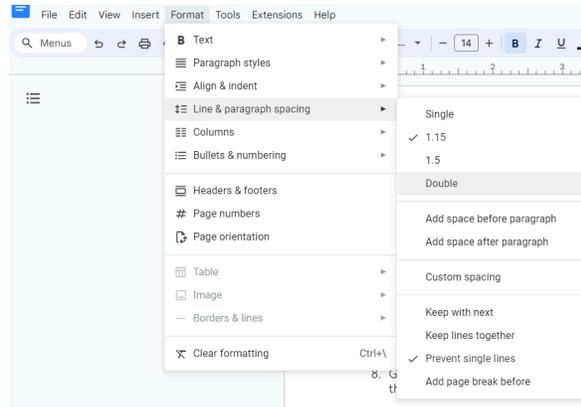


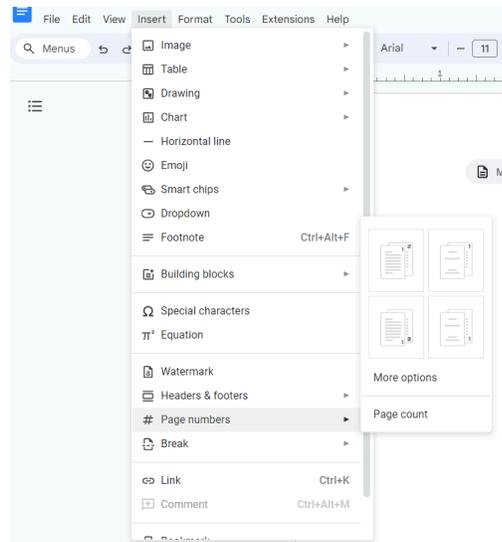
Steps for Creating your APA Title Page & Reference List

Steps for Creating APA style title page:

1. Open a new Doc
2. Go to “format”, then line spacing and select “double”.

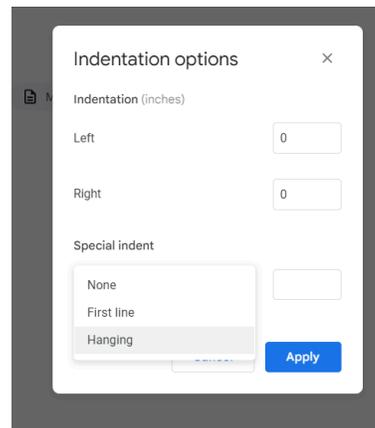
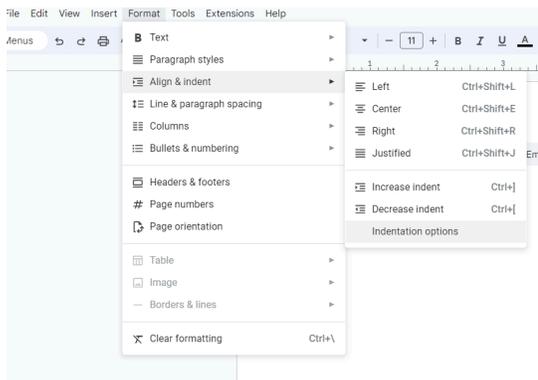


3. Enter down 8 spaces and select “center align” and type your title in bold. Press enter twice and type your name. Press enter.
4. Type the school name. Press enter.
5. Type the course code: course name. Press enter
6. Type your teacher’s name. Press enter.
7. Type the date the assignment is due (month day, year)
8. Go to “format” and then “page numbers” and apply page numbers in the top right corner.



Steps for formatting your reference list:

1. On a new page, select “Center Align”
2. Type the word References in bold.
3. Click enter twice and then click “Left Align”
4. Click “Format” and then “Line Spacing” and then “Double”
5. Click “Format” and then “Align and Indent” and then “Indentation Options”. In the drop down menu under Special Indent select “hanging” and click “apply”



6. All sources need to be listed in alphabetical order by **AUTHOR'S LAST NAME.**
7. Follow the format indicated on the CHITS. Type in the information from chits into your Google Doc