

BUTTONVILLE PUBLIC SCHOOL

OCTOBER 17, 2018

COUNCIL MEETING MINUTES

1. INTRODUCTION & SCHOOL NEWS

Present: Asha Rathod, Neely Noticewala, Imma Petrou, Shankeetha Selvarajah, Bonnie Ta, Linda Chen, Kathy Lau, Alvina Lee, Pravin Rajagopal, Soo-Jung Zwarich, Karen Li

- Minutes of last meeting on June Sept 20th, 2018 were approved.
- Soo-Jung Zwarich the school music teacher updates on various field trips that happened during the last month (Around the Bend farm, Science Center, Muskoka Camp, etc.)
- Principal Asha Rathod covered events that will happen soon (Boys and Girls Volleyball primary teachers starting a book-talk, etc.)
- School Council Forum, Monday Nov 26th as a forum of network with other council members, reach out to Asha for further details

2. FINANCE & TREASURERS REPORT

- Principal Asha Rathod covered the importance of having fundraising plan and aligning where the resources will be allocated throughout the year
- This plan seeks various input from teachers and parents
- Tent was falling apart so the school is desperately in need of a new tent
- Cost sharing: student council has supported in the past with the technology matching
- Chromebooks and iPad carts need to be updated to benefit all the students in BPS
- Large portion of prior year funds were spent on music, roughly \$10,000 school funds were allocated to music last year for sound system upgrades
- \$14,000 was spent in updating the gymnasium so the lighting and music effects are enhanced, all the money from the Dance-a-thon were allocated to the gym
- Soo-Jung Zwarich mentioned some instruments were over 20 years old and starting to fall apart, BPS needs to increase the caliber of music festivals
- Purchasing of music instruments were ordered > \$10,000 (roughly 20% of instruments were replaced)
- Ideally in order to replace 100% of all music instruments, it is estimated to be \$38,000
- Shankeetha Selvarajah updates on current school year financial forecast (\$6,213) deficit
- Donations should be reflected soon as some parents seem to have difficulty in donating directly to technology matching via School Cash Online
- Exploring the ease of inserting a tickbox in order to separate the technology matching

- **Board voted and approved for FY2018-FY2019:** Net amount of \$7,600 were made from the lunch orders - \$5,000 will go to the cost sharing for technology (government will match \$7,500), total \$12,500

3. COOKIES AND POPCORN

- Net profit were \$117 from the 1st cookies and popcorn sale
- The sales were 60% were less than last year
- Posters will be put up for the cookies and popcorn combo
- 5 full-time volunteers and 1 part time volunteer were secured

4. FUNDRAISING PLAN

- Pro-grant: Initiative to work with the parents of the community to demonstrate health fitness and the school board will grant \$1,000 (Update 10/21: just received notice that all progrants submitted will be on hold until further notice)
- This year will be the same focus on healthy initiative and should be limited to the Zumba as last year Zumba's capacity was maxed out
- Indigo Fundraising event on Nov 27th: families spending money during the specific time at the Indigo stores and 15% of the profit will go to the school
- **Nov 27th 6-9pm** will be the specific time for BPS
- The music band will also support to provide duration to play music for shoppers
- Pravin to update on Panera Bread to organize parents gathering
- Asha covered Dance-a-thon in Feb 15th, 2019 booked with Bounce Entertainment and see if School Council wants to take on for 3 hours \$675+tax, with teachers supporting their own entertainment ideas, voting to happen next meeting.
- Bico ceramics with pottery painting, the vendor will responsible for bringing in the products for students to paint which will be fired up at the studio within 2 weeks.
- Retail Price will be \$10/piece, and cost will be \$7/piece including all services provided by the vendor, will revisit this idea in the next year.

5. LOGO WEAR

- Imma covered spirit wear for the school with 3 companies identified - Under Armor will be \$45/piece (cost) and no-name brands \$30 or under (cost)
- School Council suggested to see the samples on Nov 21st meeting to decide which vendor to going with
- Suggestions to limit selling for 4 items and samples to be displayed at the school to advertise

6. NEXT COUNCIL MEETING

- **Wednesday, November 21st, 201**