



Hawks

KPS Council Minutes

Date: **Tuesday November 13, 2018 @ 6:30-8:00pm**

Chair: Jacie

Vice Chair: Lara

Secretary: Sylvie

Community Engagement: Samantha

Council Members in attendance: Jacie, Lara, Samantha, Lori, Leigh, Cathy, Tanya, Aimee

Observers in attendance: Amy J., Carrie Ann, Kim, Suzanne, Tracy, M. Vojnic

Regrets: Sylvie, Susan, Christine

Principal: Tonya Vokey-Young

Teacher representative: Emily Stapleton

Google Drive – kpsmemberatlarge@gmail.com - Password KeswickPS

1. Approval of October minutes
2. Mme. Mahmood spoke about the Learning Commons
 - Learning commons purpose is to focus on learning collaborative
 - “maker space”: self directed learning, based around independent interests, break away from traditional learning.
 - Create, invent, tinker, explore and discover using variety of tools and materials.
 - transition from traditional library to Learning Commons started 2 years ago with new furniture (financial support provided by council)
 - furniture is flexible & mobile which encourages group learning
 - non fiction English & French now blended based on subject
 - Non fiction updated and reorganized
 - green screen installed, still in beginning stages of learning to use it
 - last year more furniture purchased with assistance of council. Tables all have casters on bottoms to enable easy moving and chairs. Wobble stools and bean bag chairs added Old tables and chairs repurposed to staff room
 - added young adult section for grades 7 & 8
 - Cost Sharing from council used to purchase Chrome Books
 - Sign up for Chrome Books can be done online by students
 - equitable access to tech (20 chrome books), some in every Junior & Intermediate class
 - grade 7 & 8 have spent last 2 months exploring credible sources online, ie. what is a database? and virtual libraries
 - students invited to take out 3 books weekly

Council was given opportunity to explore makerspace activities. Enjoyed by all. Activities included:

- making music on iPads with GarageBand
- 3D building with Links
- origami
- build electrical circuits (linked to coding and electricity)
- toothpick puzzles
- k'nex
- lego

Mme. Mahmood borrows media kits from board every month

Open at lunch 2 days / week with parent volunteers - teachers give "passes" to students to attend

GOALS: - linking maker space activities to assessment

- building capacity amongst students for self directed use of space as a resource
- purchase a new young adult shelf
- purchase robots & more makerspace resources
- expand English picture book section
- update the collection

3. Email etiquette

- all members have access to KPS drive and email account to send / receive school related emails
- new folders have been set up to keep events organized within email
- if you open an email that was not intended for your committee please re mark it as "unread" and place it in the appropriate folder
- committee chairs are responsible for checking their folder regularly
- one person per committee (typically chair) should be tasked with replying to all emails to avoid duplicating replies and causing confusion
- please use subject line to list event to help with organization
- all emails should be signed with personal name

4. Holiday Market update - chairs Leigh & Tracy

- 11 paid vendors, 7 additional confirmed
- Optimist Club to use us as a toy drive drop location
- Scouts donating a tree to be decorated and auctioned off. Will also be taking orders for trees. May set up small display for sale in Allegro parking lot
- focus on growing traffic and creating a full holiday market place
- photos with Santa to be in music room \$15 each for 8 x 10
- consider having businesses donate fully decorated trees next year to sell off or having scouts set up at school for sales
- need more bakers. Only 7 as of now
- Leigh provided posters and distributed to all present to put up around community

5. Sponsor / donation update

- Aimee has done an amazing job obtaining numerous donations for silent auctions / prizes. Tickets to local attractions, signed sports memorabilia and more. Will continue to seek additional.
- Need a volunteer to take on looking for sponsors for large ticket items. I.e. bouncy castle, face painters, etc.
- will be asking families if they would be interested in donating a toy / gift card towards danceathon prize tables.

Could display "donated by" signs

- Tanya has agreed to sponsor something and will be looking at list on drive
- Trevor Comeau and Michelle Naylor (previous sponsors) are not interested in sponsoring this year.

6. Danceathon update - chairs Sylvie & Lara

- council encouraged to watch for good sales for prizes and contact Sylvie or Lara prior to purchasing
- \$1000 budget for prizes
- raised approx. \$10,000 last year
- Gold Ticket ideas - family zoo membership (primary), Bluetooth wireless speaker, google glasses, wonderland gift card, events bundle: escape room, trampoline park, paintball, etc. (Junior and intermediate)
- work to include grade 7 & 8 more. Provide them with prize tickets as well.

7. QSP update - chair Sylvie

- due to miscommunication prizes are NOT available from QSP
- letter to be sent to all parents about prizes
- Jacie & Sylvie to review who purchased magazines and level of prize they would have received. Then contact Mona's Merch to find acceptable substitute prize.
- in event a student would have received a high ticket item we will discuss as a council how to proceed

8. Halloween Dance feed forward

- very positive feedback, enjoyed by all
- continue to have to monitor that parents aren't dropping kids and leaving
- move bake sale tables closer to music room in future in order to aid in flow of traffic
- raised \$600 + cereal for nutrition program
- cash / ticket system worked very well
- Samantha would like to do feedback surveys following events to better tailor them to families needs / wants and grow attendance

9. Grade 7 / 8 & Student Council

- M. Vojnic to work with student council to determine how they would like to be involved in school events
- suggested we host an afternoon dance for Intermediates (parents will have to cover costs)
- M. Vojnic to find out what they want at end of year fun fair
- student council will be doing holiday heroes again. Collecting toys, gift cards, food for charity from Nov 19 -

Dec 12

10. Financial Update

- Meet the Teacher raised \$141.71

- Dance raised \$742.21
- Lunchbox raised \$702
- Mabels Labels raised \$17.77 (needs to be promoted)

11. Tonya's Corner

- Terry Fox raised \$3100
- Still working on solution for Tether Poles and armour stone removal
- Numerous policy & procedure changes. Available for review on Board website
- Staff working on "wish list" and will have at next meeting
- Cost sharing approved \$5000 from Council + \$7500 from Board allows for \$12,500 in new tech in school.

Teachers have stated growing need for more Chrome books as they use Google Classroom for a lot of their teaching / assignments

12. Grade 8 Grad

- June 25

- ceremony to take place at school, followed by school sanctioned off property celebration after

- De La Salle Chapel has been booked by Kim as this was most requested site from student survey. If they decide otherwise funds can be returned.

- parent committee headed by Kim, grade 8 students and teachers will work together to come up with a plan

- as a school sanctioned event the following can happen: info can be decimated by the school, fundraiser on school property, involve students, financially support students as required, staff welcome to attend, use google forms to communicate with students and see what they would like at event (food, decorations, etc)

***** Next meeting date: Tuesday December 4, 2018 at 6:30pm*** to be a potluck.**