

The Aurora High Centre for Academic Integrity

Mandate

1. Work to foster a school climate to uphold the fundamental values of academic integrity – honesty, trust, fairness, respect, and responsibility.
2. Work to provide students with the necessary skills and knowledge to accurately document sources. Teach students how to make a proper bibliography and how to cite sources using a recognized academic format.
3. The Centre will function as a pro-active resource. Teachers will be able to access lessons, demonstrations, and tutorials via the Library internet site. Teachers may collaborate with the teacher-librarians at any point.
4. The Centre will address instances of plagiarism and cheating. Teachers can refer students to the centre when instances of plagiarism and cheating occur. The Centre can work with these students to change their behaviour. Students could be directed to take the on-line tutorial at the University of Guelph.
5. The Centre has generated a generic checklist which states the necessary attributes of academic integrity. The teacher may direct students to complete, sign and attach the checklist to their major written assignments. It would be a declaration indicating they know and understand plagiarism and that they have taken the necessary steps to properly document their sources.
6. The Centre will work with students, teachers, administration, and parents to develop academic integrity statements, policies, and procedures.
7. The Centre will communicate issues of academic integrity to the school community. It will work to ensure students and parents are informed about school policies and procedures about academic integrity through a number of channels – school internet site, school agenda, grade assemblies, and course expectations.
8. The Centre will work to ensure equitable, fair and consistent approaches to the school's academic integrity policies. The Centre will work with administration to assist and guide its support of these policies.
9. The Centre will be alert to trends in education and technology affecting academic integrity at Aurora High School. By regularly assessing the effectiveness of its policies and procedures and by taking steps to improve and rejuvenate them, it will work to share this information with all stakeholders.
10. The Centre will keep confidential records of students who have demonstrated a lack of Academic Honesty on specific assignments in specific classes. These records will detail the interventions and remediation taken.