

November 28, 2024 from 6:30pm - 8:30 pm Library

School Council Meeting Minutes

Date: November 28, 2024

Time: 6:30pm to 8:30pm

Attendance:

Council Members	Staff/Volunteers	Regrets
<ol style="list-style-type: none">Chair: Lydia SchroederTreasurer: Cedar ZhangSecretary: Rose LoSanam Alamdari (Virtual)Elham KhazanbaikTommy YipFarshad TarzjasSomi Afuiz (Virtual)Annie Shang (Virtual)	<p>Staff:</p> <p>Mme Heather Zaitlin (Principal)</p> <p>Volunteers:</p> <ol style="list-style-type: none">Paria MahraniFaranak Norouzian	<ol style="list-style-type: none">Dorna KianiSara Alford Khajeh-HesamedinAlireza Zarinnal

Agenda Item	Discussion and Action Items
Welcome	Presenter: Lydia Schroeder, Chair Welcome all to the school council meeting!
Approval of Minutes from September 26, 2024 (5 min)	<ul style="list-style-type: none">Approved by TommySecond by Faranak
Review of the Council Constitution (5 min)	<ul style="list-style-type: none">Recommended changes:<ul style="list-style-type: none">Fund raised in the school year should be spent during the same school year.
Treasurer's Report (25 min)	Presenter Cedar Zhang, Treasurer <ul style="list-style-type: none">Financial Update.

HAPS Financial Overview 2024/2025

as at Nov27-2024



Cash Position and Available Funds

Opening Balance	Expenses (out)	Revenue (in)	Balance
\$23,869.25	\$26,610.13	\$28,882.66	\$26,141.78
* Approx Funds Available			\$15,825.02

HAPS Financial Overview 2024/2025

as at Nov27-2024

Revenue for the Current School Year

Revenue (Current School Year)	Amount	Totals
Balance Forwarded from 2023/2024		\$23,869.25
Pizza Lunch	\$9,621.00	
Sub Lunch	\$6,864.86	
Sushi Lunch	\$8,974.50	
Halloween Dance	\$2,410.30	
Family Movie Night	\$0.00	
Potted Plants	\$0.00	
Fresh from the Farm	\$1,012.00	
Total Current School Year Revenue:	\$28,882.66	
Total Revenue: (Balance Forward + Current School Year)		\$52,751.91

HAPS Financial Overview 2024/2025

as at Nov27-2024

Expenditures for the Current School Year

Expenditures	Requesting or Requested	2023-2024 Actual Amount	2024-2025 Actual Amount	Totals
Graduation 2024 / 2025 Deposit	\$500.00	\$500.00		
Athletic Pinnies	\$750.00	\$750.00		
Library Bee-Bot Mats	\$200.00	\$200.00		
Pizza Lunch Invoices		\$17,686.99	\$2,179.75	
Sub Lunch Invoices		\$12,036.00	\$2,620.06	
Sushi Lunch Invoices			\$3,634.50	
Halloween Dance Expenses		\$1,447.49	\$1,421.52	
Fresh from the Farm			\$607.20	
Cross Country Busing			\$715.12	
Family Movie Night Expenses		\$492.28		
Potted Plants Expenses		\$382.21		
Playground Repairs	\$4,142.59	\$4,142.59		
Playground Addition	\$7,134.00	-	\$8,061.42	
Scoreboard	\$408.64	\$408.64		
Makerspace Items	\$4,000.00		\$3,425.63	
Technology Cost Sharing	\$3,000.00		\$2,944.93	
Graduation(2025)				
Graduation(2024)	\$1,000.00		\$1,000.00	
Grade 8 Trip				
Music Program				
Healthy Snack Program for Students				
Total Current Expenses:				\$26,610.13
Current Available Funds (Total Revenue - Total Current Expenses)				\$26,141.78

HAPS Financial Overview 2024/2025

as at Nov27-2024

Approved Expenses to be Deducted

* Future Estimated/Approved Expenses to be Deducted	Amount	Totals
* Pizza Lunch Invoices - Nov 20 to Jan 8	\$2,679.00	
* Sub Lunch Invoices - Nov 21 to Jan 9	\$3,206.76	
* Sushi Lunch Invoices - Nov 22 to Jan 10	\$4,431.00	
* Future Estimated Expenses:	\$10,316.76	
Less Current Available Funds	\$26,141.78	
* Approx Funds Available	\$15,825.02	

Fundraising Projects Performance

Projects	Revenue	Cost Current+Future Invoices	Profit	Margin%
Pizza Lunch	\$9,621.00	\$4,858.75	\$4,762.25	49%
Sub Lunch	\$6,864.86	\$5,826.82	\$1,038.04	15%
Sushi Lunch	\$8,974.50	\$8,065.50	\$909.00	10%
Halloween Dance	\$2,410.30	\$1,421.52	\$988.78	41%
Fresh Farm	\$1,012.00	\$607.20	\$404.80	40%
Total	\$28,882.66	\$20,779.79	\$8,102.87	28%

- Halloween dance update and feedback.
- Fresh Farms update and feedback.
- Fundraising Goal requirements (defer this topic to the next meeting)
 - Historical context (i.e. saving for the playground)
 - Should be discussed in advance
 - Fundraising Plan Ideas:
 - Spices: Originally proposed for December, but since its holiday season, the 'giving' season, perhaps this idea to postpone to a later time.
 - Box of Cards: Vendor overbooked.
 - Krispy Creme: (postpone to discuss in the next meeting)
 - Cookie Dough: deadline was December 2nd. This is a good idea for family activities to bake together over the winter break. Elham will be reaching out to the vendor to find out if they are willing to extend the deadline for us. If so, we can offer 1 week for parents to purchase. (Voted: Pass)
 - Recipes in a jar: (postpone to discuss in the next meeting)
 - Take a picture with Santa: School staff act as Santa and Elf, and professional photographers come to school and take pictures. Pictures are free but donation jars are available for fund raising and parents can be present for family picture taking. Pictures can be put on the tree. This might clash with the grade 8's fund raising activity, the Christmas Market. However, there is a Holiday Concert scheduled on December 12. Lydia's sister volunteered to set up the photo wall and will be volunteering as the photographer. (Voted: Pass) (Next task: select a volunteer for Santa and Elf. Faranak will reach out and find costumes.)
- Idea for spending: Request can be shared with Lydia first, then ideas needs to submit to Mme Heather Zaitlin for review prior to presenting to the school council for voting. Teachers typically submit their wish list to school.
 - IXL subscriptions for educational purposes. This tool needs to firstly be approved by the board as the green tool. Therefore it will not be approved. The school currently offers MathUp resources for students and teachers.
 - Setting aside a rainy day fund for unexpected expenses: \$1000. However, the school council's goal is not to raise for rainy days. Councils are raising funding for specific items or purposes.
 - Budget for electronic devices: \$1000. This request might come up in the near future. But this amount would only supply 10 Chrome books. But this time we don't have such a need at this time. There may be other devices, such as projectors (more worthwhile to purchase new projectors than replace the light bulbs), etc.
 - Graduation Expenses: \$1000s. Grade 8 fund raising.

- Budget for teachers to spend on educational tools, to be distributed by # of facilities or special subjects.

Resource Type	#	Proposed Fund Distribution
Homeroom Teachers	15	
French	2	
Prep	2	
Special Ed	1	
Music	1	
Library	1	

Principal's Report

(Heather)
(20 min)

Presenter: Mme Heather Zaitlin

- Revisit budget requests from the Principal:
 - (Prologue) Arts Performances <https://prologue.org> or Melody Sieger or January Art Performances for the Intermediates by students at Unionville High School.
 - Align with the school curriculum. Vendor puts together a teacher guide to prepare the students in advance and/or discuss certain aspects after the performance.
 - Plan to work with service providers for performances including: Instruments, dance, Indigenous performances, theatre, music, etc.
 - \$200 per class -> \$3000 total (Voted: Pass)
 - Parent Contribution: \$6-\$10 per child.
 - Planned Performances: Potential for 4 performances. One show for every three-grade group.
 - Scooter rack
 - Cost: \$845 (Voted: Pass)
 - Grade 7 students going to Lake St. George
 - \$300 to support students for a few students. The rest is confidential. (Voted: Pass)
 - Grade 8 Students Montreal trip
 - Cost: **TBD (to be discussed on the next meeting)**
- EQAO results
 - Next steps at the school
 - Primary reading program

Student Lunch Program (15 min)

Presenter: Rose Lo, Secretary

2025 Lunch Options: (Voted: Pass)

- Monday and Tuesday: **Kids Kitchen** (continue with the current vendor)
- Monday: **Harveys**

	<table><tr><th>Meal Option</th><th>Cost</th><th>Price to charge</th></tr><tr><td>Hamburger</td><td>\$4.50 + tax</td><td>\$7</td></tr><tr><td>Veggie Burger</td><td>\$4.80 + tax</td><td>\$7</td></tr><tr><td>Cheeseburger</td><td>\$5.00 + tax</td><td>\$7.50</td></tr><tr><td>Grilled Chicken</td><td>\$6.00 + tax</td><td>\$9</td></tr></table> <ul style="list-style-type: none">Tuesday: Swiss Chalet<table><tr><th>Meal Option</th><th>Cost</th><th>Price to charge</th></tr><tr><td>2 Chicken Fingers with Fries</td><td>\$5 + tax</td><td>\$7.50</td></tr><tr><td>4 Chicken Fingers with Fries</td><td>\$8 + tax</td><td>\$11</td></tr><tr><td>Personal Pizza with Fries</td><td>\$8 + tax</td><td>\$11</td></tr></table>Wednesdays: Pizza (continue with the current vendor)Thursdays: Sub (continue with the current vendor)Friday : Sushi (continue with the current vendor)All vendors must commit to ensuring freshly made and nutritious meals.Exploring the possibilities for school provides microwave and hot water for students to heat up their lunch.	Meal Option	Cost	Price to charge	Hamburger	\$4.50 + tax	\$7	Veggie Burger	\$4.80 + tax	\$7	Cheeseburger	\$5.00 + tax	\$7.50	Grilled Chicken	\$6.00 + tax	\$9	Meal Option	Cost	Price to charge	2 Chicken Fingers with Fries	\$5 + tax	\$7.50	4 Chicken Fingers with Fries	\$8 + tax	\$11	Personal Pizza with Fries	\$8 + tax	\$11
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Community building/Parent Engagement (20 min)	<p>Presenter: Mme Heather Zaitlin</p> <ul style="list-style-type: none">Movie Night (need to apply for a new license)(to be discussed on the next meeting)Garage Sale(to be discussed on the next meeting)Parents Reaching Out (PRO) Grants (to be discussed on the next meeting)Year-end events: BBQ??(to be discussed on the next meeting)Legacy Garden (to be discussed on the next meeting)<ul style="list-style-type: none">Every child was involved in planting 2023-2024New grade 8 Eco team members recruitedGarden is a connection to how nature meets our needsLearning about ecosystems/ sustainability - curriculum connectionsTeacher appreciation (to be discussed on the next meeting)Graduation committee (to be discussed on the next meeting)																											
Other Business	<ul style="list-style-type: none">Consent for emails: write consent on the sign-up form.To have more informal meetings to bring more ideas.Next Meeting: January 23, 2025<ul style="list-style-type: none">April 24, 2025																											
Meeting End	<p>Meeting ended at 8:38pm</p> <ul style="list-style-type: none">Approved by Tommy YipSecond by Rose Lo																											