

**ADRIENNE CLARKSON PUBLIC SCHOOL  
68 QUEENS COLLEGE DRIVE, RICHMOND HILL, ON**

**MEETING MINUTES - JANUARY 2019**

**Attendees**

Myra Chow (Co-Chair), Nika Daei (Co-Chair), Shelley Harpur (Secretary), Matthew Cutler (Co-Treasurer), Jennifer Fang (Co-Treasurer), Salwa Steitieh, Melissa Cheng, Manisha Gandhi, Pedram Madahian (Fundraising), Linda Gao, Linda Lin, Jenny Zeng, Dana Turculet, Aroon Baksh, Maryam Seyfi, Cathy Chang  
Nadia Russiello (Principal), Daniela Klein (Teacher Representative).

Regrets: Victoria Kim (Programs), Jane Park (Programs), Fery Pashang (Communications), Nicole Bertram (Communications).

**Opening Comments and Approval of October minutes**

- New members welcomed by Myra and Nika
- Request to approve the minutes - approved by Matthew Cutler; seconded by Salwa Steitieh.

**Principal's Report (Nadia Russiello)**

Staffing – staff are in the process of planning for September. If you know of anyone leaving, please encourage them to let the school know asap.

- Projections impact the number of teachers assigned to the school.
- Especially important for students coming to Grade 2.
  - Mme Chan retired at the end of December; Mr Cherobini joined the caretaking team.
  - Mme Hui is on leave; Mme Brown is covering until an LTO is hired.
  - Cost-sharing opened the week of Jan 14<sup>th</sup>, and will close April 12<sup>th</sup>. Mme Burns will be looking at the technology needs of the school.
  - Stage 1 of the Gifted Screening process is complete, and parents were notified in early January. Stage 2 runs until January 29<sup>th</sup>.
  - The French Immersion Info night happened in January for incoming Grade 1 students. Registration opened January 18<sup>th</sup>.
  - Seven trees were received from the Evergreen Grant, and were planted the week of December 3<sup>rd</sup>.
  - The Grade 8 Graduation trip to Quebec has been booked for June 14.
    - 62 out of 65 students have registered.
    - The info night on December 6<sup>th</sup> was well attended.
- Thoughts and submissions for the Principal Profile were collated and a draft copy was made available to council members to review. This will be submitted to the superintendent.
  - Council asked about the selection process – superintendents meet to consult and assign principal positions in different schools. Nadia mentioned that average turnover is 4-5 years – Myra requested that we add a request for lower turnover at our school, based on having had 4 principals in 7-8 years.
  - Myra approved the Principal Profile.

### Teacher Report (Daniela Klein)

Events held at the school:

- November – Remembrance Day assembly led by Grade 8 teachers
- Scholastic English and French book fair
- Holiday Appreciation assembly held for the entire school
- Grade 3 students had Scientists in School
- Primary students had their Winter Concert during the day, which was very well attended
- Clubs at the school:
  - Basketball
  - Basketball drop-ins
  - Volleyball
  - Eco Club (collecting pop tabs and milk bags)
  - Pick-up Soccer in Gym
  - Dance
  - TED
  - Robotics
  - Chess
- Danceathon is scheduled for May 2<sup>nd</sup>
  - Bounce will be DJing
- Jersey day coming up as one of the school Spirit days
- Primary students will have Carnaval – date TBA
- Junior Electives will be held January 25<sup>th</sup>, Intermediates on January 31<sup>st</sup>
- Grade 8s will have a speaker in to talk about Mental Health on January 30<sup>th</sup>
- Some students from Grade 3 Peace Club attended McMichael Art Gallery
- Council asked to look at more activities for Primary students, e.g. choir
- Concerns were raised about conditions and supervision at Snow Valley regarding the lift operating team and their inexperience
- Nadia reassured parents that Snow Valley has a higher standard of supervision for school groups – teachers will keep an eye on the supervision.

### Treasurer's Report (Matthew Cutler)

- Over the next month or two – will need to do a round-up of the budget versus actual spending
  - Still on track for the projected budget
  - Funds used for games for indoor recess, the University of Waterloo Beaver Competitive Challenge (math), sports balls
- Cost sharing delay – Nadia will get an updated list of what is needed from Mme Burns (technology lead)
- ProGrant also just released

### Pizza update (Aroon Baksh)

- Going smoothly, first 5 weeks of frozen yoghurt – raised approx \$200/week for 5 weeks
- February yoghurt and pizza sales available on SchoolCash Online
- Grade 8 selling cookies, milk is sold through the school

### Programs update (Myra)

- Students saw Life of Riley in October
- Performances have been booked for May 1 and 8 for 3 plays – Head a Tete, Jay \_\_\_ and Three Little Pigs
- Teacher Appreciation is on February 27<sup>th</sup> – discussion on whether to do raffle prizes
- Victoria to send out Google Form for volunteers/food

### BBQ Update (Dana)

- Date confirmed: June 17.
- Started talking to vendors for inflatables, entertainment
- Not approaching as a fundraiser
- Will probably change food vendor
  - Will still have ice cream, crepes and bake sale
- No bouncy castle this year – recommendation from the Board due to liability
- Looking for donations for raffle
  - If you have any contacts, we have a donation request letter. Will start sending out requests/info in February newsletter.
  - Will involve teachers and students in creating class baskets
  - Will invite Doncrest parents

### Community Events

- List of possible events presented that align with the School's Improvement Plan
- Wellness Night – students will be at February meeting to discuss their ideas
  - Wellness Fair has been booked – day and evening component booked for April 12
  - Evening component still being figured out – possibly a parent evening on April 11?
  - Math night, games night, Zumba, Bingo, Reading night, Author visits and Book Fair are all options.
- Talked about setting up an informal coffee chat
  - Potential to get ideas from parents regarding community events, topics of interest
  - Should try to do a more organized coffee chat in September – need to start planning in May/June
  - Could run it as a 'Meet your School Council' night
  - Manisha and Shelley to come up with ideas and plan for end of February – date TBD asap.

### Other Business

- Review of ACPS Council Constitution – dated 2013. Members to review for next meeting.

### Outstanding from previous meeting

- Dana to share link for best practices, tools and organizations who share how to access programs etc.
- Possibility of setting up a Google drive for School Council use, storage of documents
- School Council website to be updated with members list.

**Next meeting to be held on Thursday, February 7th at 7:00pm.**