

Stonehaven Elementary School Council Meeting Minutes

Character Matters in our School and Community

October 6, 2022 from 6:30 to 8:00pm (Hybrid Meeting)

Attendance:

George Vellathottam (Principal)
Monika Dogra (Vice Principal)

2021-2022 Voting Members

Cathy Miles (2021-2022 Co-Chair)
Lindsay McLeod (2021-2022 Treasurer)
Jennifer Strong (2021-2022 Secretary)
Melissa Boulet (Staff Representative)
Julie Brenner-King
Jill Clarke
Shameela Hoosen-Shakeel
Laura James
Jennifer Ley
Alex Li

2022-2023 Voting Members

Lindsay McLeod (Co-Chair)
Jennifer Strong (Co-Chair)
Cathy Miles (Treasurer)
Jill Clarke (Secretary)
Melissa Boulet (Staff Representative)
Rafaela Abraham
Erin Arsenault
Kelley Ciavatta
Rameza Hirsimaki
Laura James
Julie King
Jennifer Ley
Alex Li
Polin Makarians
Shiromy Persaud
Liyan Ting

Members at Large

Rose Crisostomo
Arash Heidari
Shameela Hoosen-Shakeel
Carl Oliver (Staff Representative)

Absent 2021-2022 Voting Members: Kevin Lin (regrets sent), Karin Larkan-Hill (regrets sent), Omodele Ayeni (regrets sent)

AGENDA ITEMS AND NOTES

1. Welcome – Cathy

- Land Acknowledgement - Lindsay
- Meeting Norms
 - Start each meeting at 6:30 pm and end no later than 8:00 pm
 - Do not name individual staff, parents or students
 - Encourage positive conversations
 - Create an informal atmosphere
- Sharing of the Agenda

2. Principal Introduction - George

3. Reflection - Julie

4. Minutes and Financial Report – Jennifer and Lindsay

- May Meeting Minutes
 - May 19 Meeting Minutes were circulated to Council members via email for review and feedback
 - Minutes were then circulated for electronic approval. 7 committee members (Shameela, Lindsay, Jennifer L., Karin, Omodele, Alex and Jennifer S.) approved the minutes. The meeting minutes were not posted on the school website and entered into record as officially approved.
 - After this meeting, will share the minutes with Monika and George to post on the website
- Financial Report:
 - Summary of May 19, 2022 Financial Report: Balance of \$3008.67
 - Revenue of \$2829.37 due to Healthy Hunger and Mabel's Labels
 - Expenditure of \$949.91 due to Meet the Staff BBQ deposit, primary play day and staff appreciation event
 - 2021-2022 School Year
 - Revenue of \$8299.28 from Maple Syrup fundraiser, Big Box fundraiser, Healthy Hunger, Mabels Labels
 - Expenditures of \$4341.91 for grade 8 graduation, primary play day, staff appreciation day, 2022 meet the teacher BBQ deposit
 - Incredible that we were able to raise funds during COVID, given support with identifying low-cost funding options helped
 - Balance as of September 30, 2022 - \$4,888.13

MOTION: "I move to motion to approve the Financial Report"
Motion made by Laura James, seconded by Jennifer Strong, all in favour.

5. Staff Report – Melissa, George and Monika

- Terry Fox Fun raised over \$800.00
- Students training for Cross Country Area Meet scheduled for Tuesday October 11
- Junior Volleyball starting next week
- Intermediate Volleyball ongoing
- Music/band-drop in to learn instruments
- Monarch butterfly event took place
- Primary scheduled library time and junior drop in library time
- Orange shirt day – National Day of Truth and Reconciliation – September 30, 2022
- Grade 7 and 8 preparing for transition to High School, High Schools are conducting open houses
- Teachers completing Professional Development in the area of math
- Safety Week – week of October 3
- Book fair upcoming
- Student council to resume
- Huge thank you to parents with the recent class re-organization. Recognize it was hard on students, families and teachers. Students are settling in with the transition.
- Emergency preparedness – lockdown and fire drills

6. Thank you to Council Members – Monika and George

- Lovely to work with everyone
- Challenging to be virtual
- School council made efforts to ensure the school environment was the best it could be
- Appreciate everyone's efforts
- Looking forward to another great year

7. Dissolve Council and Elections – Cathy, Monika and George

MOTION: "I move to motion to dissolve the 2021-2022 School Council"
 Motion made by Cathy Miles, seconded by Shameela Hoosen-Shakeel, all in favour.

- 16 parent members will form the 2022-2023 School Council
- Lindsay McLeod and Jennifer Strong appointed to Co-Chair role
- Cathy Miles appointed to Treasurer role
- Jill Clarke appointed to Secretary role

8. Welcome - Cathy

- Upcoming events and ongoing activities
 - Meet the Teacher BBQ – Tuesday October 11
 - Lunch programs are up and running – Lunch Lady, Pizza and Subway
 - Cross Country Meet – School Council is running a concession stand
 - Discussed events that School Council may lead in 2022-2023: Chapters Event, Gift Basket Raffle, White Elephant Sale, Maple Syrup Fundraiser with art contest for label (need to provide notice to the school); Year-end Fair, Fall Event, Snack Program (SMP), Talent Show, Scavenger Hunt, Movie Night, Heritage Month Events, Spirit Days, Purdy's Fundraiser, Artisan Market, Art Greeting Cards/Tea

- Towels, collecting gently used and/or new winter gear (remaining items went to performance plus school and local charities)
- As a next step, the sub-committees will take these ideas and create a plan and calendar of events
 - Principal Profile – description of what you would like to see in a principal, need to review current profile and propose changes, revised profile is kept on file. Lindsay, Julie and Cathy will review.
 - Constitution Review – guides what School Council does including bylaws, expectations, and procedures for election. Lindsay, Rose, Jennifer and Cathy to review then share back with Council.
 - Standing Committees
 - Volunteer Sub-Committee– assist with recruitment and retention of volunteers, assist with election process of School Council
 - Fundraising Sub-Committee – oversee operation of fundraising initiatives, make recommendations to Council, implement initiatives
 - Inclusivity and Engagement Sub-Committee – increase community involvement, celebration of diversity, generating ideas to enhance inclusion
 - Food Sub-Committee – responsible for food program
 - School Council members and volunteers signed up for sub-committees

9. Other Business

- Angel Fund – request for \$500 to support families. The fund is currently at \$0.

MOTION: “I move to motion to add \$500.00 from School Council funds to the Angel Fund.”

Motion made by Cathy Miles, seconded by Laura James, all in favour.

Meeting adjourned at 8:00 pm.