

ABOUT APPLYING ONLINE TO AN ONTARIO UNIVERSITY

- Go to: <http://www.ouac.on.ca/>
- Click on 'Apply Now'
- The first time you log in, you will need to create an OUAC Profile. You can do this by clicking 'Create My Account'
- You will be prompted to put in your email address so that you can be verified. **You will not be able to submit your application until you verify your email address.**
- **Create your Username and Password** (make it easy for you to remember as you will need it many times over the application cycle) – you will be asked to agree with the *OUAC Terms and Conditions*, and then you will click 'Create My Account'
- To start your application you will need your **OEN** (will be sent to your GAPPS email during the week of October 10th)
- Click 'Undergraduate', then click 'Continue', then click 'Start Application', then click 'Get Started'.
- **Add your information to the 'The Basics' section** – this includes The Basics, Citizenship & Language, Applicant Diversity Census & Contact Details
- **Under Education - You will need to provide information about ALL institutions where you were registered in 1 or more high school courses for grades 11 and 12 (school name and start/end dates). Courses taken in night school, dual credit, SHSM through YRDSB do not need to be added to list of institutions attended.**
 - Assuming you have been at Hodan Nalayeh since grade 9 → **Start Date: Sep 2020 – End Date: June 2024**
 - For highest year level achieved put 'Grade 12'; For Diploma Type put 'OSSD'
 - In the 'Tell Us More/Add Other Information' section, you would indicate your intention to write an Advanced Placement (AP) exam by June.
- You do not need to enter any information into the 'Activities and Employment' section
- **Select your program choices** by using the 'Program Code Option' (if you know the program codes) or by the 'University or Geographic Area Search Option'
- Enter the program codes – you may choose **THREE** programs for your first payment of **\$156**; each **additional program** choice will cost **\$50** (maximum 3 programs per school)
- Complete the 'Program Details' screen if requested [i.e. Subject of Major Interest (if applicable), co-op options (if available), expected date of enrollment (i.e. Sept. 2024), expected course enrollment (i.e. full-time), and year level (first year)].
- **Order your choices** (does not affect scholarship or admission consideration unless stated specifically by the university)
- **Supporting Documents' section**
 - 'Transcripts' (leave blank – Hodan Nalayeh SS will have already submitted your mark history to OUAC electronically)
 - The 'Document Upload' section is **not mandatory** – schools will let you know if they require additional documentation
- **Review Summary** – Expand each section to review your application details and ensure that your information is correct
- Submit your application – Read the 'Applicant's Declaration' and then click 'I Verify and Agree' to proceed to payment
- Submit your payment (debit/credit card, online banking or Flywire). Prepaid credit cards are not accepted
- **SAVE/PRINT** Confirmation page and **RECORD** your OUAC Reference Number

My OUAC Reference Number:
2024 -

- **Once you have submitted your application, you will use your username and password to login every time**

If you have not been in an Ontario School for 4 years from the date of your university application, or have been at a school where English was not the main language of instruction, you may need to demonstrate a language proficiency requirement (i.e. IELTS, TOEFL). See Guidance for more info.

** Tutorials can be viewed by clicking 'Getting Help' in the top right corner of <http://www.ouac.on.ca/> **

Timelines:

As soon as possible	<ul style="list-style-type: none"> • Begin researching • Use the "Programs" or "Universities" feature on the www.ontariouniversitiesinfo.ca website
Week of October 10, 2023	<ul style="list-style-type: none"> • OEN will be sent to your GAPPS email
November 17, 2023	<ul style="list-style-type: none"> • Grade 11 marks and Grade 12 midterm marks are electronically forwarded to OUAC for all possible university applicants
January 15, 2024	<ul style="list-style-type: none"> • Deadline for students to submit applications online to OUAC
February 15, 2024	<ul style="list-style-type: none"> • Semester 1 final marks forwarded electronically to OUAC
Late February	<ul style="list-style-type: none"> • Review your grades and account to ensure accuracy
April 25, 2024	<ul style="list-style-type: none"> • Semester 2 midterm marks forwarded electronically to OUAC
May 29, 2024	<ul style="list-style-type: none"> • Latest date by which all students can expect a response from an Ontario university
June 3, 2024	<ul style="list-style-type: none"> • Earliest date that a university can require a response to an offer of admission and any kind of financial commitment (including registration and residence deposit)
June - August	<ul style="list-style-type: none"> • Admission Information Service available for students not admitted to a university program by June
End of June	<ul style="list-style-type: none"> • Semester 2 final marks forwarded electronically to OUAC

*****If you CHANGE HIGH SCHOOLS MID WAY THROUGH THE YEAR:** You must arrange for your new school to inform OUAC about the change of high school. This will ensure that your academic data is sent to OUAC.