



KPS COUNCIL MINUTES

Date:	Thursday November 10, 2022
Chair:	Christine
Secretary:	Melanie
Council Members:	Christine, Mallory, Melanie, Lori, Stacy, Lindsay, Amanda, Yvonne, Erin, Melissa, Kim, Tara, David, Rochelle, Linda, Amy, Michelle, Sarah, Kealy, Tammy
Observers:	
Principal:	Tonya Vokey-Young
Vice-Principal:	Bryana Lloyd
Teacher Representatives:	Emily Stapleton, Mark Vojnic
Google Drive:	kpsmemberatlarge@gmail.com - Password KeswickPS
In Attendance:	Tonya, Bryana, Emily, Christine, Mallory, Melanie, Lori, Stacy, Lindsay, Amanda, Yvonne, Melissa, Jennifer, Tara, Amy, Michelle, Sarah, Kealy, Tammy, Emily
Regrets:	Mark Vojnic, David, Rochelle
Student Representative:	



KPS COUNCIL MINUTES

Topic (Presenter)	Discussion Notes	Next Steps
1. Welcome (Christine)		N/A
2. Approval of last minutes (Everyone)	<ul style="list-style-type: none"> Minutes from Oct. 13 meeting approved 	N/A
3. Financials (Jenn)	<ul style="list-style-type: none"> Accounts have been consolidated into two accounts for School Council: General (basic fundraising) and Hot Lunch account Balance in General account is \$2015.35 (after paying off grad and spirit wear); Balance in Hot Lunch account \$2583.00 Over \$600 raised from Meet the Family night; \$644.10 raised from Halloween dance 	N/A
4. Principal Profile (Everyone)	<ul style="list-style-type: none"> Principal profile approved 	N/A
5. New council position: Nutrition Coordinator (Christine)	<ul style="list-style-type: none"> New position added to reflect all the work that Lori currently does for the nutrition program; congratulations Lori! 	Lori will hold the council position of Nutrition Coordinator.
6. Lunch/nutrition program update: pizza and subs (Lori)	<ul style="list-style-type: none"> Lori found a new place for subs because the former place went bankrupt and abruptly told Lori that he could not provide subs; now using Mr. Sub in Zehrs plaza; length is slightly different New cycle for subs will run Nov. 15 - Dec. 15 (Tues/Thurs); orders due Nov. 13 Sub option without ham (turkey) will be added for February Missed Friday pizza day will be on Nov. 25 New cycle for pizza will be December 2, 9, 16; orders due Nov. 13 If students are on field trip on pizza day the pizza will get saved and distributed after the field trip If students are absent their pizza gets donated to other students; we do no re-sell to other students Possible pasta day for January block Discussion about how long items should be posted (e.g. 6 week block vs. 1 week at a time); Kealy has had feedback that some parents would prefer longer block than 6 weeks as they do not want to have to order often; other parents may prefer shorter blocks to help make it more financially feasible 	N/A
7. Pizza kit/cookie dough update - Grade 8 grad (Tonya/Lori)	<ul style="list-style-type: none"> Grade 8s will do these fundraisers for grade 8 grad Little Caesars have an account since 2016; waiting to find out if they are an approved vendor (vendors are supposed to be approved for fundraisers) 	Jenn will determine if Little Caesars is an approved vendor.



KPS COUNCIL MINUTES

	<ul style="list-style-type: none"> • \$6 profit for every kit sold • Kits can sit at room temperature for 6 hours once delivered • Little Caesars will provide flyer for parents 	
8. Poinsettias fundraiser update (Amanda)	<ul style="list-style-type: none"> • Flyers provided by Bradford Greenhouse • Orders need to be submitted by Sunday Nov. 20 on School Cashonline; delivery would be Monday Nov. 28; they can't guarantee the delivery time until close to the date; pick-up could be spread out between afternoon of Nov. 28 and evening of Nov. 29 • Same pricing as last year • Organizing and preparing the orders will take several hours 	<p>Jenn will put information on School Cashonline.</p> <p>Amanda and Erin will manage delivery and sorting of poinsettias when they arrive.</p>
9. Local hot lunch option update (Tammy/Lori)	<ul style="list-style-type: none"> • Todd's Kitchen and Riveredge Restaurant; need to determine if they are approved vendors 	Jenn will look into approved vendors.
10. Family Dance in February (Christine)	<ul style="list-style-type: none"> • Family Day is Feb. 20; dance will be on Thursday before Family Day 	The dance will be discussed at a future meeting.
11. The week before our Holiday vacation - Dress-up week (Christine)	<ul style="list-style-type: none"> • We would like to have options that are inclusive for everyone (e.g. low cost, things they can find at home) • Ideas brainstormed: backwards day, pyjama day, sports/jersey day, red/green day, hat day, twin day 	Mallory will create flyer with spirit days, as well as other upcoming events.
12. Christmas gift event (Christine)	<ul style="list-style-type: none"> • Make available during lunch or recess and not have teachers responsible for supervising process • Parents would donate items to the school; students can then purchase items for their family for a low cost • Stage would be good location for items so that they can be available over several days • Anything not purchased would be donated to local charity • This event could run December 12 - 16 • Tara suggested that we also have a giving tree; families could purchase items for other families in need; check with Optimist Club to see when items would be required; items must be unwrapped 	Information will be communicated to families closer to the date.
13. School cash online - payment schedule (Mallory)	<ul style="list-style-type: none"> • Suggestion to give parents two Fridays in payment schedule so that they can better manage payments 	N/A
14. Grad letter for Krispy Kreme fundraiser (Christine)	<ul style="list-style-type: none"> • School cannot provide letter on letterhead • Parents of grade 8s can write a letter from "Grad Committee" 	Parents of grade 8s will write letter.



KPS COUNCIL MINUTES

15. Yearbook update (Lindsay)	<ul style="list-style-type: none">● Letter was sent to KPS staff to explain how photos would be collected● Google drive folder with categories (e.g. events)● Lindsay will post in Facebook group asking that parents share photos; parents can send photos to Lindsay/Lori by email or private message (email would be preferred to ensure good picture quality)● Before the yearbook is printed Jenn will vet the pictures to make sure that the students' parents have given permission	<p>Lindsay/Lori will accept pictures via email.</p> <p>Jenn will vet pictures before printing.</p>
16. Tonya's Corner	<ul style="list-style-type: none">● Mr. Muhigira will be leaving; will be difficult to find someone to fill this position as it is French; timetables may need to be changed● New SAS-A - Jennifer Boileau● Holly Wintjes is currently filling in for Mme. Hamilton● Cross country regionals happened● Ms. Smyth is running an environmental club● Mme. Pollard is selling popcorn at \$2 per bag to raise money for dance instructor● Fire drills have been completed● EQAO reports are coming out on Nov. 11; current grade 4/7s● Picture retakes on Nov. 14 with class photos● Hard copies of report cards are coming out on Nov. 14; electronically on Nov. 23● Parent interviews on Nov. 17/18● Tonya will be retiring; last day is Dec. 23	

Future Meeting Dates: December 8, February 9, April 13, May 4, June 8