



## YORK REGION DISTRICT SCHOOL BOARD

### MEMORANDUM

**TO:** Elementary School Administrators  
Child Care Operators

**CC:** Superintendents of Education

**FROM:** Heather Sears, Superintendent of Education, Curriculum and Instructional Services  
Steven Reid, Associate Director of Education, Schools and Program

**DATE:** January 21, 2021

**REFERENCE: Ministry Requirements, for School Website Posting, Regarding Before and After Care Programs**

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This communication includes information regarding the Ministry of Education requirements for School Boards to provide information about Before and After School programs, to parents and guardians, in writing and via posting on the School Boards' websites. The following information is required to be posted on individual school websites:

- The fees for before and after school programs;
- Hours of operation;
- Information on how to apply for financial assistance for Before and After School programs; and
- Notice if a third party program ceases to operate. The School Board will ensure that another program will be available, but the fees, days, and times of operation may change.

Child care operators will be contacting schools directly to provide them with a template, which meets AODA requirements, to update their information on the individual school websites.

Please ensure the template that is provided, which includes the required information regarding the school's Before and After School program is posted on the School Board's website for the 2020/2021 school year.

All Before and After Care pages are linked to the [YRDSB Child Care Directory](#) on the Child Care page of the www, for easy access for families who are looking for information on child care in YRDSB schools.

If you have any questions or require further clarification please contact, Sandra Sanz, Coordinator of Child Care and Community Services at [sandra.sanz@yrdsb.ca](mailto:sandra.sanz@yrdsb.ca).