

# Stonehaven Elementary School Council Meeting Minutes

*Character Matters in our School and Community*

Thursday December 2, 2021 from 6:30 to 8:00pm (Virtual Meeting)

## **Attendance:**

Tim Dunn (Principal)  
Monika Dogra (Vice Principal)  
Melissa Boulet\* (Staff)  
Cathy Miles\* (2021-2021 Co-Chair)  
Kevin Lin\* (2021-2022 Co-Chair)  
Lindsay McLeod\* (2021-2022 Treasurer)  
Jennifer Strong\* (2021-2022 Secretary)  
Julie Brenner-King\*  
Jennifer Ley\*  
Laura James\*  
Shameela Hoosen-Shakeel\*  
Polin Makarians

Absent: Jill Clarke\* (regrets sent), Karin Larkan-Hill\* (regrets sent), Omodele Ayeni\*, Yuanshun (Alex) Li\*

Guest: Reena Mistry, YRDSB/YCDSB Active Travel Coordinator

*\*indicates 2021-2022 voting member*

## **AGENDA ITEMS AND NOTES**

### **1. Welcome – Cathy and Kevin**

- Land Acknowledgement
- Welcome
- Review of responsibilities of committee members
  - To meet quorum, we need 7 committee members with the same vote
  - Encourage members to do your best to respond to voting requirements
  - If it becomes too difficult to participate, please speak with Cathy or Kevin
- Meeting Norms
  - Start each meeting at 6:30 pm and end no later than 8:00 pm
  - Do not name individual staff or students
  - Encourage positive conversations
  - Create an informal atmosphere
- Sharing of the Agenda

**MOTION: “I move to motion to approve the agenda”**

Motion made by Laura James, seconded by Shameela Hoosen-Shakeel, all in favour.

## 2. Minutes and Financial Report – Jennifer and Lindsay

- October Meeting Minutes
  - Reminder of our electronic process for meeting minute approval
    - Draft meeting minutes will be circulated via email to council members for their review and feedback, feedback will be incorporated, meeting minutes will be re-circulated for approval via email
    - Reminder that only those that attended the meeting can approve the minutes
  - October Meeting Minutes were circulated to Council members via email for review and feedback, feedback has been incorporated
  - Minutes were then circulated for electronic approval. 7 committee members (Shameela, Laura, Julie, Jen, Cathy, Jill and Karin) approved the minutes. The meeting minutes were posted on the website and entered into the record as officially approved.
  
- Financial Report:
  - Balance remains the same as previous meeting - \$930.76

**MOTION: “I move to motion to approve the Financial Report”**

Motion made by Shameela Hoosen-Shakeel, seconded by Julie King, all in favour.

## 3. Staff Report - Tim Dunn, Monika Dogra & Melissa Boulet

- Every Student Counts Survey completed 2 years ago
  - Reviewed data and decision made to implement student council for grades 7-8, speeches and elections have taken place
- Past events:
  - Progress reports and parent/teacher interviews – support and thanks from parents
  - Book fair a huge success - \$8000 of in-person purchases and \$1000 in online purchases. Library received \$4,000 in Scholastic bucks, which have been used to buy levelled reading books and Forest of Reading books.
  - Sibbald’s Point Outdoor Education for Grades 2 and 4 – opportunity to learn about nature
  - Remembrance Day Celebration – video prepared and shared with classes included poetry, art showcase and choir
  - Holiday cards sent to Canadian military – Grades 6-8, part of a group of schools who have sent over 5000 cards overseas
  - Food Drive and Gift of Giving currently taking place
  - French Aces – recognition of motivation and interest in learning French
  - Grade 7 and 8’s received lockers and are spaced out by cohort and grade
  - Purchased hooks and boot trays for those students who do not receive a locker
  - Volleyball for Grades 4-8
  - Badminton started for intermediates
  - Competitive sports might be able to resume
  - Schedule for music practice over lunch and recesses
  - Completed Grade 3 gifted screening
  - Origami for Grade 5

- Upcoming events:
  - Cartoon and Art Club for Grades 2-3
  - Looking to re-engage students through clubs and sports
- Tim thanked staff and students for their diligence to follow COVID safety protocols and to staff for making the school an enjoyable place for our students

#### **4. Active School Travel Presentation – Reena Mistry**

- Newmarket Active School Travel Pilot
- Partnered with York Region Smart Commute program
- Stonehaven School is participating in pilot
- Joint project between two school boards, York Region, Town of Newmarket, Smart Commute
- Promote year-end active transportation to school
- Funding from York Region to bring this to Newmarket
  - Install additional bike and scooter racks
  - Install AST infrastructure – wayfinding signage, red line parking, school zone stencils, sidewalk stencils (to be installed in spring 2022)
- Special events: walk with the Mayor, events with other schools have been successful, support from Mayor, winter walk day (Feb), bike to school week
- Include communication in weekly school newsletter
- School Council support of campaign, talk about the program with other parents
- Data collection to help secure additional funding – survey, findings to be presented at Newmarket and York Region Councils
- Red line markings on curb – noticing impact in school zones, signage to complement, no stopping or parking zones to limit vehicle traffic in school zones
- Promote walking Wednesdays
- Safety concerns raised due to families parking illegally on Stonehaven Avenue and neighbouring streets as well as kids and parents/guardians crossing in unsafe ways in the kiss 'n ride loop and on Stonehaven Avenue. Plan for messaging to families to occur following the meeting.
- If you have any questions, please contact Reena at [reena.mistry@yrdsb.ca](mailto:reena.mistry@yrdsb.ca)

#### **5. Chair Report/School Council Update – Cathy and Kevin**

- School Council Forum
  - Several sessions held over the past few weeks, presentations from administrators, educators and parents discussing inclusivity and mental health etc.
  - Website for more information - <https://www2.yrdsb.ca/schools-programs/school-councils/school-council-forums>
- Pro-Grant Update
  - Vote occurred in between council meetings; 7 votes to join parent network and 4 votes to do our own school event
  - This school year there will be \$800 of funding for the event
  - 15 schools are a part of the network
  - Landed on tentative topics: social media and digital intelligence and mental

health, mental health and resilience, addressing anti-black racism and unconscious bias, human trafficking in York Region etc.

- Gift of Giving
  - Helping the school collect food items, coats, scarfs, gloves, gift cards
  - Students will be able to bring in items, parents do not have access to the school at this time
- Family Ambassador Program
  - Help bring together families who are looking to connect, Laura has offered to help with this initiative
  - Official launch in January 2022
- Principal Profile
  - Approved by School Council
  - Will be uploaded to website and sent to YRDSB
- Chapters Gift Card
  - If you purchase a Chapters Gift Card through the school, a portion of the gift card will go to the school to purchase supplies
  - Keep this in mind if you plan on making purchases at Chapters
- Newsletter
  - Planning for December newsletter
  - Encouraged participation and involvement from parent members – Lindsay and Jennifer offered to support the newsletter
  - Calendar of newsletter topics will be prepared

## 6. Sub-committee Reports

- Proposed calendar of fundraising and engagement/inclusion events shared
  - December 2022 Fundraiser proposal – Gift of Giving
  - December 2022 Engagement and Inclusion proposal – Teleparty and Introduction of Family Ambassador and Buddy Program
  - January 2022 Fundraiser proposal – Virtual Technology Fund Drive
  - January 2022 Engagement and Inclusion proposal – Virtual Bingo and trivia night and Launch of Family Ambassador
  - February 2022 Fundraiser proposal - Maple syrup fundraiser (will be dependent on COVID restrictions)
  - February 2022 Engagement and Inclusion proposal - Virtual art lesson
  - March 2022 Fundraiser proposal - Big box card fundraiser – \$33 for 33 cards; would be done through school cash online; delivery to home option \$2 per box; prizes for top selling classes
  - March 2022 Engagement and Inclusion proposal - Virtual Storytime
  - April 2022 Fundraiser proposal - Plantables fundraiser
  - April 2022 Engagement and Inclusion proposal - All Star Martial Arts event
  - May 2022 Engagement and Inclusion proposal - Scavenger hunt or car rally
  - June 2022 Fundraiser proposal – Raffle for gift baskets and donated items
  - June 2022 Engagement and Inclusion proposal – Talent Show
- Student council will be hosting spirit days

**MOTION: “I move to motion to approve the 2021-2022 Stonehaven School Council Fundraiser, Engagement and Inclusion calendar”**

Motion made by Cathy Miles, seconded by Lindsay McLeod, all in favour.

## **7. Open Discussion/Questions**

- No time for this item

Meeting adjourned at 8:00 pm.