

# CORNELL VILLAGE PUBLIC SCHOOL

186 Country Glen Road TEL: 905.471.1694  
Markham, Ontario L6B 1B5 FAX: 905.471.4212



## SCHOOL ADVISORY COUNCIL MEETING MINUTES

Monday November 6, 2023

6:00 pm – 8:00pm, School Staff Room/Virtual

- 1) *Land Acknowledgment (5 mins)* Joanne  
2) *Welcome & Attendance (1 min)* Wendy

	Attendance	Voting Member		Attendance	Voting Member
Niro	Y	Y	Sarah M	Y	Y
Karen B	Y	Y	Haafid	Y (V)	Y
Amanda	Y	Y	Karen K	Y	Y
Sarah Y	Y	Y	Kelly	Y	Y
Sabina	Y	Y	Chayya	Y	Y
Wendy	Y	Y	Cheyenne	Y	Y
Sam	Y (V)	Y	Ashley	Y (V)	Y
Chaitali	Y (V)	Y	Joanne Trim	Y	N/A
Priyanka	Y	Y	Jessica Kennedy	Y	N/A
Heather Purcell	Y	N/A			

- 3) *Overview & Acceptance of Meeting Agenda* Wendy  
Accepted by Sarah Y, Seconded by Amanda

- 4) *Acceptance of October Meeting Minutes* Wendy  
Accepted by Karen B, Seconded by Sarah Y

- 5) *School Report* Heather  
Another busy month!

- a. Health & Safety visits; 3 fire drills, hold and secure, lockdown and bomb threats
- b. School activities:
  - o Grade 8 trip to Lake St. George
  - o Cross Country Area and Regional Meets
  - o School Assistant Training, Author visit – Sylv Chiang, MLL (Multi-Language Learner) Welcome Session
  - o Volleyball - Intermediate Girls' and Boys' team area meets coming up
  - o Cricket Club, Choir-primary and junior/intermediate, Strings/orchestra
- c. Gaga Ball/PLAY Leaders/Healthy Schools
- d. Upcoming school-based fundraiser – Big Box Cards (staff event)
- e. Terry Fox – we raised \$3751.85 (goal \$2000)! Well done CVPS!!

- 6) *School Council Forum Session Update* Wendy/Sarah Y/Joanne

Wendy, Sarah Y and Joanne attended the School Council East Forum.

- Sarah Y attended the Authentic Family Engagement session. Four pillars – inform (eg. Cobra News), consult (eg. Council Meetings), involve (eg. Volunteers in the school), collaborate (eg. Parent night, family night, etc.)

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- Joanne attended a literacy session called “Supporting Literacy Learning at Home” (reference PPT will be shared) and a session about fundraising (reference PPT will be shared)
- Wendy attended a session called “How to support math at home” led by a familiar face, Mr. Scott Chin (reference deck to be shared). This could be a good session to share more broadly with parents – stay tuned.

## 7) *New Business* (5 mins)

All

### a. Wendy - Field Trips

- o Parents wondering how trips are selected, ensuring equitable across all of the grades
- o School Admin does their best to ensure all grades have opportunity for various field trips but many factors contribute to what can be planned (eg. cost, transportation, availability...)
- o For example:
  - o Swimming – we have signed up but our school has not yet been selected
  - o Skiing – higher risk of accident so not encouraged
- o Busing is very expensive (supply/demand issue) and timing is a problem

## 8) *School Council Survey – Results/Discussion* (45 mins)

All

- 13 responses received out of 16; Joanne/Heather shared aggregate results of the survey
- Overall as a Council we are performing well with room for improvement in a few areas
  - o Example – perhaps there are language/childcare barriers to providing equitable access to Council meetings
  - o Could be addressed via offering translation services and/or babysitting for meetings if needed
  - o Could set up an email address where parents, guardians and community members can reach Council members
  - o Council by-laws (constitution) should reviewed to ensure that they are aligned with the new policy revisions
- Some comments were provided from those in attendance virtually:
  - o Should we consider a survey for CVPS parents/guardians to seek opinions/perceptions; after a period of time, we could survey again to see if there has been any improvements
  - o Do we need a more robust communication strategy to communicate what Council does for the school, for parents/guardians, etc.? To be discussed further...takeaway for the Communications Committee
- Deck to be shared with Council members to review in more detail

## 9) *Committee Updates/Discussions* (30 mins)

All

### a. Communications

- o No update; see notes above re. survey and communications strategy

### b. Parent Engagement

- o Committee considering a combination event like Movie Night or Games Night with a Parent Engagement Activity but requires staff/volunteer support for another movie night or activity where kids need to be watched
- o Possible topics/ideas:
  - o Social skills building

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- Academic/math achievement (Wendy/Scott Chin at no/low cost)
- Language/literacy curriculum – understand and support
- Interactive with arts/music
- Internet safety – guest speaker (eg. Paul Davis)
- Council suggested we send a survey to parents/guardians with options and ask them to rank (not vote) options; survey to possibly include:
  - Preference for in person/virtual, days of the week, time of day
  - Language support requirements
  - Child minding requirements
- c. Staff Appreciation
  - Halloween treats provided for all staff
  - PA day coffee/tea & breakfast treats to be provided for next PA day (Nov 17)
  - Thank you to everyone who contributed at their own expense!
- d. Sustainability
  - Working on boxes for writing utensil recycling boxes; should be implemented soon and will be communicated via Cobra News
  - Low waste holiday season initiative to be communicated in Cobra News; series over a few weekly newsletters
  - Spirit Wear Recycling – return gently used spirit wear clothing for re-sale, and get a discount on new clothing
- e. Fundraising
  - Spirit Wear
    - Niro previously presented options and prices via email
    - Council agreed to split the order across 2 vendors
    - Niro to send updated pricing for Council vote and will then work with Admin to get options posted to School Cash Online
  - Movie Night:
    - Total funds raised (minus capital investment) needs to be confirmed
    - Heather not sure we will be able to secure enough staff support to run another movie night; TBD

10) *Treasurer's Report for 2022/2023 (5 mins)*

Niro

The Treasurer's Report is being revised and will be shared at a later date.

11) *Motion to end Meeting (1 min)*

Wendy

Motioned by Cheyenne; Seconded by Niro

*Upcoming Events:*

Nov. 24 Dental Screening

Nov. 27 Dental Screening

Nov. 28 Photo Retakes/Grade 8 photos

*Meeting Dates (Mondays @ 6:30-8pm):*

**December TBC**, January 15, February 5, March 4, April 8, May 6, June 3