



KPS COUNCIL MINUTES

Date:	Thursday June 8, 2023
Co-Chairs:	Christine, Mallory
Secretary:	Melanie
Council Members:	Christine, Mallory, Melanie, Lori, Stacy, Lindsay, Amanda, Yvonne, Erin, Melissa, Kim, Tara, David, Rochelle, Linda, Amy, Michelle, Sarah, Kealy, Tammy
Observers:	
Principal:	Jessica Beatty
Vice-Principal:	Bryana Lloyd
Teacher Representatives:	Emily Stapleton, Mark Vojnic
Google Drive:	kpsmemberatlarge@gmail.com - Password KeswickPS
In Attendance:	Jessica, Emily, Christine, Mallory, Melanie, Lindsay, Amanda, Yvonne, David, Rochelle, Sarah, Kealy, Tammy
Regrets:	Bryana Lloyd, Mark Vojnic, Lori, Jennifer
Student Representative:	



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Topic (Presenter)	Discussion Notes	Next Steps
1. Welcome (Christine)		N/A
2. Approval of last minutes (Everyone)	<ul style="list-style-type: none"> • Minutes from May 4 meeting approved 	N/A
3. Financials / Use of funds for year (Jenn)	<ul style="list-style-type: none"> • Current balance is \$3298 • Still need to pay for dance program - \$2000 • Pollinator garden cost \$800 • Will have ice cream truck come back on primary play day; will give every student and teacher a treat for \$2.50 each, total cost \$1000; classes would go out as group to get ice cream; ice cream truck gives 10% back to school • Grade 8 grads got t-shirts, coach bus • Caricature artist did not show up for the Funfair; arranged for artist to come back to do caricatures of grade 8s • Currently selling ice cream for \$1 at recess (not a fundraiser) • Have not fully tallied money raised from Funfair which is earmarked for the garden so that it can be carried over • Play leaders usually get pizza at the year's end • Next year need to book electives very early in the school year for grades 4 - 8 • Hand dryers for washrooms are being purchased from school funds • Jenn will send out a more detailed summary in the next few weeks • Ideas for purchases next year: pencils, stickers with school name/logo, Hawks tattoos, place to sit in office (e.g. if students are waiting to go home), cushions for library reading nook, murals for washroom doors, re-painting hopscotch, ceiling tile painting (families could purchase tiles, e.g. library) • Could reach out to local vendors next year to help them get onto board approved vendor list; current list is limiting and has expensive options 	<p>Jenn will send a more detailed financial summary in the next few weeks.</p>
4. Yearbook (Lindsay)	<ul style="list-style-type: none"> • Yearbook is completed; final page count is 118 pages • Cost is \$18.60 not including SchoolCash Online fee • Order for yearbook will be sent out tomorrow (June 9); could send initial number to order and ask if we could potentially get more if needed • Next year could make identifiers for volunteers taking photos at events so that students and families know who they are • Could pay to purchase yearbook for all grade 8s, as some 	<p>Lindsay will place the order on June 9.</p> <p>KPS will place name labels on yearbooks before distributing.</p>



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	<p>haven't ordered, and then families reimburse afterwards</p> <ul style="list-style-type: none"> ● We want to ensure that nobody misses out if families didn't purchase by the deadline ● Could label yearbooks before they get handed out so that they don't get mixed up with other students 	
<p>5. Stars Under the Stars Feedback (Jessica)</p>	<ul style="list-style-type: none"> ● Wireless mics were rented at the last minute; worked well ● A lot of kids spent the whole time drawing with chalk ● Many kids seemed to really enjoy painting rocks; could be stained and used in outdoor classroom ● The free options seemed to be the most popular ● Baskets were very successful ● Having the opportunity for kids to connect is the most important thing as they often don't have the opportunity because most kids are bussed to school <p><u>Feedback from families:</u></p> <ul style="list-style-type: none"> ● Need extra food for people who did not order in advance ● Communication around the actual talent show and who was to be where at certain times needs to be improved ● Seemed less intimidating having the talent show outside; was also good to have options for what kids could do during the talent show; didn't have to be quiet and watch the whole time ● Face painting - Is this a good idea for the evening since kids may have to wash it off soon after getting it? Maybe tattoos is a better option ● Talent Show - Could be oriented in a different direction so that sun is not shining in a way that makes it difficult to see the performers; it was good to have it on the same evening as it is a major draw for people to come <p><u>Ideas for next year</u></p> <ul style="list-style-type: none"> ● Include more free options (e.g. bracelet making table, something with water) ● Could call it something other than "Funfair" because it makes people think of things like rides ● Could have a shuttle from another location (e.g. Walmart) or encourage walking as some people got ticketed ● Identify school council member volunteers with t-shirts so that people know who to speak to with questions; council could also have table set up for people to access with questions ● Discussed whether it would be better to have it on a Friday so that there are less conflicts with after school activities; but having it before a P.A. day helps so that staff can just bring equipment into the school afterwards and not have to worry about cleaning up as there are no classes the next day 	<p>N/A</p>
<p>6. Hot Lunches (Everyone)</p>	<ul style="list-style-type: none"> ● Wraps were not well-liked by students; wraps and pasta need to be eaten very quickly ● Fundraiser treats (e.g. ice cream, cookies) are popular 	<p>Mallory will look into using Lunchbox.</p>



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	<ul style="list-style-type: none"> ● Suggested that we avoid Booster juice in the future as it does not replace a meal ● Kids Kitchen does not have local rep ● Mallory will look into using Lunchbox, which is used by other Keswick schools; they have Boston Pizza ● Need more parent volunteers to be involved in distribution ● Could have healthy options (e.g. grapes) that could be purchased instead of sweet treats 	
<p>7. Communication (Everyone)</p>	<p><u>Communication of information with families</u></p> <ul style="list-style-type: none"> ● Communication was improved this year by having an email sent at the end of the week with highlights, upcoming events, etc., rather than sending multiple emails throughout the week ● Maybe KPS could improve the format so that information is more organized with use of colours/visuals to draw attention to important items; information sent in the body of the email is long and may be missed; other schools use newsletter style ● School has purchased agendas for all students next year <p><u>Spirit days</u></p> <ul style="list-style-type: none"> ● Could these events be decided on and communicated well ahead of time? ● Next year the plan is for Student Council to be formed; they will plan and make decisions about spirit days, so this should help to avoid last-minute spirit day announcements <p><u>Communication among council</u></p> <ul style="list-style-type: none"> ● Could we have a way for everyone on council to stay connected throughout the year (e.g. email distribution list) ● This would allow the school to get feedback on things when questions arise ● For planning of events (e.g. Funfair, dances) could have people sign up to plan in the fall, rather than leaving planning until later in the year with limited time, making it more challenging; have less people involved in planning each event 	<p>KPS will consider other options for communication with families.</p> <p>KPS will support the formation of a Student Council.</p> <p>Council will consider ways to communicate and will form planning committees early in the school year.</p>
<p>8. Teachers' Updates (Teachers)</p>	<ul style="list-style-type: none"> ● Book Fair was a huge success; raised over \$4000 ● Money will be used for makerspace items (e.g. games, Lego) 	<p>Mme. Stapleton will purchase items for library.</p>
<p>9. Admin Updates (Jessica / Bryana)</p>	<ul style="list-style-type: none"> ● Many students signing up for soccer intramurals, which is not competitive; learning skills about how to play and referee 	<p>N/A</p>

Future Meeting Dates: First meeting will be September 14 at 7 p.m.
Other dates TBD