

Stonehaven Elementary School Council Meeting Minutes

Character Matters in our School and Community

December 8, 2022 from 6:30pm to 8:00pm (Hybrid Meeting)

Attendance:

George Vellathottam (Principal)

Monika Dogra (Vice Principal)

2022-2023 Voting Members

Lindsay McLeod (Co-Chair)

Jennifer Strong (Co-Chair)

Cathy Miles (Treasurer)

Jill Clarke (Secretary)

Melissa Boulet (Staff Representative)

Rafaela Abraham

Kelley Ciavatta

Laura James

Julie King

Jennifer Ley

Alex Li

Shiromy Persaud (Online)

Liyan Ting

Members at Large

Rose Crisostomo

Arash Heidari

Shameela Hoosen-Shakeel (online)

Carl Oliver (Staff Representative)

Absent: Polin Makarians (regrets sent) and Erin Arsenault (regrets sent), Rameza Hirsimaki (regrets sent)

AGENDA ITEMS AND NOTES

1. **Welcome - Jen and Lindsay**

- Land Acknowledgement (Lindsay)
- Meeting Norms (Jen)
 - Start each meeting at 6:30 pm and end no later than 8:00 pm
 - Do not name individual staff, parents or students
 - Encourage positive conversations
 - Create an informal atmosphere
- Sharing of the Agenda

2. **Minutes and Financial Report – Jill and Cathy**

October Meeting Minutes (Jill)

October 6 Meeting Minutes were circulated to Council members via email for review and feedback. Minutes were then circulated for electronic approval. 14 committee members (Liyan, Lindsay, Polin, Shiromy, Jill, Alex, Jennifer L., Kelley, Erin, Laura, Cathy, Rameza, Julie and Jennifer S.) approved the minutes. The meeting minutes were not posted on the school website and entered into record as officially approved.

After this meeting, will share the minutes with Monika and George to post on the website

Financial Report (Cathy)

- Lindsay began with review of financial report as of September 30, 2022 with updated end dates for Healthy Hunger and Mabel's Labels
 - Balance at May 19, 2022 \$3,008.67
 - Healthy Hunger Revenue \$1,274.75
 - Expenditure of \$949.91 due to Meet the Staff BBQ deposit, primary play day and staff appreciation event
 - Funds Remaining \$3,333.51
- Cathy continued with financial report as of December 8, 2022
 - Balance at September 30, 2022 \$3,333.51
 - Revenue: Healthy Hunger, Mabel's Labels, FlipGive, Meet the Staff BBQ, Healthy Hunger, Lunch Lady - Total Revenue \$5,715.28
 - Expenditures: Fire It Up BBQ - Final Balance: \$2,189.40
 - Funds Remaining: \$6,859.39

MOTION: "I move to motion to approve the Financial Report"

Motion made by Cathy for December Financial Reports

Lindsay Second

All In Favour

3. Staff Report - George and Monika

- Had Book Fair and Community Sale
- Band Initiatives have begun started with Grade 8's and will hopefully be moving to Grade 7's in the new year
- Grades 6-8's went to see musical theatre performance at Newmarket High School
- Junior Volleyball started - Juniors are playing their first volleyball game (week of December 12th - 16th)
- Basketball has started as well
- Student Council has been formed
- Gifted screen testing occurred (Week of November 28th to December 2nd)
- Fire Drills and Lock Down drills have been completed for the Fall
- Professional learning initiatives are being provided to the staff - working around identity affirming environments, dismantling racism
- Professional Learning piece for staff - algebra and patterning to help create a more centralized learning system
- Developing an opportunity for Teachers to learn how to support multilingual learners, special education, culturally responsive pedagogy
- George discussed potential opportunity to invite local artists to work with the students - particularly artist (Charlene) for African/Caribbean dance, steel pan artist, lego artist
 - Hoping to start artist initiative in January 2023 with council contribution
 - Cost for Charlene (Dance Instructor) is \$450 per day - 40 minute sessions 4 times a day - hoping to get the entire school instructed in 4 days (633 Students)
- Wish List items for the school include:
 - technology for the classrooms (i.e. chromebooks and chargers)
 - Airtame (Approx. \$450 each)
 - discussed to trial Airtame in the library first
 - ***Suggested Technology fundraiser - promoted through the newsletter - request donations to the school***
- Ms. Horton and Forest of Reading Program
 - Council to discuss contribution to this program

***MOTION TO APPROVE THE ARTIST (January) for \$1,500.00
Motion made by Kelley, Seconded By Cathy, All In Favour***

***MOTION TO APPROVE AIRTAME \$450
Motion made by Rafeela, Seconded by Laura, All In Favour***

Current Balance: \$4,909.39

4. Council Updates - Jen and Lindsay

- Cathy, Julie and Jen completed a review and update of the Principle Profile and was approved by the council
- Constitution review will commence soon electronically by the subcommittee first and then circulated to the council
- Inclusivity and Engagement group to start up in 2023
- Proposed electing a chairperson for each subcommittee

- Shiromy volunteered to be chairperson of the Inclusivity and Engagement subcommittee
- Deadline will be established for chairperson opportunity for subcommittee (Food, Inclusivity, Fundraising and Volunteer)
- Community Sale raised over \$300 for the school
- Fundsript was rolled out week of November 28th to December 2nd
 - Suggested that the Fundsript deadline be extended
- Suggested that Fundraising Committee get together again to plan the new year projects
- Communication Updates
 - Council newsletter (seasonal) to share council updates, upcoming events, fundraising opportunities - Cathy, Laura, Rameeza to volunteer
 - Council website to be updated by Jen, Lindsay, George and Monika
 - Lindsay and Jen working on email to send to school staff to introduce the council and request them to share feedback
 - Need volunteer to manage Instagram account for the school council for the school community
 - Cathy will help set up Instagram Account with potential help from Lindsay's neighbour
- Nutritional grant has been received - \$500
- Families in need - email to be sent out asking for cash or gift card donations - facilitated through Mais
- 2022/2023 Yearbook
 - Ms. Burton would like to be the teacher contact - looking to form a subcommittee for yearbook
 - Investigating fair and equitable ways to distribute yearbooks to the whole school
 - Extend the request for yearbook committee to the Stonehaven Community
- ProGrant is available for \$850 - engage parents in the education system
 - Mary Carmen - antiracism and anticolonial systems in the education system (\$1,200) but will provide a 90 minute presentation for parents and work within our budget

5. PEAC Update – Cathy

- Advisory committee at the board - parent community and engagement advisory
- Children's mental health and wellbeing
- If a child needs any help for psychologist etc it is reminded that our school has these resources
- Wednesday, February 15th in-person School Council Forum

6. Any Other Business - All

- Mental health awareness for the children
- January - clothing drive - winter gear or rain gear - send some to a Performance Plus School
- Community Fund (Mais)

SUMMARY OF ACTION ITEMS

- **Plan for technology fundraiser**
- **Determine if funds are required to support the Forest of Reading program**
- **Constitution review**
- **Plan next fundraising subcommittee meeting**
- **Plan for school newsletters**
- **Council co-chairs to update council information on school website**

- Plan for school council instagram account
- Establish yearbook subcommittee
- Continue planning for ProGrant Speaker
- Plan for winter and rain gear donation drive
- Determine if funds are required for community fund

Meeting Adjourned at 8:00pm.