

# e-Learning

## Connect2Learn Course Application Quick Reference Card

This Quick Reference Card provides step-by-step instructions for your online course application.

Please follow the instructions below to apply for a course(s):

- 1) From the **List of Subjects**, select a subject to view all the related courses.

Night School e-Learning • Summer School e-Learning  
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YRDSB STUDENT Community

Message Centre Course Application Learning Plan Achievement Record Profile

Search by: Catalogue

Courses / Registration  
Night School e-Learning Catalogue » List of Subjects View Cart

Subjects	Department	(Search for a course by Subject or Department)
English		
Math		
Science		
Social Science		

Page: 1

- 2) From the **Course List**, select a course to view detailed course information.

Message Centre Course Application Learning Plan Achievement Record Profile

Search by: Catalogue

Courses / Registration  
Night School e-Learning Catalogue » English Subject » Course List View Cart

Course List	Department	(Search for a course by Subject or Department)
ENG4U-English, University Preparation		

Page: 1

- 3) Click the **Register** button to apply for the course.

Message Centre Course Application Learning Plan Achievement Record Profile

Search by: Catalogue

Courses / Registration  
Night School e-Learning Catalogue » English Subject » ENG4U-English, University Preparation Course » Course Information View Cart

**ENG4U-English, University Preparation**  
Course Information

Credit Hours: 110  
Delivery Provider Name: York Region District School Board (Show More)  
Instructional Media: Night School e-Learning  
Competency: Self-directed Learning  
Credit Options: None  
Description: Grade 12, University Preparation

This course emphasizes consolidation of literacy, critical thinking, and communication skills.

Credit Weight: 1

Inquiries: Please **do not** send email replies to [connect2learn@yrdsb.ca](mailto:connect2learn@yrdsb.ca). We are unable to access messages at this address. For assistance with technical difficulties, please email: [coned.elearning@yrdsb.ca](mailto:coned.elearning@yrdsb.ca)

**IMPORTANT:** The online application fee of \$20 per course is non-refundable.

Overview: Students will analyse a range of challenging texts from various time periods, countries, and cultures, write analytical and argumentative essays and a major paper for an independent literary research project, and apply key concepts to analyse media works. An important focus will be on understanding academic language and using it coherently and confidently in discussion and argument.

Prerequisites Comments: English, Grade 11, University Preparation.

Additional Information: Payment of a **non-refundable online application processing fee of \$20.00 per course** is due with the application and may be made online using a credit card (MasterCard/Visa). If the course does not run, you will be refunded the full fee of \$20.00.

Sessions	Start Date MM/DD/YYYY	End Date MM/DD/YYYY	Location	Price	More Info	Register
CEEL-YRENG4U AN	09/26/2018	01/23/2019	TBA	\$20.00		

- 4) Click the **OK** button to apply for the course.
- 5) If you would like to add another course click on the **Continue Shopping** button which takes you back to the Course Catalog. If you are done selecting courses then review the total price. If it is correct, click **Next** to proceed to Account Creation.

Search by: Catalogue

### Shopping Cart

Registration  
(Pricing will be finalized upon check-out, if applicable)

Item	Status	Total
1. CEEL-YRENG4U ENG4U-English, University Preparation	Pending Account Creation	\$20.00
Subtotal		\$20.00

**Registration Summary**  
1 item(s) Subtotal \$20.00

6) Enter all required fields and click **Next** to proceed to entering in Additional Information.

**Registrant Account Information:**  
NOTE: Permanent YRDSB Staff ONLY use Connect2Learn via BWW.  
To create an account, complete the fields below. If you have an account, click the Login button on the top right.

Community Name: CEEL YRDSB Students

\* Create User Name:  (e-mail address)

\* First Name:

\* Last Name:

\* Password:  (max 10 characters)

\* Verify Password:

Challenge Phrase:

Challenge Phrase Answer:

\* Language: English

\* Email:

Email (Alternate):

**Registrant Information:**

\* Work/Home/School/Company Name:

\* Address 1:

Address 2:

\* City:

\* Province: Ontario

\* Postal Code:

\* Country: Canada

\* Telephone Number:

Telephone Number Ext:

Fax Number:

\* Time Zone: [GMT -05:00] Eastern Time (US and Canada)

\* Required fields

7) Enter your **email** for username and all other necessary information in each section. Click **Next** to proceed to the Billing Information section.

8) Verify the billing information and click **Next** to proceed to Payment Information.

9) Enter the appropriate **credit card** information. Click **Next** to proceed to Confirmation.

Search by: Catalogue

### Shopping Cart

Registration  
(Pricing will be finalized upon check-out, if applicable)

Method: Credit Card

Card Type: Mastercard

\* Name on Card:

\* Credit Card Number(No Spaces):

\* CVV2 (numbers on back of card):

\* Expiration (mm/yy):  /

\* Required fields

**Registration Summary**  
1 item(s) Subtotal \$20.00

10) Confirmation of the details you entered appears. Verify that the information is correct and then click **Process Request** to complete the application process. **(Note: this is an important step, if you miss it the transaction will not be processed).**

### Shopping Cart

- 1 Courses
- 2 Account Creation
- 3 Additional Information
- 4 Billing Information
- 5 Payment Method
- 6 Processing Request

**Registration Summary**  
1 Item(s) Subtotal \$20.00

**Registration**  
(Pricing will be finalized upon check-out, if applicable)

**Account Information**

Community Name: CEEL YRDSB Students  
 Create User Name: test122  
 Name: First Name Last Name  
 Password: \*\*\*\*  
 Language: English  
 Email: test@yrdsb.ca  
 Time Zone: Eastern Time (US and Canada)  
 Company Name: Home  
 Address 1: Address  
 City: City  
 Postal Code: A1A 1A1  
 Province: Ontario  
 Country: Canada  
 Telephone Number: 000-000-0000

**Billing Information**

Name: First Name Last Name  
 Address: Address  
 City: City  
 Postal Code: A1A 1A1  
 Province: Ontario  
 Country: Canada  
 Telephone Number: 000-000-0000  
 Email: test@yrdsb.ca

**Payment Method**

Payment Method: Budget Code  
 Valid 13-digit PD (Professional Development) Budget Code: Ceelofficetst

**Shopping Cart**

Item	Taxes	Status	Total
1. CEEL-YRENG4U ENG4U-English, University Preparation		Pending Course Facilitator Approval	\$20.00
		Sales Tax	\$0.00
		<b>Total</b>	<b>\$20.00</b>

You must click the "Process Request" button to COMPLETE your registration.

[Process Request](#)

11) A **Receipt of Transaction** appears. Print for future reference.

*Click the Login button to view your account information. You may register for additional courses by clicking on Course Application, view messages via your Message Centre and view the status of your application via the Learning Plan.*

**NOTE:** You will receive three emails:

- 1) **Account Information** email with your User Name and Password for connect2learn.
- 2) **Application/Registration Submission** email acknowledging your application.
- 3) **Purchase Receipt** email with your payment information.