



KPS COUNCIL MINUTES

Date:	Thursday December 8, 2022
Co-Chairs:	Christine, Mallory
Secretary:	Melanie
Council Members:	Christine, Mallory, Melanie, Lori, Stacy, Lindsay, Amanda, Yvonne, Erin, Melissa, Kim, Tara, David, Rochelle, Linda, Amy, Michelle, Sarah, Kealy, Tammy
Observers:	
Principal:	Tonya Vokey-Young
Vice-Principal:	Bryana Lloyd
Teacher Representatives:	Emily Stapleton, Mark Vojnic
Google Drive:	kpsmemberatlarge@gmail.com - Password KeswickPS
In Attendance:	Tonya, Emily, Christine, Mallory, Melanie, Lori, Stacy, Amanda, Jennifer, Erin, Tara, Amy, Sarah, Kealy
Regrets:	Bryana, Mark, Lindsay
Student Representative:	



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Topic (Presenter)	Discussion Notes	Next Steps
1. Welcome (Christine)		N/A
2. Approval of last minutes (Everyone)	<ul style="list-style-type: none"> Minutes from Nov. 10 meeting approved 	N/A
3. Financials (Jenn)	<ul style="list-style-type: none"> Total balance is \$7647.63; about \$5000 in general account, \$2600 in pizza account In new year there will be one account for lunch program; general account will be for fundraising 	N/A
4. Poinsettia fundraiser update (Erin)	<ul style="list-style-type: none"> Fundraiser went smoothly About \$1500 paid to greenhouse; no profit calculated yet; profit will be represented at January meeting 	Jenn will share profit at the January meeting.
5. Pro-Grant (Tonya)	<ul style="list-style-type: none"> Pro-Grant is "Parents Reaching Out Grant" In the past we received about \$500 We need to decide as council what we want to focus on; last year we had Duane Gibson as guest speaker for parents and students Tonya has chosen social inclusion and racism, creating welcoming environment, and parents as valued partners as areas of focus; targets equity and inclusivity, wellbeing and mental health, collaborative relationships Council would like specific focus to be mental health - awareness, knowledge, and mental health supports Request for presentation to occur before May 5 Can select community organization to partner with; this is to be determined at later date; also potential collaboration with another school Impact will be evaluated by survey and report on attendance (number of parents attending, etc.) Proposed budget \$800; speaker \$500, refreshments \$100, parent resources \$200 Person responsible for final report will be Bryana 	<p>Application was submitted; specific details will be discussed at a future meeting.</p> <p>Bryana will write the final report.</p>
6. Guest speakers for students; Fun Fair (Emily)	<ul style="list-style-type: none"> Little Red Theatre is children's theatre company and non-profit charity Emily would like them to do show for primary students Dates available in February, March, and April Shows: The Elves, a Shoemaker and his Wife, and Thumbelina; both shows can be done in French Cost is \$500 	<p>Emily will schedule Little Red Theatre and Duane Gibson presentations.</p> <p>The Fun Fair will be June 1.</p>



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	<ul style="list-style-type: none"> • For juniors/intermediates, Emily is hoping to have Duane Gibson return in person as guest speaker • One show is \$999 + HST • Dates available in February and March • Need \$1700 in to book both Little Red Theatre and Duane Gibson • Before COVID there used to be a fun fair in June • The French book fair will be May 29 - June 2; maybe Thursday June 1 could be a fun fair (next day is P.A. day) so that parents can attend the book fair 	
<p>7. Lunch/nutrition programs (Lori/Jenn)</p>	<ul style="list-style-type: none"> • Programs are running smoothly • Lori looked into community options - Chef Todd, Boston Pizza, Symposium; it is difficult to get double delivery; they are working on it for January • Still looking into Lunch Box; Boston Pizza has contract with Lunch Box for another school; they don't know if they can sell to us if they are already under contract with Lunch Box • Board is deciding how they want schools to go about using Lunch Box; asked school to wait before starting to use Lunch Box • Nutrition program - Lori will start asking families for donations because people have inquired about making donations; there will be monthly reminder sent 	<p>Lori will continue to communicate with these restaurants; update at the next meeting.</p>
<p>8. Pizza kits and cookies/ Macgregors Meats (Jenn/Lori)</p>	<ul style="list-style-type: none"> • No restrictions about who we can use for fundraisers; need to make sure that source is reputable; we can use Little Caesars • Macgregor's Meats fundraiser can be planned a short time ahead once they send information about kick-back that would be received 	<p>Fundraisers will be scheduled in the future.</p>
<p>9. Fundraising Schedule (Tonya/Jenn)</p>	<ul style="list-style-type: none"> • A fundraising schedule has not been created yet • Students shared ideas with office staff about things to fundraise for without prompting; ideas have been recorded and brought to staff meeting (e.g. balls to use at recess) • If there is extracurricular band running then we can fundraise for this, but not for instruments in the music program (but instruments used in band could be used in music classes) • Mallory suggested a sound system for the gym; there has been a need for that for many years • Could send letter to community with fundraising items list; could be a place on Schoolcashonline for parents to donate directly to the school for specific purpose (e.g. instead of ordering for a fundraiser) • Parents can donate money so the school can purchase items (e.g. balls to use a recess), rather than parents donating 	<p>Tonya and Jenn will discuss and share with the new principal.</p>



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	<p>equipment to use, to ensure that they are board approved materials, etc.</p> <ul style="list-style-type: none"> • At end of year could share total amount of money raised and plan of how to spend money 	
10. Family Dance (Christine)	<ul style="list-style-type: none"> • Feb. 20 is Family Day, so dance will be Thursday Feb. 23 • Soccer group is here on Thursday nights and can be removed from permit five times per year 	Family Dance will be planned in the new year.
11. Spirit Days (Christine)	<ul style="list-style-type: none"> • Dates are confirmed, posted on website, and can be shared on Facebook <p>Dec. 9 - Hawks Day - Navy/green Dec. 16 - Backwards Day Dec. 19 - Sports/Jersey Day Dec. 20 - Samesie Day Dec. 21 - Winter Wonderland Day Dec. 22 - Red and Green Day Dec. 23 - PJ Day</p>	N/A
12. Holiday Market (Christine/Lori)	<ul style="list-style-type: none"> • Drop-offs next week up until Thursday Dec. 15 • Market will run Dec. 19 - 22 on gym stage during recess • Students will help wrap presents after purchase • Need volunteers to help supervise the transaction of money 	Volunteers can contact the school.
13. Yearbook (Melanie/Jenn)	<ul style="list-style-type: none"> • Lindsay needs parents/staff to share photos; she will write an email that can be sent to staff, and continue to make requests on Facebook group for specific photos; so far parents have shared photos by sending messages to Lindsay on Facebook • Jenn said information on website should have links to flyers • Could send link to school website to help parents know where to find information • Parents need to check on school website to make sure they are registered to receive emails regarding anything that they are collecting money for; need to subscribe to receive emails 	<p>Lindsay will send information to Tonya to send out to staff.</p> <p>Tonya will send information to staff.</p> <p>Jenn will send a link to the school website to parents.</p>
14. Grade 8 Grad (Christine)	<ul style="list-style-type: none"> • Can school send email to parents asking if they want to be part of the graduation committee? • Can there be a committee to organize a ceremony and separate email for organizing an after grad party? 	<p>Christine will send information to be sent to parents.</p> <p>Jenn will put information in an email to parents.</p>



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15. Entrance/Exit Signs (Sarah)	<ul style="list-style-type: none">● Sarah expressed need for clear entrance and exit signs as she almost had collision in front of school; people parked on road reduce visibility● Maybe parents could volunteer to remind parents of correct directions	Jenn will send an email to families addressing this concern.
16. Tonya's Corner	<ul style="list-style-type: none">● Remembrance Day assembly was organized by Mme. Pollard for Junior/Intermediate students● MADD presentation was organized by Bryana for Intermediate students● Grade 3 gifted screening has been done● French teacher Mme. Camenschi has taken over for Mr. Muhigira● Mme. Hamilton will be returning on December 19; Mme. Wintjes has been her replacement and will be leaving● New principal will be announced on Dec. 14● Holiday heroes for optimist club is running until Dec. 9	

Future Meeting Dates: February 9, April 13, May 4, June 8