

# Applying Online to Ontario's Universities

101 Online Application for  
Ontario High School Students



Ontario Universities'  
Application Centre

# Two Step Process

## **Step 1:**

Apply to university through the Ontario University Application Centre (OUAC)

## **Step 2:**

Stay connected to with chosen universities through their online/portal site.

- \* be sure to check each site regularly
- \* universities will post messages to their sites – they will not always email your personal account.

# Step 1:

## Get Your OUAC Access Codes

Your guidance counsellor will give you a confidential letter containing your access codes:

- **Temporary PIN**
- **School Number (942340)**
- **Student Number (000+9 digit student number)**

These numbers allow you to access your 101 Online Application.

**Your PIN is confidential!**  
Don't share it with anyone else.

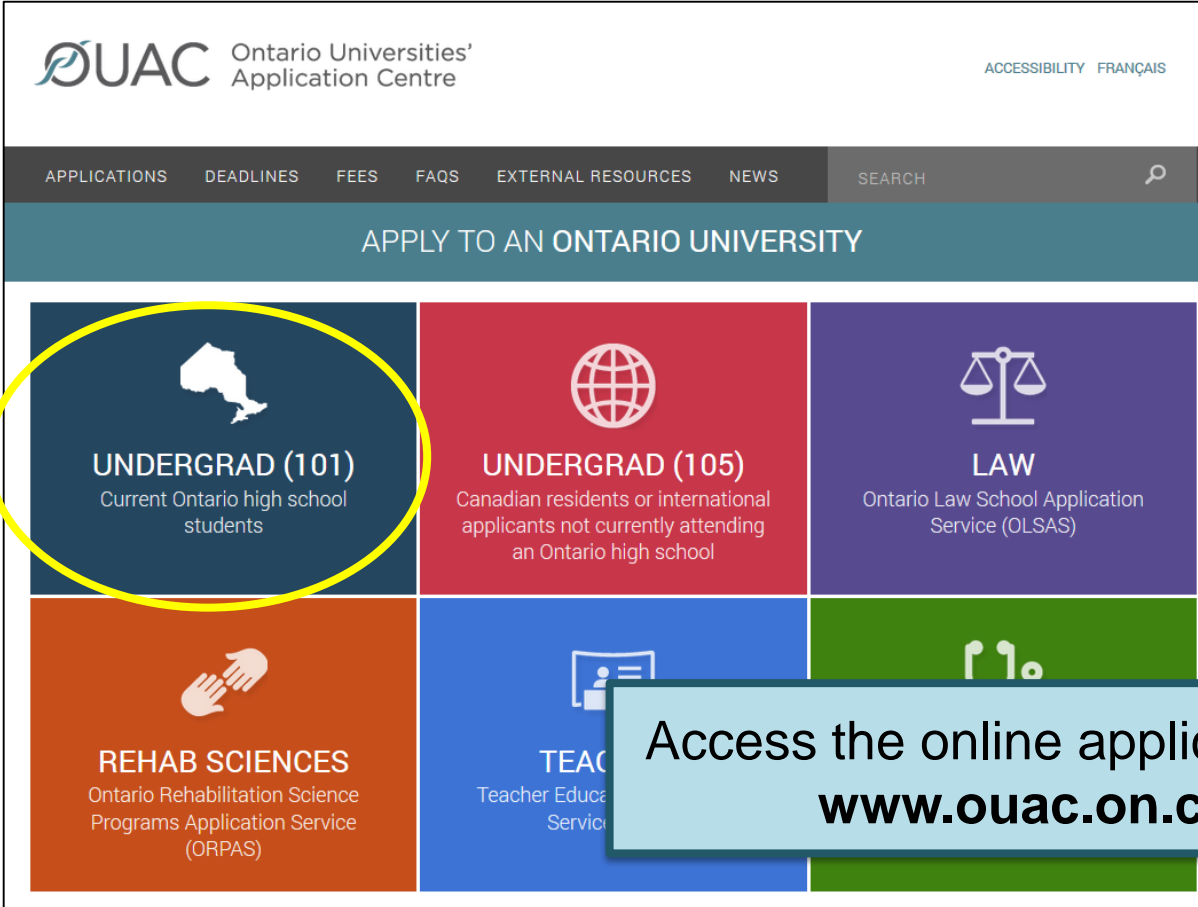
# Research Your University Options

- Visit **eINFO** ([www.electronicinfo.ca](http://www.electronicinfo.ca)) to see what each university has to offer. Review the eINFO Postcard.
- Check out university publications, websites and tours.
- Talk to counsellors, family, teachers and friends.
- Write down your program choices and codes, and keep them handy.

# Mark Your Calendar

- **January 17, 2018:** Deadline to submit your completed application to the OUAC.
- **May 29, 2018:** Latest date you can expect a response to your application for admission.
- **June 1, 2018:** The earliest date you may be required to respond to an Ontario university offer of admission and give a financial commitment (e.g., registration deposit, residence deposit, etc.).

# Apply!



The screenshot shows the OUAC website interface. At the top is the OUAC logo and the text "Ontario Universities' Application Centre". To the right are links for "ACCESSIBILITY" and "FRANÇAIS". Below this is a navigation bar with links: "APPLICATIONS", "DEADLINES", "FEES", "FAQS", "EXTERNAL RESOURCES", "NEWS", and a "SEARCH" button with a magnifying glass icon. A teal banner below the navigation bar reads "APPLY TO AN ONTARIO UNIVERSITY". Underneath the banner is a grid of six colored boxes, each representing a different application category. The first box (dark blue) is circled in yellow and contains a white outline of the province of Ontario, the text "UNDERGRAD (101)", and "Current Ontario high school students". The second box (red) contains a white globe icon, "UNDERGRAD (105)", and "Canadian residents or international applicants not currently attending an Ontario high school". The third box (purple) contains a white scales of justice icon, "LAW", and "Ontario Law School Application Service (OLSAS)". The fourth box (orange) contains a white icon of two hands shaking, "REHAB SCIENCES", and "Ontario Rehabilitation Science Programs Application Service (ORPAS)". The fifth box (blue) contains a white icon of a person at a computer, "TEACH", and "Teacher Education Service". The sixth box (green) contains a white icon of a person with a magnifying glass, "POSTGRAD", and "Postgraduate Study". A light blue callout box with a dark blue border is overlaid on the bottom right of the grid, containing the text "Access the online application at: [www.ouac.on.ca](http://www.ouac.on.ca)".

OUAC Ontario Universities' Application Centre

ACCESSIBILITY FRANÇAIS

APPLICATIONS DEADLINES FEES FAQS EXTERNAL RESOURCES NEWS SEARCH

APPLY TO AN ONTARIO UNIVERSITY

**UNDERGRAD (101)**  
Current Ontario high school students

**UNDERGRAD (105)**  
Canadian residents or international applicants not currently attending an Ontario high school

**LAW**  
Ontario Law School Application Service (OLSAS)

**REHAB SCIENCES**  
Ontario Rehabilitation Science Programs Application Service (ORPAS)

**TEACH**  
Teacher Education Service

**POSTGRAD**  
Postgraduate Study

Access the online application at:  
**[www.ouac.on.ca](http://www.ouac.on.ca)**

# Let's Get Started!

The screenshot displays the OUAC 101 website interface. At the top, a navigation bar includes links for APPLICATIONS, DEADLINES, FEES, FAQs, EXTERNAL RESOURCES, NEWS, and a SEARCH function. The main header area features the text 'APPLY TO AN UNDERGRADUATE PROGRAM For applicants currently attending an Ontario high school' and the 'OUAC 101' logo. Below this, a breadcrumb trail reads 'Home » Current Ontario High School Students (101)'. The left sidebar contains the '101 Criteria' section, which asks 'Is this the right application for me?' and provides a list of eligibility requirements. A yellow circle highlights the 'APPLY NOW' button in the sidebar. The right sidebar features a 'NEWS & REMINDERS' section with a link to 'Read These Top 10 Questions Now!'. The main content area includes a list of criteria and a section for '101 Online Application' with a link to 'Read: More information about how to apply.' A large blue box with white text is overlaid on the right side of the page, providing the direct URL to the online application. At the bottom right, there is a banner for 'eINFO' with the text 'Start your university research with eINFO' and 'Your source for up-to-date university info - all in one place'.

APPLY TO AN UNDERGRADUATE PROGRAM  
For applicants currently attending an Ontario high school

OUAC 101

Home » Current Ontario High School Students (101)

**101 Criteria**

Is this the right application for me?

Answer a [few short questions](#) to make sure you're applying with the right application.

You should complete the 101 online application if you meet **all** of the following:

- You are taking courses during the day at an Ontario high school during the current semester and graduated students returning to upgrade one or more courses.
- You have not, at some point, been out of high school for more than 12 months.
- You will have received or expect to receive your Ontario Secondary School Diploma or equivalent at the end of the current year.
- You have not attended a postsecondary institution (college/university/career college).
- You are applying to the first year of an undergraduate degree program or diploma program at an Ontario university.
- You are under 21 years of age.

**101 Online Application**

[Read: More information about how to apply.](#)

[APPLY NOW](#) | [BROWSE PROGRAMS](#)

[Log in](#) or [create your OUAC profile](#) for fall 2018 entry.

**NEWS & REMINDERS**

Read These Top 10 Questions Now!  
Here is a collection of common questions and answers that will hopefully help you with your decision making.

[101 How-to Videos](#)

[101 Common Questions](#)

[Winter and Spring Entry](#)

[eINFO Website](#)

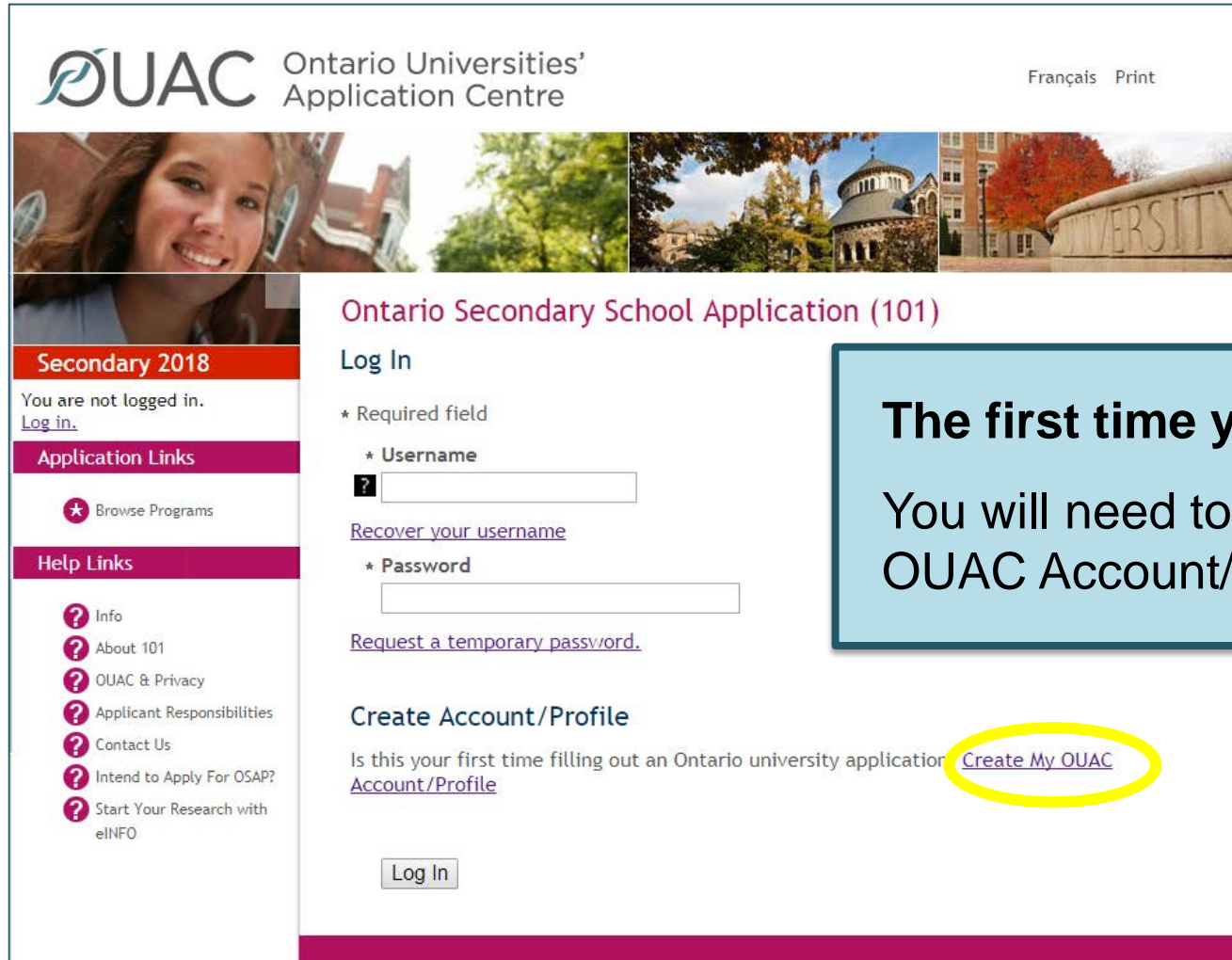
[University Information Program](#)

[Links to Ontario Universities](#)

Start your university research with  
**eINFO**  
Your source for up-to-date university info - all in one place

Access the online application directly at:  
**[www.ouac.on.ca/ouac-101](http://www.ouac.on.ca/ouac-101)**

# Creating a Profile



The image shows a screenshot of the OUAC (Ontario Universities' Application Centre) website. The header includes the OUAC logo and the text "Ontario Universities' Application Centre". There are links for "Français" and "Print". Below the header is a banner image showing a collage of university buildings and a smiling student. The main content area is titled "Ontario Secondary School Application (101)". On the left, there is a sidebar with sections: "Secondary 2018" (with a note "You are not logged in. Log in."), "Application Links" (with a link "Browse Programs"), and "Help Links" (with links for Info, About 101, OUAC & Privacy, Applicant Responsibilities, Contact Us, Intend to Apply For OSAP?, and Start Your Research with eINFO). The main content area has a "Log In" section with a "Required field" section containing "Username" and "Password" fields, a "Recover your username" link, and a "Request a temporary password" link. Below this is a "Create Account/Profile" section with the text "Is this your first time filling out an Ontario university application?" and a link "Create My OUAC Account/Profile" which is circled in yellow. A "Log In" button is at the bottom of the main content area.

OUAC Ontario Universities' Application Centre

Français Print

Secondary 2018

You are not logged in.  
[Log in.](#)

Application Links

★ Browse Programs

Help Links

? Info  
? About 101  
? OUAC & Privacy  
? Applicant Responsibilities  
? Contact Us  
? Intend to Apply For OSAP?  
? Start Your Research with eINFO

Ontario Secondary School Application (101)

Log In

★ Required field

★ Username  
?

[Recover your username](#)

★ Password

[Request a temporary password.](#)

Create Account/Profile

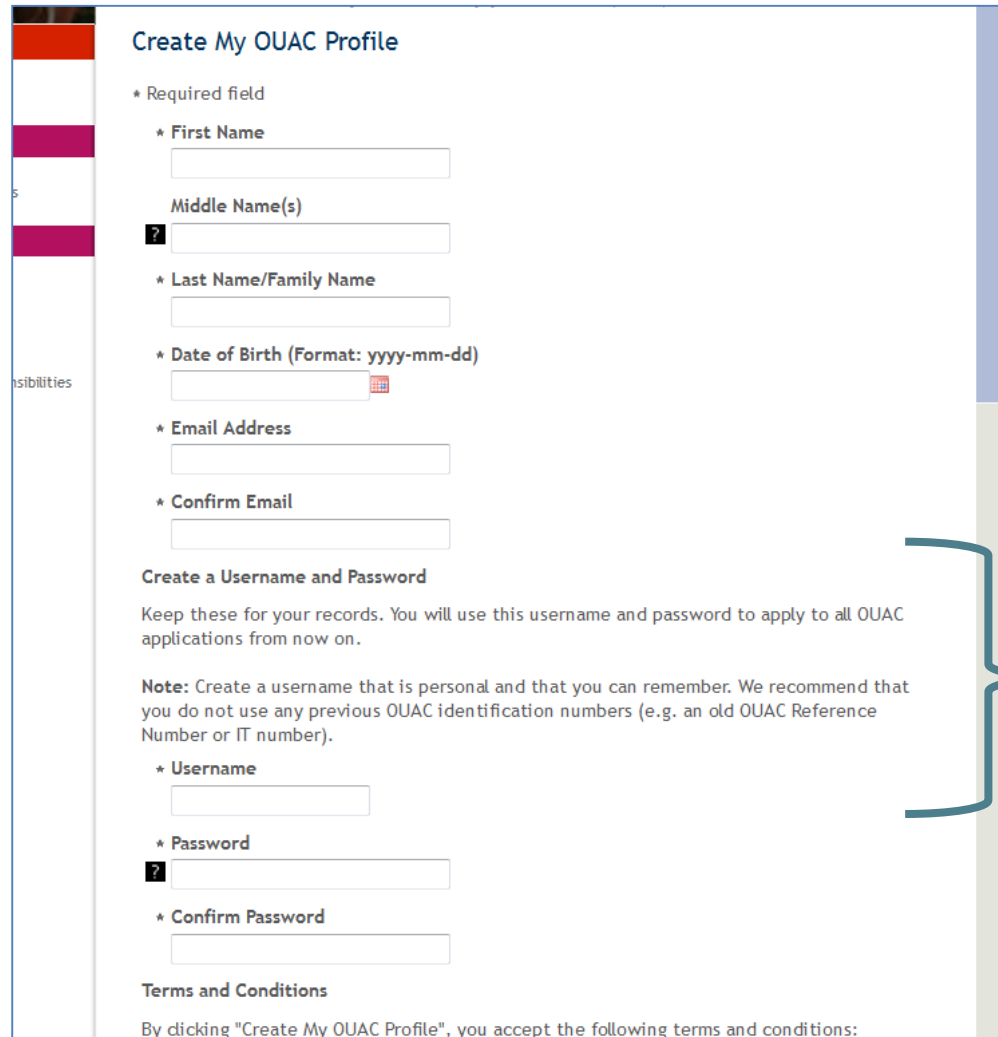
Is this your first time filling out an Ontario university application? [Create My OUAC Account/Profile](#)

Log In

**The first time you log in:**  
You will need to create an OUAC Account/Profile.



# Your OUAC Profile



**Create My OUAC Profile**

\* Required field

\* First Name

Middle Name(s)

\* Last Name/Family Name

\* Date of Birth (Format: yyyy-mm-dd)

\* Email Address

\* Confirm Email

**Create a Username and Password**

Keep these for your records. You will use this username and password to apply to all OUAC applications from now on.

**Note:** Create a username that is personal and that you can remember. We recommend that you do not use any previous OUAC identification numbers (e.g. an old OUAC Reference Number or IT number).

\* Username

\* Password

\* Confirm Password

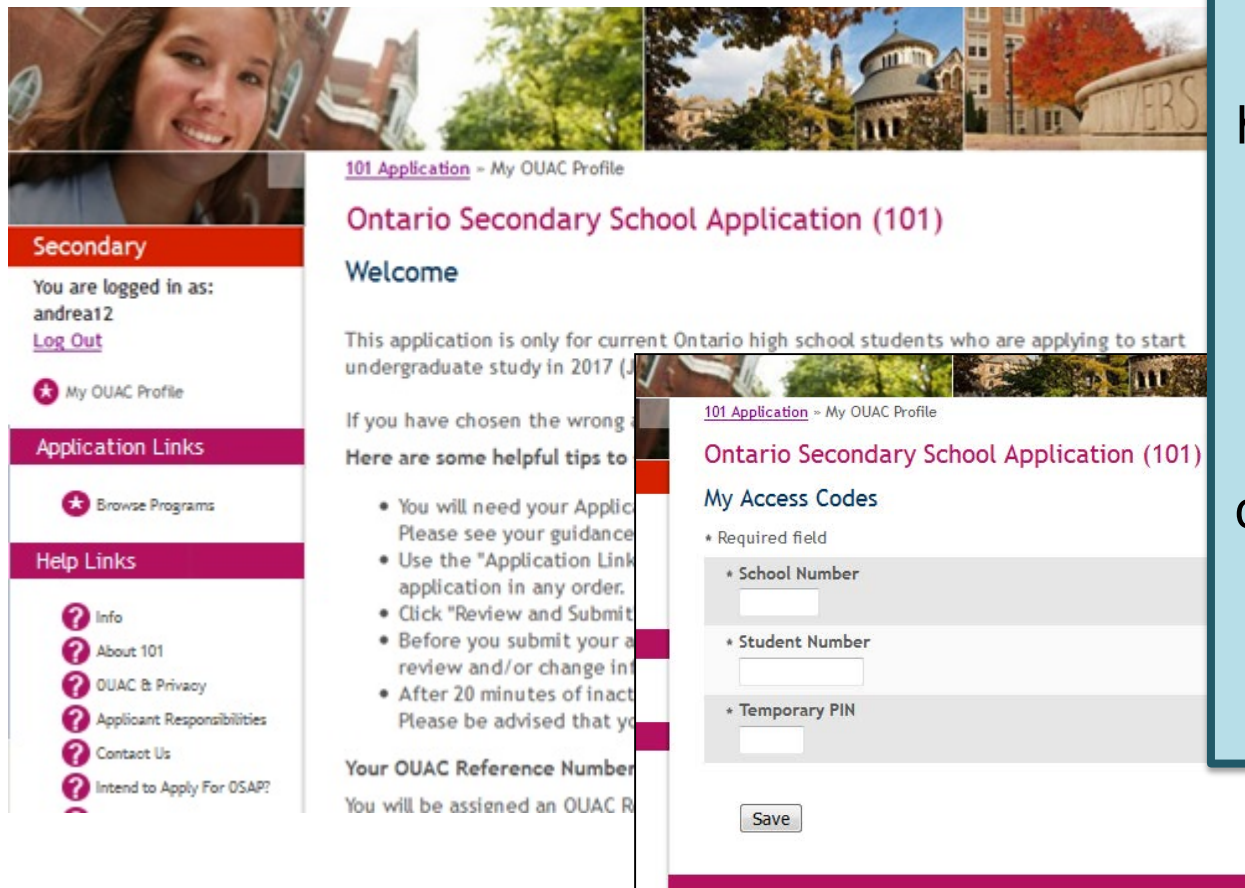
**Terms and Conditions**

By clicking "Create My OUAC Profile", you accept the following terms and conditions:

## Create Your Username and Password

Create a username that is easy for you to remember. You will use it to apply to all OUAC applications from now on.

# Welcome and Access Codes



[101 Application](#) - My OUAC Profile

## Ontario Secondary School Application (101)

### Welcome

This application is only for current Ontario high school students who are applying to start undergraduate study in 2017 (J

If you have chosen the wrong

Here are some helpful tips to

- You will need your Applic
- Please see your guidance
- Use the "Application Link
- application in any order.
- Click "Review and Submit
- Before you submit your a
- review and/or change in
- After 20 minutes of inact
- Please be advised that y

**Your OUAC Reference Number**

You will be assigned an OUAC R

[101 Application](#) - My OUAC Profile

## Ontario Secondary School Application (101)

### My Access Codes

\* Required field

\* School Number

\* Student Number

\* Temporary PIN

Save

Review the helpful tips on the Welcome page and enter your access codes provided by your guidance counsellor to start your online application.

# Completing Your Application

- 8 screens of information to add/validate
  - personal information
  - contact information (*mailing **and** home address/phone number/email*)
  - academic background
  - browse programs
  - program choice
  - additional university details
  - current high school information and grades
  - review and submit

# Select Your Programs

[101 Application](#) » [Browse Programs](#) » Select Programs

## Ontario Secondary School Application (101)

### Select Programs

You may browse through program information using one of the starting points listed below:

#### Program Category

[By University](#)

[By Geographic Area](#)

These are the search options.

### Fast Track

If you have done your research and know exactly which program codes you would like to add, enter the codes here:

\* Program Code

Enter an OUAC program code to use the Fast Track option.

Search

# Once You've Selected a Program

Complete the program details for each program selected.

The screenshot displays the '101 Application' process on the Lakehead University website. The main heading is 'Ontario Secondary School Application' with a sub-heading 'Select Programs - Lakehead University'. A link to 'Review the Lakehead University requirements' is provided. Below this, a paragraph describes the university's diverse range of programs and its location in Thunder Bay and Orillia. A callout box points to the 'Admission Requirements' link, with the text 'View the Admission Requirements for the program'. The right side of the screenshot shows the 'Program Details - Accounting' page, which includes a list of programs (Bachelor of Commerce (BComm)), specific admission requirements (ENG4U, MHF4U, etc.), and a table of program details.

[101 Application](#) » [Browse Programs](#) » Select Programs - Lakehead University

## Ontario Secondary School Application

### Select Programs - Lakehead University

[Review the Lakehead University requirements](#)

Visit [Lakehead University](#)

With two campuses in Thunder Bay and Orillia, Lakehead University offers a diverse range of highly recognized programs, acclaimed for their use of state-of-the-art learning technology, all nestled in the beauty of the Lakehead region. From all around the world choose to study at Lakehead University. Visit [www.lakeheadu.ca](#) to learn more about Canada's #1 Value-Added University. Visit [www.lakeheadu.ca](#) to learn more about the offerings available.

[Admission Requirements](#)

[Visit University of Guelph-Humber](#)

[101 Application](#) » [Browse Programs](#) » Program Details

## Ontario Secondary School Application (101)

### Program Details - Accounting

Complete the details requested in the following form.

- Bachelor of Commerce (BComm)
- Program is also available by co-operative education.

SPECIFIC PROGRAM ADMISSION REQUIREMENTS (OSS):

- ENG4U, MHF4U, one additional 4U Math, three additional 4U or 4M courses. Students deficient in math will not be considered for BComm specializations.

Required field

Program Details
Institution
University of Guelph
Program Code
GBK
Program Title

# Order Your Choices

**Program Choices**

[Add Program](#)

Choice Number	Program Code	Program Title	Actions
01 ▾	GBK	University of Guelph Accounting	<a href="#">Change</a> <a href="#">Delete</a>
02 ▾	TLA	University of Toronto Architectural Studies (BA)	<a href="#">Change</a> <a href="#">Delete</a>

**Order Your Choices**

To rank your program selections in order of preference, you can either drag and drop your choices or manually change the numbers under

[Save Ordered Choices](#)

[Add Program](#) to your application  
Proceed to [Additional University Details](#) if you a

The choice order does not affect scholarship or admission consideration **unless** a university's literature specifically states that it does.

# Answer Questions

You must complete the Additional University Details and questions in the “Other Academic Information” section.

**Additional University Details**

★ Required field

**Algoma University**  
Previous Year Applied  
Choose a year ▼

**Ryerson University**  
Previous Year Applied  
Choose a year ▼

**Trent University**  
Previous Year Applied  
Choose a year ▼

Save

**Other Academic Information**

[Help](#)

★ Required field

**Other Information**  
My total number of years in Ontario high schools (including current school year)  
Choose ▼

My total number of years in a Canadian school system  
Choose ▼

My total number of years in an English-language school system outside of Canada  
Choose ▼

In which country?  
Choose ▼

My International Baccalaureate (IB) program type (if applicable)  
Choose ▼

I intend to write (or have already written) an Advanced Placement Exam by June of the current school year  
AP exams are administered by The College Board in the United States.  
☒ Yes  
☐ No



# Current High School Info/Grades

Please monitor and report errors to your guidance counsellor.

## Ontario Secondary School Application (101)

### Current High School Information and Grades

Your high school has provided us with your applicable academic data throughout the year.

- Review your academic information carefully and inform your guidance counsellor if changes are required.
- Only your Grade 11-12 courses are reported to the OUAC (your Grade 9-10 courses will not be listed).

**Note:** If there is no information listed on this page, please continue to submit your application and contact your guidance counsellor.

#### My High School Information

School Number

999999

School Name

OUAC Grades

Diploma Status

Unknown

This screen is  
“read-only”.



# Fees

**Secondary**

Total Owing  
\$150.00 CAN  
[Fee Details](#)

You are logged in as:  
andrea12321  
[Log Out](#)

- ★ My OUAC Profile
- ★ My OUAC Financial Account

**Application Links**

- ★ Welcome
- ★ Personal Information
- ★ Contact Information
- ★ Academic Background
- ★ Browse Programs
- ★ **Program Choices**
- ★ Additional University Details
- ★ Other Information
- ★ Current High School Information and Grades
- ★ Review and Submit

**Help Links**

[101 Application](#) - Program Choices

## Ontario Secondary School Application (101)

### Program Choices

[Add Program](#)

Choice Number	Program Code	Program Title	Actions
01	GBK	University of Guelph Accounting	<a href="#">Change</a> <a href="#">Delete</a>
02		University of Toronto Architectural Studies (BA)	<a href="#">Change</a> <a href="#">Delete</a>
03	JBB	ma University	<a href="#">Change</a> <a href="#">Delete</a>

**Order Your Choices**

To rank your program selection choices or manually change the order

[Save Ordered Choices](#)

[Add Program](#) to your application  
Proceed to [Additional University](#)

The cost is \$150 for the first 3 university/program choices and \$50 for each additional choice.

# Submitting Your Application

## Review and Submit

Please review your information:

- Correct any errors or warnings by returning to the appropriate section of your application.
- Once satisfied that your information is accurate, read the "Applicant's Declaration".
- Click "I Verify and Agree" to proceed to payment.

Once you have successfully submitted your application, you will receive an OUAC Reference Number.

## Warnings

- **5251:** Make sure you entered your name correctly. Do not use all capital letters.

This information was provided in Personal Information:

### Your Name and Other Personal Information

Title

I Verify and Agree

Click here to  
proceed to the  
payment screen.

# Paying for Your Application

You can pay by the following methods:

**1. VISA/MasterCard/American Express:**

You will need the card number, expiry date and CVV/CVC/CID number.

- you cannot use prepaid credit cards

**2. Online Banking:**

You will receive a bill payment account number from the OUAC when you submit your application

# Paying for Your Application


**Payment Options**

☒ Credit Card (VISA, MasterCard or American Express)

Prepaid credit cards and VISA debit cards are not accepted.  
**Important:** Do not click the "Back" button in your browser after you submit your credit card payment.

▼ More

- **Important:** Do not click "Back" after you submit your credit card payment.
- The OUAC accepts MasterCard, VISA or American Express. **Note:** A CVD is required ([What is a CVD?](#))
- The OUAC cannot process credit card payments over the telephone. Prepaid credit cards and VISA debit cards are not accepted.
- If your credit card is declined or invalid, the application will not be processed.
- When you click "Continue", you will be directed to a secure third party website for processing. When your credit card transaction is complete, you will be directed back to your application. You will then be emailed copy of your credit card transaction.



Continue

Once you choose your method of payment and click "Continue", you will receive your OUAC Reference Number.

The OUAC cannot process your application without the application fee.

# Finishing

- On the “Complete” page, print the screen displaying your OUAC Reference Number (2018-XXXXXX) and further instructions. You will also receive an email.
- Store your OUAC Reference Number, as you will need to include this number when communicating with the OUAC and the universities.

<b>Secondary</b>	<b>Complete</b>
You are logged in as: Maryundergrad <a href="#">Log Out</a> OUAC Reference Number: 20XX-027421	Thank you. It will take 1 business day before your online changes/responses to offers of admission will be finalized. Please log in after that time to review your file.
<b>Help Links</b>	<b>Important:</b> Do not click "Back" in your browser after you submit your credit card payment.
	OUAC Reference Number: 2018-1234567

# Other Reminders/Important Information

**1. OSAP**

**2. Institution Portal / Intranet Site**

# OSAP

- OSAP application for 2018/2019 year is now open, and can be linked to your OUAC application.
- ALL students should apply for OSAP.
- Big changes for the 2018/2019 year!!
- Questions? Book an appointment in guidance.

Click the OSAP banner to apply to receive financial aid from OSAP. Your demographic information will already be filled out on the OSAP form based on what you entered on your college application.



You may be eligible for  
**FREE TUITION**  
through OSAP.



Click here to set up your  
OSAP account to find out  
how much funding you  
may be eligible to receive.

# OSAP

		Estimated tuition	OSAP grants	OSAP loan	School awards	Other awards	How much tuition I pay & what's left over
<b>CONFEDERATION COLLEGE</b> Interactive Media Development Sep 11/18 - Apr 15/19  <a href="#">Hide school</a>	<b>Actual funding</b>	\$6,825	\$8,042	\$7,006	\$550	\$3,000	<b>Free tuition!</b> OSAP grants and awards will cover the cost of tuition.  What's left over is \$11,773: <ul style="list-style-type: none"> <li>• \$4,767 grants/awards</li> <li>• \$7,006 loan</li> </ul>
<b>NORTHERN ONTARIO SCHOOL OF MEDICINE</b> Medical diagnosis and evaluation – year 1 Sep 4/18 - Apr 15/19  <a href="#">Hide school</a>	<b>Estimate</b>	\$6,715	\$9,098	\$7,140			<b>Free tuition!</b> OSAP grants and awards may cover the cost of tuition.  What's left over is \$9,523: <ul style="list-style-type: none"> <li>• \$2,383 grants/awards</li> <li>• \$7,140 loan</li> </ul>
<b>University of Calgary</b>	<b>Estimate</b>	\$9,000		\$6,700			OSAP loan will provide you



## Step 2: Institution Portal / Intranet Site

- You should receive two emails from each university you apply to.
  - 1<sup>st</sup> email: generic welcome email  
*(usually within 24 hours)*
  - 2<sup>nd</sup> email: site specific log in information  
*(usually within 7 days)*
- Get into the habit of regularly checking each university specific site for program specific messages/updates/requirements.

# Other Reminders/Important Information

## **Institution Portal / Intranet Site**

- important due dates and deadlines
- program specific requirements
- language proficiency requirements
- scholarship and bursary applications
- tuition deposit and tuition payment information
- residence requirements and links
- course selection/timetable creation (*late spring/early summer*)

**HAPPY APPLYING!**