

Adrienne Clarkson Public School Council Meeting Minutes

DATE	Monday October 1, 2018
Attendees	<p>Ana Bernstein, Aroon Baksh, Cathy Chang, Dana Turculet, Daniela Klein, Fery Pashang, Jane Park, Jennifer Fang, Jenny Zeng, Linda Goa, Linda Lin, Manisha Gandhi, Matthew Cutler, Melissa Cheng, Myra Chow, Nicole Bertram, Nika Daei, Pedram Madahian, Salwa Steitieh, Shelley Harpur, Shirley Xu, Victoria Kim, Ying Tomaso</p> <p>ACPS</p> <ul style="list-style-type: none"> - Mme Nadia Russiello (Principal) - Mme Ruth Walker-Rosewood (VP) - Mme Daniela Klein (Grade 5)
Regrets	

1. Principal's Welcome (Nadia)

Meeting started at 7:04

- Introduction of Principal and VP – both are excited to start with everyone
- Mentioned that traditionally meeting is chaired by Administration
- Interested in talking about School Council and their achievements
- Introduction of attendees

2. Conclusion of 2017-2018 year (Outgoing Chairs Nika & Myra)

- They were happy to see everyone and thought that we had a good year
- **Approval of the minutes** – Dana Turculet & Matthew Cutler
- **Past Treasurer's Report (Matthew)**
 - Figures from budget last year's budget were read
 - Variability in spending over the years
 - Typically a budget is proposed in the 1st or 2nd meeting and the Council will approve – which will be revisited at the middle of the year
 - Pizza is the lions' share of the Revenue – ~2/3 of the revenue. This is a notable achievement for the pizza volunteers
 - Dance-A-thon contributed
 - Surplus from the BBQ funds
 - Science & Technology - \$6,250 available from the Board on a technology matching program – through a cost sharing process. Deadline to order is November. Nadia is still awaiting confirmation.
 - Balance from last year was \$13,000

- Suggestion to subsidize a field trip for all students in the school would be a good way to spend the money (~600 students in the school and \$5.00 each)
- A budget of \$35,000 is a fairly conservative estimate
- Once the Council members are decided they will then be able to approve the budget for this year.
- We will approve the budget in this meeting. If we discover that there is more cost sharing available then we can revisit the budget at some point during the year. For example, to fund outdoor classroom or playground refresh (Maybe February or March)
- The budget put forth by Matthew for school year 2018/19 was approved by the new council.

Graduation: money usually for the DJ. Student subsidy – subsidize students who can't afford a field trip etc. Even though the population has not doubled – the \$800 was used and the school subsidized. Approximately 2 or 3 years was carried forward. \$3,100 would be approximately \$5 per student – to allow all students to participate

- **Pizza Update (Aroon & Dana)**

- Pizza sales went well last year.
- *Question:* Have more people ordered this year compared to last? Less have ordered for this school year.
- We are encouraging people to order on School Cash online
- Some persons weren't aware that they could also purchase juice boxes etc.
- Suggestion was made to send information home to parents.
- Approximately 6 volunteers are needed for this year. They could take a 4 week – eg. November, February and May

3. Council Elections (Nadia)

- 20 Voting members in total
- Some submissions were made as well as nominations
- Introduction of the School Council handbook. She explained the the role of the School Council which can be found on the website. School Council plays an advisory role to administration – should be a partnership. School is so diverse– the goal is to ensure everything is done in an effort to benefit all the children throughout the school (Meeting is not the forum to discuss individual situation.

ROLES	Elected
1. Chair	Myra Chow and Nika Daei
2. Treasurer	Matthew Cutler and Jennifer Fang
3. Secretary	Shelley Harpur
4. Communication	Nicole Bertram and Fery Pashang
5. Pizza Committee Chair	Aroon Baksh

6. BBQ Committee Chair	Dana Turculet
7. Fundraising Chair	Pedram Madahian and Linda Gao
8. Programs Chair	Victoria Kim and Jane Park
9. Voting Members At Large	Salwa Steitieh, Jenny Zeng, Jen , Manisha Gandhi, Melissa Cheng, Ying Tomaso, Cathy Chang
10. Teacher Liaison	Daniela Klein

4. Discussion of Upcoming Meeting Dates

- Alternating dates to accommodate everyone's schedule
- Voted that meetings will start at 7:00PM and end at 8:30PM

Meeting Schedule	
Monday	November 5, 2018
Tuesday	January 15, 2019
Thursday	February 7, 2019
Monday	April 1, 2019
Wednesday	May 1, 2019
Thursday	June 6, 2019

5. Principal's Report (Nadia)

- School start up went smoothly with students from Doncrest.
- 2 week Safe school behaviour – given by the Board
- Best Safety – Sept 12-13
- Weekly blasts to be sent out on Thursdays – reminders that are not always captured in the newsletters
- October 22nd PA day – hosting elections
- First *lockdown-hold-and-secure* drill went well (if there is threat in the community – no one comes in or goes out – students in the portables come into the school – cue taken from the Police).
- There was a need for class reorganization – numbers too great in grades 2 and 3 (created a new grade 3 class – 18 student – to comply with Ministry requirements)
- In the process of hiring for Mme Huey's position – permanent position
- Enrollment 604 students – dropped from the previous year ~1 class
- Child and Youth worker – supports throughout the school (role of working with students and teachers to provide support in the classroom). Fortunate to get French speaking supply teachers

EQAO results

- o Public report was released will be part of the newsletter at the end of October

- Grade 3 students were tested – no Reading & Writing only Math (we are at levels 3 & 4) Board 71% province 61%.
- Grade 6 all written in English
- Five year trend for ACPS (2013/14 97% Math – 88% - 85% - 67% | Reading
- Nadia and team are exploring why the drop in marks
- No cohort data available for this year.
- Questions for grade 3 were done in French (assessing the curriculum in the language they have been taught)
- Suggestion to compare ACPS' results with other French Immersion schools
- 2 levels of data used – number of students who wrote (all children vs all children who wrote)

Every Student Counts Survey – 2 types of surveys – gives a perspective of what is going on the school (it is anonymous)

- Plan is to have it done every 4 – 5 years
- Independent agency collects and analyzes the data
- Identify and eliminate systemic barriers to student achievement
- Kindergarten to grade 6 – parents can do this with their children
- Offered in a variety of languages
- Grades 7 – 12 are able to complete independently
- Parents have an option to opt out
- Board's goal is to achieve equity and inclusivity
- ID is attached to the student name and grade
- More information available on the Board website
- Falls in line with the Director's multi-year plan

6. Teachers Report

- 7th Welcome Back assembly was held
- Author visit –
- Intermediate volley ball boys and girls (7-8) Junior (4-6)
- Cross country (grades 4 – 8)
- Upcoming – Wednesday Terry Fox walk
- Cross Country 10th October
- Tomorrow (October 11) grade 7 immunization clinic.

7. Other Business

- Matthew proposed to adopt the Budget, Myra seconded
- **BBQ**
 - Typically done in June – later - June 17th tentatively

- **Staff Appreciation Luncheon**
 - Wednesday, February 27th
- **Programs**
 - You are the Chef program (Dana) – last year the school helped with the funds
 - Funds needed for ingredients –utensils are available
 - After school (2:30 – 4:00)
 - Could be under Programs – no special line item required

 - Trees (approval was given to plant the trees) – grant for the tree planting (Eco team) – Evergreen Foundation – what is the status?

 - School Website (last year) send information to Mme Kazdan to update the Parent Council website.

 - School Council training – best practices/tools - organizations who share how to get programs etc. Dana to send link

 - Board email is the main means of communication – Nadia to look into the possibility of the setting up a Google drive for the Council

 - Frozen Yogurt to be done through School Cash Online.

 - In the past they students used to be taken out skiing. Nadia and Ruth to explore.

Meeting adjourned at 8:50PM