



## TRIP DRIVER AUTHORIZATION

“Trip Drivers” are defined as those who are authorized by the Board and have agreed to be drivers for certain trips while they are driving their own or another licensed and insured automobile. This includes trustees, employees, teachers, students, volunteers, and officials of the Board. **NOTE:** Student drivers must be 17 years of age or older and have a valid G or G2 license. G1 licensed drivers are ineligible.

**All trip drivers must:**

- a) Use a licensed automobile which is insured for a minimum \$1,000,000.00 liability insurance. This is the minimum required by the Board.
- b) Provide the Board prompt written notice, with all available particulars, of any accident arising out of the use of a licensed automobile during a trip on the business of the Board.
- c) Be aware that the Board’s excess liability insurance comes into effect only after the trip driver’s insurance has been exhausted.
- d) Abide by all policies and procedures of the York Region District School Board, including *Procedure #NP679.0, Use of Private Motor Vehicles for Student Transportation.*

**It is recommended that all trip drivers contact their automobile insurance company and advise them that they will be transporting students.**

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### DRIVER AND VEHICLE AUTHORIZATION

This will authorize (name of driver): \_\_\_\_\_

to transport students during the \_\_\_\_\_ school year.

Make and Model of Vehicle \_\_\_\_\_

License Plate Number \_\_\_\_\_

*I declare that the above listed vehicle carries liability insurance in the minimum amount of \$1,000,000.00.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Trip Driver

### PARENT/GUARDIAN CONSENT

A parent/guardian signature is also required for trip drivers under the age of 18 or over 18 years of age but insurance coverage on the identified vehicle is in the name of a parent/guardian.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

School/Board Office \_\_\_\_\_

Principal/Board Official Signature \_\_\_\_\_

Personal information on this form is collected under the legal authority of the Education Act, R.S.O. 1990, c. 170 & 190. This information will be used for the purpose of: planning and administering out-of-school programs for students, insurance and statistical analysis. For more information contact the School Principal.

Retain C+1 at the school.