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## Chat it up

Show what you know! Consider the following strategies to complete the writing task:

- Copy the headline onto the top of your report (use the same headline as in the task).
- Use the inverted pyramid model to write your news report:
  - Start with the lead information (who, what, where, when). These are the most important facts.
  - Give important facts (why, how).
  - End with subsequent paragraphs (further details, quotes).
  - Remember that each paragraph is short (1 to 3 sentences). Choose your words carefully and be concise.



Remember that a **NEWS REPORT** needs to include the following key features:

- Base your news report on the headline and picture given
- Make up the facts and information, answering all of the questions:  
Who? What? Where? When? Why? How?