



KPS COUNCIL MINUTES

Date:	Thursday December 2, 2021
Chair:	Christine
Secretary:	Melanie
Community Engagement:	
Council Members:	Christine, Melanie
Observers:	Tammy, Mallory, Jenn, Dilesha, Tanya, Samantha
Principal:	Tonya Vokey-Young
Vice-Principal:	Shelly Hewitt
Teacher Representatives:	Emily Stapleton, Mark Vojnic
Google Drive:	kpsmemberatlarge@gmail.com - Password KeswickPS
In Attendance:	Tonya, Mark, Christine, Melanie, Tammy, Mallory, Jenn, Dilesha, Tanya, Samantha
Regrets:	Shelly, Emily
Student Representative:	Not Present



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Topic (Presenter)	Discussion Notes	Next Steps
1. Welcome (Christine)		N/A
2. Approval of last minutes (Everyone)	<ul style="list-style-type: none"> Minutes from Oct. 21 meeting approved 	N/A
3. Financials (Christine)	<p><u>Technology</u></p> <ul style="list-style-type: none"> Purchased 15 chromebooks at cost of \$4873 No more technology needed at this point <p><u>Crock-a-doodle</u></p> <ul style="list-style-type: none"> Cost about \$10 per student Whole school participated \$3979 was contributed by School Council <p>• \$16519 is current balance</p>	N/A
4. FlipGive (Kealy)	<ul style="list-style-type: none"> Kealy not present to give update 	Update at next meeting
5. Poinsettia fundraiser - final numbers (Christine)	<ul style="list-style-type: none"> Raised over \$1000! 	N/A
6. Hot chocolate fundraiser (Melanie)	<ul style="list-style-type: none"> Recently reached out to local Keswick company called To the Moon and Back Desserts (on Biscayne) (https://www.tothemoonandbackdesserts.com/) This company started during the pandemic; small business that began with hot chocolate bombs; has expanded to include cakes, cookies, etc. Proposed working with them for a hot chocolate fundraiser; they offered to sell us each bomb for \$4 (regularly priced at \$5); KPS would make \$1 profit from each bomb Over a dozen flavours to choose from; can order individually, pair, or 6-pack; come in bag or plastic container They said orders could be placed during December with contactless pick-up during the last week of school Group suggested that we propose parents order directly through the company in order to eliminate need for office staff to enter information in SchoolCashOnline; parents can give code in order to show that they are ordering for fundraiser; confirmed during meeting that this would work well for company as parents can also directly arrange pick-up dates Group asked if product can be guaranteed nut-free; confirmed that they cannot, so will advertise as such 	<p>Melanie will confirm details with the company.</p> <p>Melanie will create information to be sent out to parents on Dec. 3.</p>



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	<p><u>Possible future fundraisers proposed:</u></p> <ul style="list-style-type: none"> - Boxed holiday cards - Epicure - Local arborist - ornaments for painting; revisit after the holidays <ul style="list-style-type: none"> ● Could send out survey to determine what future fundraisers parents would be interested in supporting 	<p>Discuss ornaments at the next meeting.</p> <p>Discuss creating survey re: future fundraisers.</p>
<p>7. Macgregors's Meat fundraiser (Christine)</p>	<ul style="list-style-type: none"> ● Christine contacted a month ago ● They have ongoing meat fundraiser ● Suggested doing it in March/April to stock food for BBQ ● Lori organized it last year; made over \$1000 ● Runs very smoothly; generates a lot of funds ● Will revisit in the new year 	<p>Discuss fundraiser at next meeting.</p>
<p>8. Family Day Dance (Christine)</p>	<ul style="list-style-type: none"> ● Leave for another time due to COVID restrictions 	<p>N/A</p>
<p>9. PRO Grant (Tonya)</p>	<ul style="list-style-type: none"> ● Parents Reaching Out Grant ● Sarah Westbrook - presented virtually to parents about emotional self-regulation ● The maximum amount is \$800 ● Online proposal needs to be submitted by Dec. 14th ● This would be a great opportunity to provide speaker for the parents/students ● Someone needs to volunteer to create the proposal ● Need to include what the topic would be in the proposal ● Possible topics from the past: Financial literacy, mental health, cyberware, self-regulation 	<p>Mallory will create a proposal; Tanya available to collaborate.</p>
<p>10. Council members - voting privileges (Tonya)</p>	<ul style="list-style-type: none"> ● Clarification - need to have a discussion in order to move forward with a decision (e.g. re: fundraiser) as a result no votes are required 	<p>N/A</p>
<p>11. KPS Google Drive (Tonya)</p>	<ul style="list-style-type: none"> ● There was an account created in the past but when people tried to access it, they are given a code that needs to be entered ● Discussion - If we create a new folder, only the information in the folder will be shared, not other personal documents ● Following initial discussion, Samantha joined meeting; she receives notification to enter code; she can only do this if she knows who is trying to access the drive ● At the end of the meeting, people can stay to request access; once people are granted access, they will be able to access the drive at any time ● Using code makes the drive more secure 	<p>N/A</p>



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<p>12. Tonya's Corner (Tonya)</p>	<ul style="list-style-type: none"> ● School Council Report from 2020/2021 school year was shared via email with meeting agenda ● Remembrance day assembly was done virtually, led by Mme. Pollard ● Three fire drills have been completed ● Dec. 7 - Hold and secure drill (doors to outside are locked) ● Spirit wear - Lori is not able to do spirit wear at this time, but perhaps after the holidays ● Crosswalk may be moved during the summer ● Air conditioning will be put into library and office this year ● Lost and Found - Goods are all on display from Dec. 6 - 10; Dec. 10 is the last day that they will be on display; video was sent of display ● School Constitution needs to be looked at next meeting <p>Fundraising</p> <ul style="list-style-type: none"> ● Need to decide on what the fundraising money will be used for ● In the past it was proposed that musical instruments be purchased; Samantha said the proposal was for about \$20 000 ● Christine - Noticed that people in new homes bordering the school yard can see directly into the yard; could some money be used for planting trees along the fence line? ● Samantha - Is there a need for new sports team jerseys? ● Samantha - In the past, \$100 was given to each class for purchasing resources ● Need to determine the greatest needs of the school 	<p>Tonya will send a soft copy of the constitution to Melanie to send to members with the agenda for January meeting</p> <p>Tonya will ask staff for suggestions about what needs of the school are</p>
<p>13. Principal's Profile (Group)</p>	<ul style="list-style-type: none"> ● Reviewed the previous Principal Profile ● Group made revisions by removing items that seemed redundant or obvious as part of the principal's role 	<p>Melanie will share the revised profile with Tonya.</p>

Future Meeting Dates: Jan. 20, March 3, April 7, May 19, June TBD