

STUDENT SAFETY

Safe Arrival Safe Arrival Procedure

Morning outdoor supervision begins at 8:20 a.m. Students must make every effort to be in the schoolyard by 8:30 a.m. to ensure “on time” arrival in class. When the weather is inclement, students will be allowed to enter the building as they arrive at school **AFTER 8:20 A.M.** In the interest of safety, it is suggested that students who walk to school should arrive after 8:20 a.m. **when the yard is supervised.** Parents who pick up their child after school need to arrive promptly. **Supervision is not available after school and the school playground is off limits to children who are waiting to be picked up.**

Supervising staff are on playground duty 15 minutes before the children enter in the morning at 8:20 a.m. and during the entire noon playground period. Staff are also on duty at the end of the day to assist with bus loading.

Lates and Absences

If your child is going to be late or absent, please call the school before 8:15 a.m. A voice messaging machine is available to take your call. When no call is received and your child is absent, you will be contacted by the school. If we are unable to contact you, we will call the person whom you designate as the emergency contact on the emergency form. Failing this, we contact the York Regional Police to report your child is missing. It is imperative that you contact the office when your child will be absent or late.

The entry bell rings at 8:35 a.m. **Students who enter the building after 8:35 a.m. will be marked late.** If your child arrives late because of an appointment or other family commitment, please send a note along with your child.

Punctual arrival at school is a critical life skill. Please help to ensure your child arrives at school on time every day. In order to provide the best possible program for students, it is necessary for them to attend school regularly and to come to school on time. Research indicates that attendance patterns and attitudes are developed at an early age and by developing these life skills early, children are more likely to maintain these patterns later in life.

Early School Closing Procedures

This would most likely occur only in the event of extremely severe weather conditions or a plant breakdown. As a rule, the children who walk would be kept until regular dismissal time. The children who ride the bus could be dismissed early and an effort to contact you by telephone would be made in order to alert you. Children will not be permitted to board the bus if no contact, either with the parent or alternate guardian has been made.

Please make sure your child is aware of what he/she needs to do if an early dismissal becomes necessary.

Visitors

Parents, volunteers, other YRDSB staff, and **ALL** other **visitors to our school are expected to “sign in” and “out”** at the office and pick up and wear an identification tag in our school building. Students encountering an unfamiliar face in our building should be able to identify a visitor by this “tag.”