



APPLY TO SHSM- <https://bit.ly/YRDSBSHSMapp>

Student SHSM website: <https://sites.google.com/gapps.yrdsb.ca/shsm-student>

(complete certifications, reach aheads & experiential learning online and self-report!)

What is SHSM?

Specialist High Skills Majors let students focus on a career path that matches their skills and interests while meeting the requirements of the Ontario Secondary School Diploma (OSSD)

Why consider SHSM – Business?

This program enables students to:

- Customize their secondary school education to suit their interests and skills
- Complete sector recognized certifications to build their resume
- Prepare for post-secondary opportunities
- Explore and refine their career goals
- Earn the SHSM Distinction on their OSSD
- Engage in experiential learning with like-minded peers

Compulsory Certifications (4)

- CPR level C (with AED)
 Standard First Aid
 generic WHMIS
 customer service

Elective Certifications (choose any 2)

<input type="checkbox"/> advanced training in a technology (313)	<input type="checkbox"/> advanced training in a technique (313)	<input type="checkbox"/> anti-oppression and allyship training
<input type="checkbox"/> business etiquette	<input type="checkbox"/> cash handling and register training	<input type="checkbox"/> counterfeit detection
<input type="checkbox"/> effective networking	<input type="checkbox"/> equity and inclusion	<input type="checkbox"/> ergonomics
<input type="checkbox"/> ethical considerations	<input type="checkbox"/> first aid/CPR/AED awareness	<input type="checkbox"/> fraud prevention
<input type="checkbox"/> fundraising	<input type="checkbox"/> health and safety – basic	<input type="checkbox"/> infection control
<input type="checkbox"/> leadership skills	<input type="checkbox"/> negotiation training	<input type="checkbox"/> personality inventory
<input type="checkbox"/> portfolio development	<input type="checkbox"/> project management	<input type="checkbox"/> public speaking
<input type="checkbox"/> retail representative	<input type="checkbox"/> sector-specific software 1	<input type="checkbox"/> successful exhibiting

specialized business program/competition (e.g., regional or provincial level DECA, Junior Achievement Company Program, Stock Market Competition, Make Your Pitch, Summer Company Program)

Reach Aheads (2) examples include:

- | | |
|---|--|
| <input type="checkbox"/> campus/program tours (in person/virtual) | <input type="checkbox"/> application workshops |
| | <input type="checkbox"/> scholarship workshops |
| <input type="checkbox"/> post-secondary fair (OUF, OCIF, CCUF, in-school) | |

Experiential Learning (2) examples include:

- | | |
|--|--|
| <input type="checkbox"/> Courthouse trips | <input type="checkbox"/> employee interview |
| <input type="checkbox"/> MLSE career event | <input type="checkbox"/> skills competitions |
| <input type="checkbox"/> job shadowing | |
| <input type="checkbox"/> professional conference | |

Sector Partnered Experience (1)

- I.C.E. / design thinking
 mathematical literacy
 coding/computational thinking



Co-op Placements (minimum 2 credits- ½ a day for 1 semester)

Students apply their learning from a SHSM pathway course in an authentic learning environment. Future careers may include one of the following (this is not a complete list of careers for this sector):

- Accounting and Related Clerk
- Administrative Clerk
- Administrative Officer
- Assessor, Valuator, and Appraiser
- Banking, Insurance, and Other Financial Clerk
- Bookkeeper
- Conference and Event Planner
- Court Officer and Justice of the Peace
- Desktop Publishing Operator and Related Occupations
- Insurance Adjuster and Claims Examiner
- Legal Secretary
- Personnel Clerk
- Purchasing Agent and Officer
- Retail and Wholesale Buyer
- Marketing Researcher and Consultant
- Executive Assistant
- Financial and Investment Analyst
- Financial Auditor and Accountant
- Mathematician, Statistician, and Actuary
- Securities Agent, Investment Dealer, and Broker
- Purchasing Agent and Officer
- Retail and Wholesale Buyer
- Secretary (except Legal and Medical)
- Specialist in Human Resources
- Supervisor – Recording, Distributing, and Scheduling
- Hardware, Lumber, and Building Materials Retailer
- Parts Technician
- Special Events Coordinator

4 BUSINESS Major Credits between grade 11 and 12

Grade 11 (select at least 1)

- BAF3M**- Accounting
- BMI3C**- Marketing
- CIE3M**- Economics
- CLU3M**- Law
- HRT3M** - World Religion
- HSP3U** - Intro to Anthro, Psycho. Sociology
- ICS3U**- Computer Studies
- TDJ3M**- Technological Design

Grade 12 (select at least 1)

- BAT4M**- Accounting
- BBB4M**- International Business
- BOH4M**- Business Leadership
- CLN4U**- Law
- CIA4U**- Economics
- CGW4U** - World Issues
- HSB4U** - Challenge and Change
- HSE4M** - Social Justice & Equity
- ICS4U**- Computer Science
- IDC4U2**- Sports & Entertainment Marketing

DUAL CREDIT COURSES Available- See your guidance counsellor

2 Math Credits: 1 in Grade 11 AND 1 in Grade 12

- Grade 11:**
MBF3C MEL3E MCF3M MCR3U

- Grade 12:**
MDM4U MEL4E MHF4U MAP4C
MCT4C (summer school)

Plus: 1 Required English

- NBE3E or NBE3C or NBE3U or NBE3UE**