References


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- If there is no individual author, use a group author e.g. National Film Board.
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- Titles are written *italics*, unless it is the title of an article, web page, or chapter of a book, (i.e. a portion of a larger work) which is written in regular font. This includes regular font for web pages and italics for web sites.
- Only the first word of a title and/or sub-title is capitalized (except for proper nouns like names of people, places, and organizations that are always capitalized). *Periodical titles are always capitalized* (i.e. magazines, newspapers, and journals).
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- If a citation is longer than one line, start the first line of each reference at the left margin; indent all subsequent lines 5 spaces. To do this in Word, highlight your list, select "Format", then "Paragraph", then under "Special" select "Hanging", and click OK. This will format your entire list.
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