

Meeting Minutes

Meadowbrook Public School

School Council

Monday September 12, 2015 7:00pm

Meeting called by: School Council

Type of meeting: Monthly (1 of 10)

Facilitator: Hayley Hobor

Note taker:
Lorraine Doran,
Hayley Hobor

Please read: June 2016 minutes

Total time: 1 hour 40 minutes

Topic	Presenter	Time allotted
Introductions	Hayley	10 mins
School Council Etiquette <ul style="list-style-type: none">Remember these meetings are for the school. If you have something specific to discuss about your child, please speak to the teacher or to Lorraine privatelyRespect each other and know that everyone has a voice hereWe encourage participation from everyone but if you are uncomfortable speaking at the meeting you can approach the Co-Chairs at another time	Hayley	5 mins
School Council Overview <ul style="list-style-type: none">Email address permission granted from all at meetingMeetings happen monthlyFirst Monday of each month unless they correspond with a faith based diamond dayWe have set the dates and the chart is on the bulletin board at front of schoolDates will be on the website – minutes and agendasNewsletters on websiteQuorum is needed to vote on items – if you agree to be a voting member – full attendanceWe need 51% of quorum to vote on items.	Jenn Apps	10 mins
Approval of June Minutes & Action Items <ul style="list-style-type: none">Pro grant event from last year (Feb – last year on healthy eating) – Jenn D to get receipts Hayley to fill out final report	Hayley	5 mins

<p>and that is done</p> <ul style="list-style-type: none"> • Pro-grant for this year on technology night has been approved for \$1000, Keynote with police/workshop demos – mindstorm, coding, staff will support – babysitting options available • Budget – playground fund – money put aside to support repair and possible replacement of playground when it is not fit to be used \$4500. Lorraine to bring information on how this works and Board Policy to next meeting • \$2300 – cost share for technology was put in – School Board ran out of money for cost share last year so that money is set aside and we will put it towards technology as soon as cost sharing is announced by the Board this year. • Jump rope – need to set a date • Fundschrift on next agenda • School Assistants – issues with respect from students – ongoing training and support for respect. Training coming up and powerpoint presentation for students so they know the staff who support at lunch 		
<p>School Council Elections</p> <ul style="list-style-type: none"> • There will be committees throughout the year. It is not a requirement to join into everything or anything. We understand we all have commitments and busy lives; we love to have support but do not feel pressure • There are 3 executive positions: chair, treasurer, secretary <p>Secretary – Takes minutes, submits them to chair to get a second eye on them, then the Chair sends the minutes out to the group for information.</p> <p>Treasurer –banking is handled by the Board program and not even much counting due to online banking; tracks budget spending; income – putting on proper line on budget form (spreadsheet) and then reporting to our meetings – make sure it balances</p> <p>Chair or Co-Chairs – sets the agenda, runs the meeting, accountable to the council to ensure that items agreed upon are completed</p> <p>Secretary – No one put forward interest Treasurer – Jill Bowie-Kyle volunteered and is acclaimed Chairs – Jenn Apps and Hayley Hobor volunteered and are both acclaimed as co-chairs</p> <p>Action Item: - designate Secretary for each meeting rotating or ask again re voting</p> <p>Committees –</p> <ul style="list-style-type: none"> • Fundraising (take care of spirit wear; QSP, etc.) Sandy Thomson and Jill Bowi-Kyle • Event committee (help to look after events that occur at the school – Trish Phillips, Rachel Gutmacher, Margaret Papageorge) 	<p>Jenn Apps</p>	<p>15 mins</p>

<p>Financial Report – Treasurer (incl. final budget 2015-2016)</p> <p>Financial Report – will come by email and will be reviewed at the next meeting</p> <ul style="list-style-type: none"> Diane asked about funding for a playground and whether we could approach the town for assistance. There are grants to apply from the Board, Region, etc. – but we can't apply until the year we are planning to spend so we have to wait until we have enough in the bank to start. Playground costs are high (\$30 000 to \$40 000) The cost is a school cost. We are still looking at costs and suppliers. Right now we have \$4000 in the bank – so it is not a discussion point at this time. Lorraine will bring information about this to our next meeting 	Jenn Apps	15 mins
<p>Introduction to Budget 2016-2017</p> <ul style="list-style-type: none"> Typically we have supported the following: Arts , busses (one bus per teacher), pay for engraving for grad, welcome to kg packages, support technology, literacy programs like Forest of Reading, author visits, scientists in classroom, winnits award program, Wayne Win \$200 to school that goes to buying food for snack program or help to pay for kids to go on trips, playground repairs, other items at request of teachers (ex. Gym equipment, volleyball posts, team shirts) Louanne Gettel looks after the purchase and care of the technology. She shared that we are in a very good spot for technology thanks to school council support; she is looking forward for cost sharing in the fall. The question was asked about private donations/purchases of technology. The Board will not support outside purchases because there is a Board profile that is only supported through our Board. We are also using Google a lot – very supportive for students and we can use Chrome books for this; Chrome Books are significantly less expensive than laptops so we are able to purchase more. Jenn Apps will send out projected budget. If cost sharing for technology comes out prior to Oct 17 next meeting, then we have \$2300 to spend on technology as approved in June budget. 	Hayley	15 mins
<p>Fundraising Update</p> <ul style="list-style-type: none"> QSP – Oct. 4 launch assembly (2 – 3 weeks for last week of October) Norcard – not doing it this year – the company let us down last year Pizza (our biggest fundraiser by far – starting in October, forms 	Fundraising Committee	10 mins

<p>out now on school cash online</p> <ul style="list-style-type: none"> • Spirit Wear – small margin profit – we take orders and then place orders so we don't carry stock • Fundsript – gift cards – November Action item: Jenn A to find out turn-around time for delivery of Fundsript so we can set dates <p>How are people paying for the fundraising – fundsript and QSP – do we use cashonline?</p> <p>Action Item: Lorraine will check with Dawna Thompson about payment online</p> <ul style="list-style-type: none"> • Halloween Dance – school fundraiser for arts program 		
<p>Upcoming Events Addressed in staff report</p>	Hayley	5 mins
<p>Staff Report</p> <ul style="list-style-type: none"> • Staff update – Ms Abdirizak in FDK for Mrs. Johannes, Ms. Tang in for Mrs. Levesque, Ms. Berman in for Mrs. Beckett, new hire Mrs Fronte (half time prep coverage), Ms. Young (support staff in kg) • Terry Fox – Sept. 30 • Dot Day – Thursday this week • Meadowbrook colours day – Friday this week • PA Day – Sept. 26 • Cross Country, Kg helpers (gr. 8) • Meet the Teacher night and book fair – Sept. 29 (6 – 7:30) The format will be open house where classroom visits occur between 6 and 7 pm. The library will be open for book fair from 6 to 7:30 pm • Newsletter will come out each month from the office and will be on the website. Lorraine is working on updating the website • Milk starting soon – orders are coming out next week 	Lorraine Doran	10 mins
Next Meeting: Monday October 17 th at 7:00pm		

Elections

Budget

Fundraising Update

Staff Report