Special Education



A Communication Guide for Parents and Students.

When I have a concern, where do I begin?

Student success is a priority. Together parents, students and support teams collaborate to ensure student success.

The best place to begin is with the person closest to the issue (e.g. classroom teacher, special education resource teacher (SERT), bus driver, etc). To assist with resolving issues or concerns, you should:

- gather as much information about the situation as possible; and
- contact the school and arrange a meeting with the staff member(s) to discuss your concern.

Most issues can be resolved by having meaningful and purposeful conversations. Keeping the lines of communication open is the best strategy.

What role do I, as the parent, play in communicating concerns regarding my child's program or special education services?

We welcome your participation in communicating your concern.

I. Plan Your Approach.

- Gather your information.
- Be clear about the facts ahead of time.
- Organize what you want to highlight.
- Know what questions you want to ask.

Remember

- It may be helpful to contact an agency/organization in York Region who supports children and families with special needs.
- You are welcome to involve a friend or advocate at any time.



2. Communicate With School Staff

- Be positive.
- Focus on one or two issues at a time.
- A A Share information you feel is important about your child.
- Share information that you have gathered from outside sources that may assist with programming decisions at school.
- 1 Listen actively - every person in the discussion has important information to share.
- 4 Give some thought to the solutions you would like to see.
- Plan next steps together.
- A Take notes of discussion items and decisions made.

Remember

- Your concern is important sometimes getting to the best solutions takes time.
- Keep communicating continuing communication is important.

How can I reach Board personnel?

Education Centre Aurora

Calling From:	Switchboard	Automated
Aurora & King	905-727-3141	905-727-0022
Newmarket & East Gwillimbury	905-895-7216	905-895-7227
Georgina	905-722-3201	905-722-6255
Markham, Richmond Hill, Vaughan, Whitchurch-Stouffville	416-969-8131	416-969-7170

Frequently Called Numbers

Education & Community Services 2266 and 2555

Student Services Coordinators:

North (905) 895-5155 Central (905) 884-4477 East (905) 940-7800 West (905) 764-6830 Secondary (905) 884-4477

Extension Number

Special Education

(905) 727-0022, ext. 3235 **Student Transportation Services** (905) 713-3001, ext. 4551

Trustee Services 2327 and 2262

Ministry of Education (416) 325-2929 or 1-800-387-5514















What if I don't feel my concern has been adequately addressed?

We understand your desire to resolve issues involving your child. If you feel your concern has not been addressed, follow these steps and speak with the next person indicated on the charts below:

Elementary Schools

Teacher

Provides support and/or program for all students

SERT

Provides special education support and/or program

Principal/ Vice-principal

Responsible for student progress

Student Services Coordinator

Located at the Community Education Centre Provides support for Special Education, Identification and Programs

Superintendent of Education

Located at the Community Education Centre Responsible for the day to day operation of all schools

Board of Trustees

Sets policy for the operation of all public schools in York Region

Ministry of Education

Administers the system of publicly funded elementary and secondary school education in Ontario

Secondary Schools

Teacher

Provides support and/or program for all students

SERT

Provides special education support and/or program

Special Education Department Head

Provides special education support and/or program and problem solves department and student concerns with teachers, administrators and parents

Principal/ Vice-principal

Responsible for student progress

Student Services Coordinator

Located at the Community Education Centre Provides support for Special Education, Identification and Programs

Superintendent of Education

Located at the Community Education Centre
Responsible for the day to day operation of all schools

Board of Trustees

Sets policy for the operation of all public schools in York Region

Ministry of Education

Administers the system of publicly funded elementary and secondary school education in Ontario

What resources are available to assist me with the needs of my child?

In York Region the Special Education Advisory Committee (SEAC) plays an important role in advising the Board about the programs and services required by students identified with exceptional learning needs.

SEAC may make recommendations to the Board concerning the establishment and development of special education programs and services. There are many agencies and associations represented on SEAC and each provides assistance and resources to parents.

You may access information about SEAC at www.yrdsb.edu.on.ca and select Learning – Special Education.

The following agencies and organizations are currently represented on the Board's SEAC:

- Association for Bright Children York Region North
- Association for Bright Children York Region South
- Autism Ontario York Region Chapter
- Community Living Newmarket/Aurora District
- Community Living York South (Southern York Region)
- Down Syndrome Association of York Region
- Early Intervention Services of York Region
- Kinark Child & Family Services
- Learning Disabilities Association of Newmarket, Aurora & District
- Learning Disabilities Association York Region
- Ontario Association for Families of Children with Communication Disorders
- Ontario Brain Injury Association & York Region Affiliate
- The Canadian National Institute for the Blind
- **VOICE** for Hearing Impaired Children
- York Support Services Network



