

RICHMOND GREEN SECONDARY SCHOOL

1 WILLIAM F. BELL PKWY
RICHMOND HILL, ONTARIO
L4S 2T9

TEL: 905-780-7858
FAX: 905-780-1154

Welcome Letter for Incoming Grades 10-12 Students

July 2023

Congratulations for completing another academic year. It is our pleasure to welcome you back to Richmond Green Secondary School. In order to ensure a smooth return to school, the information below will assist you in preparing for September. **The first day of school for Grades 10-12 is Wednesday, September 6, 2023. Tuesday, September 5, 2023 will be for Grade 9's only.**

We recognize that the pandemic and shifts to remote learning over the past few years have affected students and families in different ways. As a school community, we are committed to supporting the learning, achievement and well-being of students throughout the upcoming school year. We also continue to prioritize health and safety and follow guidelines and direction from the Government of Ontario and York Region Public Health.

Extended Vacation

Students who will be coming to RGSS but who will NOT be returning to school on the first day or within the first 15 days of the school year (inclusive) need to complete an [RGSS Extended Absence Form](#). By submitting this form, you will prevent being demitted from Richmond Green SS.

Online School Start-Up Process

The process for the 2023-2024 school start-up will occur online during the summer. Payment of various school fees (e.g. Engagement Fee, Grade 9 Blast) is made on School Cash Online (*be sure to print a copy of the receipt when you pay online in order to retrieve the items that were purchased*). Visit [School Cash Online](#) to create an account. You will need your student identification number to complete this process. Please complete by **August 28**. All students will receive the following start-up information by the end of August.

- Locker information
- Student Timetable
- Course Change Procedure
- Student's google GAPS account.

Engagement Fee

The Student Engagement Fee of \$50 supports numerous opportunities throughout the year. These funds support:

- school events and functions such as semi-formal, prom, grade 9 Blast, orientation, arts & athletic banquets
- 50+ clubs
- 25+ teams
- extra curricular activities
- transportation for teams, clubs and field trips
- weekly spirit events
- assemblies and guest speakers
- student conferences – (e.g. HOSA, Model UN)
- student printing
- healthy snack program

Thank you for supporting student engagement for all students. This is an optional fee.

Payment Methods

All fees should be paid starting in July on [School Cash Online](#). A summary of all items available is below:

Student Engagement Items	Fee
Student Price Card (deals on items at various stores and restaurants)	\$10
Yearbook	\$50
Engagement Fee	\$50
Graduation (includes ceremony, cap and gown)	\$90

E-mail Accounts

Please note that Hotmail accounts cannot be used to communicate effectively with the school. If you have one of these accounts registered with the school, please contact the Main Office to provide an updated email address.

Graduation Ceremony (for Grade 12 students)

Richmond Green's graduation ceremony will be held on **Tuesday, June 25, 2024**. Cost per student for Graduation is \$90.00. Collected funds will help cover the following items:

- Tickets (*students will receive two tickets*)
- Cap & Gown (*students keep these items*)
- Graduation Ceremony
- Event & Venue (*facility rental, set up, equipment rental, refreshments, decorations, printing, etc.*)

1:1 Bring Your Own Device School

Richmond Green SS is a 1:1 (Bring Your Own Technological Device) school. Our intention is to empower students with effective and productive use of technology in their daily learning that improves Critical Inquiry and Learning Skills. We have a long-term lending library for students who require a technological device for up to one school year (with opportunities for renewal). Please contact the main office for more information.

School Council

We welcome parent/guardian involvement. Please join us at School Council Meetings that occur monthly. School Council elections will take place at the first meeting of the year. Please check the parent bulletin in September for the date.

Student Transportation

For information on bus routes, stop locations, times, late arrivals, cancellation, eligibility, registering a complaint, safety and general information, please visit the [Student Transportation Services](#) or contact the York Region Student Transportation Services School Bus Information Line at 1-877-330-3001, accessible 24 hours a day.

Upcoming Important Dates

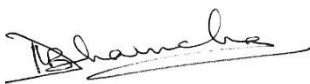
Date	Event
Late August	Electronic distribution of Timetable & Locker Information
Tuesday, September 5	Grade 9 Orientation Day (only Gr. 9 students attend school)
Wednesday, September 6	Regular School Day for all grades
Thursday, September 7	Grade 9 & 11 Assembly
Friday, September 8	Grade 10 & 12 Assembly
Monday, September 18	Photo Day (All day)
Tuesday, September 26	Clubs Fair (during lunch)
October 18 - 19	Ontario College Fair (Enercare Centre)
October 20 - 22	Ontario Universities' Fair (Metro Toronto Convention Centre)
Monday, October 30	Photo Retake Day (morning only)

Summer Office Hours

The summer office hours are Monday to Thursday from 8:00 a.m. – 3:00 p.m. The main office will be closed every Friday beginning Friday, July 7 to Friday, August 25, 2023. RGSS email address: richmond.green.ss@yrdsb.ca

We wish you a safe and enjoyable summer and look forward to seeing you in the fall!

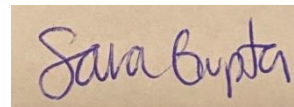
Sincerely,



Daraius Bharucha
Principal



Diane Conlon
Vice-Principal



Sara Gupta
Vice-Principal