



# SILVER PINES PUBLIC SCHOOL

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September 4, 2015

Dear Parents/Guardians,

We are very excited to welcome students back to school for the 2015-2016 school year. In an effort to support a smooth transition on the first day of school, we have outlined our first day, morning entry procedures below. Please review the instructions so we can work together to ensure each student is safely welcomed into their new classroom communities.

## **First day morning entry procedures:**

School staff will be outside on the pavement with class lists on clipboards at 8:30. There will be grade signs posted. Please go to the appropriate grade sign and give your child's name to the teacher there. Your child will be told what class they are in and line up with their classmates to enter into the building once the bell rings.

Senior Kindergarten students will be welcomed by our kindergarten teachers and enter the school at the kindergarten area. Kindergarten students are dismissed to parents in this same location. Please ensure your child brings a pair of indoor shoes, an extra change of clothes and a backpack. **Junior Kindergarten students attend school for a half day only on Tuesday, September 8<sup>th</sup>. They start at 1:20pm and end at 3pm.** September 9<sup>th</sup> is a full day for all kindergartens.

NOTE: In case of inclement weather, students will find out who their teacher is from staff in the gym and then be allowed in to line up at the classroom door inside the building. There will be staff to escort the students to the right classroom if they do not know where to go.

## **Regular daily entry and exit procedures:**

**Entry:** All school doors will be open for student entry from 8:15am-8:30am. Students can enter the building from any door and there will be supervision inside the building. Instruction starts at 8:30am. The school doors will be locked at 8:30am. Please note that there will no longer be supervision outside the building in the morning.

**Exit:** Students will exit the building from their assigned divisional doors. Older students can meet their siblings at their door outside the school at the end of the day.

## **Reorganization:**

Due to the Ministry of Education primary class size cap and junior class average policies reorganization of class at the end of September is always a possibility. This year at Silver Pines we have had increasing enrollment and reorganization is very likely. Staff work together to plan for each grade level from the beginning of the year to ensure consistency for students should they need to move classes.

**There will be no class changes made at this time. They may be some reorganisation of classes later in September**  
**Please remember that many hours were spent making balanced classes for ALL students and parents requests were taken into account in June. There will be no changes made at this point.**

A new school year and change of teacher can be stressful for both parents and their children. It is important to remember that modeling a positive attitude through encouragement and positive talk about the new school year and your child's new teacher will help alleviate anxiety and build resilience. Together as parents and teachers we can create a supportive environment for your children and a healthy start to the new school year.

Sincerely,

Lindsey Diakiw Trish Yeates  
Principal Vice Principal