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THE EDUCATION CENTRE - AURORA

60 Wellington Street West, Aurora, Ontario L4G 3H2

**Tel:** 905.722.3201 905.895.7216 905.727.3141 416.969.8131

**Fax:** 905.727.1931

**Website:** [www.yrdsb.ca](http://www.yrdsb.ca)

September 1, 2017

Dear School Council Members,

The York Region District School Board is currently recruiting for a Director of Education. The responsibility of selecting a Director is one of the most important tasks of the Board of Trustees.

The Board has engaged the services of Phelpsgroup, a leading Canadian executive search firm, to gather input into the qualities and characteristics of the Board's new director of education.

Your input is critical and will inform both the job description and evaluation criteria used in the recruitment process. Please take a few minutes to complete the [online survey](#) (also accessible through the Board website [www.yrdsb.ca](http://www.yrdsb.ca)) and share this information with any other members of the school community who may wish to submit input. The survey results will be submitted electronically directly to Phelpsgroup and held in strict confidence by the consultant.

Responses received by **September 17, 2017** will be considered in the initial development of the Director of Education Job Description and Candidate Profile. Responses received after this date and prior to **October 1, 2017** will be shared with trustees for their information.

If you require the survey in print format or translated into one of the Region's top 12 most spoken languages, please contact the Board at 905-727-0222 extension 2217 or email [trustee.services@yrdsb.ca](mailto:trustee.services@yrdsb.ca).

Thank you in advance for your time and input.

Yours truly,

A handwritten signature in black ink that reads 'L. Carruthers'.

Loralea Carruthers  
Chair of the York Region District School Board