e-Learning

Connect2Learn Course Application Quick Reference Card

This Quick Reference Card provides step-by-step instructions for your online course application.

Please follow the instructions below to apply for a course(s):

1) From the **List of Subjects**, select a subject to view all the related courses.

Region	Night Sc 16 Regats Ave E-mail: conec	hool e-Learning • Summer Sci , Echnend Hil, CN L4E 481 d elearning@yrdsb.edu.on.ca C	hool e-Learning	YRDSB STUDENT Community	Login
Message Ce	ntre	Course Application	Learning Plan	Achievement Record	Profile
		Sean	ch by: Catalogue		
Courses /	Regist	ration			
Night School e-Learn	ning Catalogu	e » List of Subjects			View Cart
Subjects		Department		(Search for a course by Subject or Department)	
English					
Math					
Science					
Social Science					
			Danas 4		

2) From the **Course List**, select a course to view detailed course information.

		Noniterentent Record	1 TOTAG
Sea	rch by: Catalogue		
tion			
English Subject » Course List			View Cart
Department		(Search for a course by Subject or Department)	
	Page: 1		
	Sea English Subject » Course List Department	Search by: Catalogue tion English Subject > Course List Department Page: 1	Search by: Catalogue tion English Subject > Course List Department Cleanch for a course by Subject or Department) Page: 1

3) Click the Register button to apply for the course.

	Course Application	on	Learning Plan	Achievement Record	d Profile
		Search by:	Catalogue		
Courses / Regist	tration				
Night School e-Learning Catalog	ue » English Subject » ENG	4U-English, Unive	rsity Preparation Course	Course Information	View Cart
ENG4U-English, Universi Course Information Credit Hours:	ty Preparation				
Delivery Provider Name: Instructional Media: Competency:	York Region District School Bo Night School e-Learning Self-directed Learning	oard (Show More)			
Great Options:	ryone				
Description:	Grade 12, University Prepara	ation			
Description: Credit Weight:	Grade 12, University Prepara This course emphasizes conso 1	ation olidation of literacy,	critical thinking, and commu	nication skills.	
Description: Credit Weight: Inquiries:	Grade 12, University Prepara This course emphasizes conso 1 Please <u>do not</u> send email repli For assistance with technical di	ation olidation of literacy, ies to <u>connect2lear</u> ifficulties, please em	critical thinking, and commu n <u>@yrdsb.ca</u> , we are unable t all: coned.elearning@yrdsb	nication skills. o access messages at this address.]
Credit Weight: Inquiries:	Grade 12, University Prepara This course emphasizes conso 1 Please <u>do not</u> send email repli For assistance with technical di IMPORTANT: The online app	ation olidation of literacy, les to <u>connect2lear</u> ifficulties, please en plication fee of \$20 (critical thinking, and commu n@vrdsb.ca, we are unable t ail: coned.elearning@yrdst per course is non-retundable	nication skills. to access messages at this address. 	
Description: Gredit Weight: Inquiries: Overview: Prerequisites Comments: Additional Information:	Grade 12, University Prepara This course emphasizes consol lease <u>do not</u> send email repli- ter asistance with technical di IMCORTANT . The conine age Students will analyse a range c and a major paper for an inder understanding academic langu English, Grade 11, Universit Payment of a non-retundabe	ation olidation of literacy, lies to connect2lear afficuibles, please em plication fee of \$20 j of challenging texts pendent literary res- uage and using it co y Preparation. a online application	critical thinking, and commu nghyrdsb.ca, we are unable all coned.elearning dyrdsl are course is non-refundable from various time periods, c arch project, and apply key herently and confidently in o	nication skills. to access messages at this address. Acce. counties, and cultures, write andy concepts to analyse media works. Iscussion and argument. Dest course is due with the applica	ical and argumentative essays An important focus will be on tion and may be made online
Description: Credit Weight: Inquires: Overview: Prerequisites Comments: Additional Information:	Grade 12, University Prepara This course emphasizes consci lease do not send email repli- fer assizance with technical di IMPORTANT. The online app Students will analyse a range- and a major paper for an indep understanding academic langu- english, Grade 11, University Payment of a mon-refundable using a credit card (MasterCar II the course does not un, you	ation olidation of literacy, lies to <u>connect2lear</u> Efficulties, please em plication fee of \$200 of challenging texts pendent literary res- uage and using it oc pendent literary res- uage and using it oc y Preparation. a <u>online application</u> rd/Visa). u will be refunded th	critical thinking, and commu- n@yrdsh.ca; we are unable all coned.elearning@yrd3 per course is non-refundable from various time periods, c arch project, and apply key herently and confidently in o processing fee of \$20.00.	nication skills. to access messages at this address. Xxxx concepts to analyse media works iscussion and argument. per course is due with the applica	ical and argumentative essays An important focus will be on tition and may be made online
Description: Credit Weight: Inquiries: Overview: Prerequisites Comments: Additional Information: Sessions	Grade 12, University Prepara This course emphasizes conso This course emphasizes conso Please do not send email repli- fer assizance with technical di IMPORTANT: The online app Students will analyse a range and a major paper for an inder Implish, Grade 11, Universit Payment of a <u>non-refundable</u> using a credit e11, Universit Payment of a <u>non-refundable</u> using a credit e11, Universit The course does not run, you <u>Start Date</u> ^ MM/DD/PT/YY	ation olidation of literacy, lies to <u>connect2lear</u> officulies, please en plication fee of \$200 of challenging texts pendert literary res- to challenging texts pendert literary res- ordine application (dVss), will be refunded th <u>End Date</u> <u>MMDD/YYYY</u>	critical thinking, and commun narradsk ca, we are unable all conder.decamings winds ber course is non-retundable from various time periods, ca trach project, and apply key herently and confidently in or n processing fee of \$20.00 horizonal Location	nication skills. a access messages at this address. Aca. cuntries, and cultures, write analytic concepts to analyse media works. Iscussion and argument. per course is due with the applicat Price	ical and argumentative essays An important focus will be on tion and may be made online

- 4) Click the **OK** button to apply for the course.
- 5) If you would like to add another course click on the Continue Shopping button which takes you back to the Course Catalog. If you are done selecting courses then review the total price. If it is correct, click Next to proceed to Account Creation.

Message Centre	Course Application	Learning Plan	Achievement R	ecord Pr	ofile
	Sea	arch by: Catalogue			
Shopping Ca	rt				
Catalogue	Registration (Pricing will be finalized upon check-out, i	f applicable)			
1 Courses	Item		Status	Total	
2 Account Creation	O 1. CEEL-YRENG4U ENG4U-English, Univ	ersity Preparation	Pending A	ccount Creation	\$20.0
3 Additional Information				Subtotal	\$20.0
4 Billing Information					
5 Payment Method			Not Applicable	Continue Shopping	Next
6 Processing Request					
Registration Summary					
1 item(s) Subtotal \$20.00					

6) Enter all required fields and click **Next** to proceed to entering in Additional Information.

Message Centre

Catalogue NO	egistrant Account Information: DTE: Permanent YRDSB Staff ONLY	use Connect2Learn via BWW	
Courses	e top right.	ds below. If you have an accou	int, click the Login button on
Account Creation	Community Name:	CEEL YRDSB Students	
Additional	* Create User Name:		(e-mail address)
Information	* First Name:		
Billing Information	* Last Name:		
Payment Method	* Password:		(max 10 characters)
Processing Request	* Verify Password:		
Trocessing Request	Challenge Phrase:		
gistration Summary	Challenge Phrase Answer:		1
em(s) Subiolal \$20.00	* Language:	English	\checkmark
	* Email:		
	Email (Alternate):		1
Re	egistrant Information: * Work/Home/School/Company Name:]
	* Address 1:		
	Address 2:		
	* City:		1
	* Province:	Ontario	\checkmark
	* Postal Code:		
	* Country:	Canada	$\mathbf{\vee}$
	* Telephone Number:		
	Telephone Number Ext:		
	Fax Number:		
		1	

Course Application Learning Plan

7) Enter your **email** for username and all other necessary information in each section. Click **Next** to proceed to the Billing Information section.

Achievement Record

- 8) Verify the billing information and click **Next** to proceed to Payment Information.
- 9) Enter the appropriate credit card information. Click Next to proceed to Confirmation.

Message Centre	Course Application	Learning Plan	Achievement Record	Profile
	Sear	h by: Catalogue		
Shopping Ca	rt			
Catalogue	Registration (Pricing will be finalized upon check-out, if a	applicable)		
Courses		Method: Credit Card	V	
Account Creation	C	ard Type: Mastercard	\checkmark	
Additional Information	* Name * Credit Card Number(No	on Card: Spaces):		
Billing Information	* CVV2 (numbers on back	of card):		
Payment Method	* Expiration	(mm/yy): /		
Processing Request	* Required fields			N
egistration Summary				

10) Confirmation of the details you entered appears. Verify that the information is correct and then click Process Request to complete the application process. (Note: this is an important step, if you miss it the transaction will not be processed).

Message Centre	Course Application	Learning Plan	Achievement Record	Profile
	Sea	arch by: Catalogue		
hopping Ca	rt			
Courses	Registration (Pricing will be finalized upon check-out, i	f applicable)		
Account Creation	Account Information			
Additional Information	Community Name: CEEL YRD Create User Name: test122	SB Students		
Billing Information	Name: First Name Password: ****	Last Name		
Payment Method	Language: English Email: test@vrdsh	10		
Processing Request	Time Zone: Eastern Tin Company Name: Home	ne (US and Canada)		
gistration Summary	Address 1: Address			
em(s) Subtotal \$20.00	Postal Code: A1A 1A1 Province: Ontario Country: Canada Telephone Number: 000-000-00	00		
	Billing Information			
	Name: First Name Address: Address Citly: Citly Postal Code: A1A 1A1 Province: Ontario Country: Canada Telephone Number: 000-000-00 Email: test@yrdsb	Last Name 00 .ca		
	Payment Method Payment Method: Budget Cor Valid 13-digit PD (Professional Development) Budget Code: Ceelofficets	te st		
	Shopping Cart			
	Item		Taxes	Status Tota
	1. CEEL-YRENG4U ENG4U-English, University	Preparation		Pending Course Facilitator \$20.0 Approval
				Sales Tax \$0.0 Total \$20.0
	You must click the "Process Request" b	utton to COMPLETE your regis	stration.	Process Reques

11) A Receipt of Transaction appears. Print for future reference.

Click the Login button to view your account information. You may register for additional courses by clicking on Course Application, view messages via your Message Centre and view the status of your application via the Learning Plan.

- NOTE: You will receive three emails:
- 1) Account Information email with your User Name and Password for connect2learn.
- 2) Application/Registration Submission email acknowledging your application.
- 3) Purchase Receipt email with your payment information.