

CORNELL VILLAGE PUBLIC SCHOOL

186 Country Glen Road TEL: 905.471.1694
Markham, Ontario L6B 1B5 FAX: 905.471.4212



SCHOOL ADVISORY COUNCIL MEETING MINUTES

Monday October 2, 2023

6:30 pm – 8:00pm, School Staff Room/Virtual

- 1) *Land Acknowledgment (5 mins)* Joanne
2) *Welcome & Attendance (1 min)* Wendy

| | Attendance | Voting Member | | Attendance | Voting Member |
|-----------------|------------|---------------|-----------------|------------|---------------|
| Niro | Y (V) | Y | Sarah M | Y | Y |
| Karen B | Y | Y | Haafid | Y | Y |
| Amanda | Y | Y | Karen K | Y (V) | Y |
| Sarah Y | Y | Y | Kelly | Y | Y |
| Sabina | Y | Y | Chayya | N | Y |
| Wendy | Y | Y | Cheyenne | Y (V) | Y |
| Sam | N | Y | Ashley | Y | Y |
| Chaitali | Y | Y | Joanne Trim | Y | N/A |
| Priyanka | Y | Y | Jessica Kennedy | Y | N/A |
| Heather Purcell | Y | N/A | | | |

Welcome to Mrs. Kennedy, our new staff representative. Also thank you to the parents/guardians who joined virtually throughout the meeting.

- 3) *Overview & Acceptance of Meeting Agenda (1 min)* Wendy
Accepted by Sabina, Seconded by Haafid
- 4) *Acceptance of September Meeting Minutes (1 min)* Wendy
Accepted by Sarah Y, Seconded by Wendy
- 5) *School Council Survey (10 mins)* Heather

All council members to review the new School Council Policy 262 (see attachment in email), then fill out a survey (individually) by October 27, before the next meeting. Survey – [click here](#). Joanne and Heather will review/summarize the responses and bring back to the group for discussion at our next meeting.

- 6) *School Report (15 mins)* Heather

September was a busy month!

- a. Reorganization (mild) – added an additional kindergarten class which was the biggest change.
- b. Meet the Families Night, Terry Fox Run, Cross Country Meet – all a success.
 - o Book Fair: \$2400 profit being put toward books for school library
- c. 2nd place overall at Markham Fair for artwork (2400 entries from 40 schools – amazing!)
 - o Samantha L – 6th overall
 - o Iris J – won the Boag Family Award for Best in Show Rock Band made of rock
- d. Kicked off: Caring Cobras club, student lunch monitors, kiss/ride helpers, volleyball tryouts, cricket club

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- e. S.P.A.C.E. Mental Health Programme – applied and approved for this new program; combines/addresses mental health, staff champions, student voices, identity spaces; creating safe space in the school for all, in partnership with others; supports school improvement plan
- f. If parents want to help volunteer coach for a sports program, they can reach out to Ms Carvery or Heather to learn more.

7) School Improvement Plan and Fundraising Plan (15 mins)

Heather/Joanne

- a. School Improvement Plan
 - o School improvement plan (see attachment in email) was put together by a team of educators and admin staff based on the results of student and staff surveys
 - o Includes the following high-level goals: Mental Health/Wellbeing Goal, Equity/Inclusivity Goal, Effective Instructions/Assessment Goal
 - o Council to review (individually) and provide feedback to admin if desired
- b. CVPS Fundraising Plan
 - o Draft in progress shared with Council members.
 - o Focus for spending again this year will be on outdoor sporting equipment, arts enhancements, tech enhancements.
 - o Alignment will be needed with the school improvement plan.
 - o Mindful of timing of fundraising plans.
 - o Council has a calendar drafted as well to ensure timing of fundraising activities is aligned with the school. Wendy to share.

8) New Business (15 mins)

All

- a. Haafid – Participates in both the YRDSB Parent Family and Community Engagement Committee (PEAC) and the Equity and Inclusivity Advisory Committee (EIAC).
 - o Council requested to have a report made at each meeting.
- b. Chaithali – Academic Competitions/CVPS Academic Achievements
 - o No academic competitions/contests took place last year but could be considered for this year
 - o Parent volunteers could be an option; school admin to include a callout in a future Cobra News
 - o We can also share with the student council to see if they can socialize with other students to bring forward ideas

9) Committee Updates/Discussions (30 mins)

All

- a. Communications
 - o Karen B and Sarah Y co-chairing. Board looks great.
- b. Parent Engagement
 - o Interest in internet safety session for both students and parents. Joanne to reach out to a facilitator.
 - o Following up on the idea from last year, Karen K is proposing an art therapy session for parents.
 - o Committee to discuss and circle back with Council.
- c. Staff Appreciation

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- The option is open for direct donations from Council. Members can contribute for a specific initiative or contribute for the year.
- The committee is open to home cooked or baked contributions to lunch or dinner offerings.
- Haafid will contribute to the next staff appreciation initiative.
- d. Sustainability
 - Wendy is looking into a writing instrument recycle program through staples. We will try it out and possibly look into a lunch wrapper disposal option.
- e. Fundraising
 - First movie night will be on Wednesday October 25 from 5:30pm - 7:30pm. Wendy is looking for volunteers to lead movie nights.
 - To solve for the \$30 per week loss on Hero Burgers the price will increase for the next round. Council will cover the cost of the loss.
 - Spirit wear discussions need to continue if we want options available to sell in November.

10) *Treasurer's Report for 2022/2023 (5 mins)*

Niro

2022/2023 final report attached at the end of the Minutes.

11) *Motion to end Meeting (1 min)*

Wendy

Motioned by Wendy; Seconded by Niro

Upcoming Events:

School Photos – October 18

PA Day – October 20

Movie Night – October 25

Meeting Dates (Mondays @ 6:30-8pm):

November 6, December 4, January 15, February 5, March 4, April 8, May 6, June 3

2022 - 2023 School Year - FINAL

June 2023

MTD Month-to-date. All activity since the last report.

YTD Year-to-date. All activity since the start of the school year.

| | MTD | YTD | |
|---|-------------------|--------------------|--------------------|
| Opening Cash Balance - Sept 2022 (a) | | \$6,269.24 | |
| Revenue | | | |
| Subway Lunch - Round 1 | \$0.00 | \$3,170.01 | |
| Subway Lunch - Round 2 | \$0.00 | \$3,195.00 | |
| Subway Lunch - Round 3 | \$0.00 | \$3,681.00 | |
| Subway Lunch - Round 4 | \$0.00 | \$3,947.50 | |
| Subway Lunch - Round 5 | \$2,770.00 | \$2,770.00 | |
| Fun Fair | \$1,665.00 | \$1,810.63 | |
| School Donation | \$38.88 | \$1,877.28 | |
| Love Gelato - Round 1 | \$175.00 | \$2,281.00 | |
| Hero Burgers - Round 1 | \$0.00 | \$4,045.00 | |
| Hero Burgers - Round 2 | \$955.50 | \$4,375.00 | |
| Spirit Wear - Round 1 | \$0.00 | \$3,536.00 | |
| Movie Night - March 1 - Tickets | \$0.00 | \$303.76 | |
| Movie Night - March 1 - Food/Drink | \$0.00 | \$834.87 | |
| Movie Night - March 1 - Event Sales | \$0.00 | \$502.00 | |
| Movie Night - April 26 - Tickets | \$0.00 | \$261.90 | |
| Movie Night - April 26 - Food/Drink | \$400.10 | \$912.10 | |
| Movie Night - April 26 - Event Sales | \$0.00 | \$0.00 | |
| | \$0.00 | \$0.00 | |
| Total Revenue (b) | \$6,004.48 | \$37,503.05 | |
| Expenditures | | | |
| Subway Lunch - Round 1 | \$0.00 | \$2,740.25 | Net profit: \$430 |
| Subway Lunch - Round 2 | \$0.00 | \$2,754.40 | Net profit: \$441 |
| Subway Lunch - Round 3 | \$0.00 | \$3,129.00 | Net profit: \$552 |
| Subway Lunch - Round 4 | \$561.61 | \$3,369.66 | Net profit: \$578 |
| Subway Lunch - Round 5 | \$2,491.65 | \$2,491.65 | Net profit: \$278 |
| Movie License | \$0.00 | \$655.40 | |
| Movie Night - March 1 - Food/Drink | \$0.00 | \$1,011.71 | Net profit: \$629 |
| Movie Night - April 26 - Food/Drink | \$619.89 | \$619.89 | Net profit: \$555 |
| Love Gelato - Round 1 | \$0.00 | \$1,672.00 | Net profit: \$609 |
| Hero Burgers - Round 1 | \$0.00 | \$3,919.97 | Net profit: \$125 |
| Hero Burgers - Round 2 | \$4,308.72 | \$4,308.72 | Net profit: \$66 |
| Spirit Wear - Round 1 | \$0.00 | \$3,826.18 | Net loss: \$290.18 |
| Fun Fair | \$1,912.73 | \$1,912.73 | TBD |
| Arts Initiative | \$0.00 | \$1,300.00 | |
| | \$0.00 | \$0.00 | |
| Total Expenditures (c) | \$9,894.60 | \$33,711.56 | |
| Ending Cash Balance (a + b - c) | | \$10,060.73 | |

Principal

Heather Purcell

Chair

Wendy La

Treasurer

Niroshan Arumugam