to the convener at the coaches' meeting, prior to the tournament. No game official will deal in any capacity with anyone but the coach (staff member).

- e) Coaches who are guilty of unsportsmanlike conduct are open to censure from the Executive of the Y.R.E.S.A.A. and are responsible to this body for their actions while acting as a coach. Any coach, convener is empowered to report, **in writing**, any misconduct on the part of a coach to the Chairperson of the Y.R.E.S.A.A., **and** the offending coach. The coach and his/her Principal shall then appear before the Executive of the Y.R.E.S.A.A. on their notice and the Executive shall take any action it deems necessary.

#### **Section IV**

- a) Intermediate volleyball and basketball players should be from the Intermediate division, but Junior division students may play in both divisions. Students participating in the junior team sports of basketball and volleyball must be age appropriate for junior division students. In a school that does not have grade 7 or 8 students, a grade 6 student age appropriate for grade 7 could play on the junior team.
- b) Athletes competing in cross-country and track and field will be grouped as of the year of birth.

#### **Section V**

- a) The coach of each team shall give to the convener a list of the players taking part in the C.E.C. or Region tournament, prior to the tournament.
- b) Where an ineligible player competes in a game, that game shall automatically be counted as a loss for the school for which he/she competes and a win for the opposing team.

#### **Section VI**

The Y.R.E.S.A.A. is strongly committed to the promotion of sport and believes that both boys and girls should be afforded an equal opportunity to participate in Regional athletic competition. In order for student participation to be maximized for each sport in which competitions are arranged, there shall be a tournament for each gender or a co-ed competition. In the case of non co-ed sports, girls are only eligible to participate on girls' teams and boys are only eligible to participate on boys' teams.

Where a student's school does not have a team representative of the student's gender, the Appeal Committee may permit the student to try out for a team composed of the opposite gender. In the alternative, the Appeal Committee may permit a student to try out for a team composed of the same gender at a neighbouring school, or the Appeal Committee may make any determination that in the Appeal Committee's opinion is just.

### **ARTICLE XII - PLAYING REGULATIONS**

#### **Section I**

Game Regulations for the Y.R.E.S.A.A. shall be based upon the following authorities supplemented from time to time with special rule adaptations for school play and conditions:

- |                    |                                |
|--------------------|--------------------------------|
| a) Gymnastics      | Ontario Gymnastics Federation  |
| b) Soccer          | Ontario Football Association   |
| c) Track and Field | I.A.A.F.                       |
| d) Boys Volleyball | Ontario Volleyball Association |
| Girls Volleyball   | Ontario Volleyball Association |
| e) Boys Basketball | High School Federation rules   |

- f) Girls Basketball  
Badminton

High School Federation rules  
Ontario Badminton Association

## **Section II**

All protests must be lodged with the convener immediately.

## **Section III**

- a) First round matches will be chosen by random.  
b) All C.E.C. Athletic Associations are responsible for identifying their C.E.C.'s teams before the Regional event.

## **Section IV**

Calendar of Events: (Partial weeks count as the first week of the month)

- |    |                               |                        |
|----|-------------------------------|------------------------|
| a) | Cross-country running         | third week of October  |
|    | Volleyball                    | last week of November  |
|    | Junior volleyball             | first week of February |
|    | Basketball                    | first week of March    |
|    | Junior basketball             | first week of May      |
|    | Special needs track and field | second week of May     |
|    | Intermediate Badminton        | second week of May     |
|    | Track and field               | third week of June     |
- b) The dates in (a) are approximate. The exact dates will be determined yearly at the May meeting of the Y.R.E.S.A.A. Executive.

## **Section V**

All athletic uniforms follow the school dress code. This would be enforceable by administration at a school level and by conveners at Centre or Region athletic events. If a player is deemed to be wearing inappropriate clothing by the convener, then that player must find alternative clothing before being allowed to play. Coaches who feel other team's players are dressed inappropriately can let the convener know and have them talk to the offending coach about the situation. If the player cannot find other clothing, they will not be allowed to participate.

## **Section VI -**

- a) There will be a random draw before Area and Region tournaments to assign teams a place in one of the pools.
- b) Teams that return to the regional volleyball tournament from the previous year's final four do not get put in the same pool. These teams would be assigned different pools and the rest of the teams would be randomly assigned as above.

## **ARTICLE XIII - REFEREEING**

## **Section I**

- a) Referees for the games shall be appointed by the sport's convener.
- b) The referee shall be in charge of the game.
- c) The referee shall be responsible for the time, except when a timekeeper is definitely appointed.
- d) An official has the right to disqualify from a game any person fighting, using profane language or gestures.

## **Section II**

In order to offer the safest playing conditions to our students, the Y.R.E.S.A.A. will comply with the safety regulations of all refereeing associations.

## **ARTICLE XIV - APPEALS**

### **Section I**

Appeals may be forwarded to the Executive Committee in writing by any teacher, coach, administrator, and parent/student. Appeals shall be delivered to the Executive Committee with respect to the scheduled events at least 14 days in advance of the event. The Executive Committee shall direct the appeal to the York Region Elementary School Athletic Association Appeal Committee.

The Y.R.E.S.A.A. Appeal Committee shall be composed of the Y.R.E.S.A.A. Chairperson and the two coordinators of conveners.

The Y.R.E.S.A.A. Appeal Committee shall respond with their decision in writing within 10 days. The Y.R.E.S.A.A. Appeal Committee shall have the discretion to make any decision it deems necessary and in accordance with the purpose and spirit of the Y.R.E.S.A.A.

### **Section II**

The Y.R.E.S.A.A. will provide notice of all Appeals and may consult with appropriate Supervisory Officers where necessary.