

Stonehaven Elementary School Council Meeting Minutes

Character Matters in our School and Community

Thursday, January 23, 2020 from 6:30 to 8:00pm

Attendance:

Tim Dunn (Principal)	Jason Eygenraam (Vice Principal)	Cathy Miles* (Chair)	Kara Bilo* (Treasurer)
Karin Larkan-Hill (Secretary)*	Rafaela Abraham*	Evelyn Morgan*	Rahila Iqbal*
Julie Brenner -King*	Reila Saleem	Kelley Clavatta	Sarah McNeill
Dianne Hawkins	Joy Vance	Ruth Houston	

**indicates 2019-2020 voting member*

Regrets: Melissa Boulet (Staff)*, Julia Beykun*

Absent: Reza Zevari*

6:30 p.m. - Meeting Called to Order

- Welcome, Distribution of Agenda, Review of Meeting Norms

Updates on Recent School Council Initiatives: (Cathy Miles):

- **White Elephant:** Profit was \$981 and we were able to sell almost everything. Thank you to all for all your donations and to all the volunteers for their assistance beforehand and on the day especially with wrapping.
- **Pizza and Popcorn:** both events continue to run smoothly. As always thank you to our volunteers who help make this possible. Please check your email for ordering details and order through school cash online.
- **Recipes in a Jar:** Profit was \$1518. 21. Overall feedback was that this was a great experience and was not only a fundraiser but also an experience and a sense of giving back to the community associated with the initiative.
- **Chapter's Family night:** Gift card for \$737 has arrived. The online gift card fundraiser has been reopened for a little while to continue to raise money. We need to sell an additional \$153 in order to receive the second gift card valued at \$100. In addition, we received over \$130 in donated books.
- **Family Skating Night:** We had approx. 80 people attend, which was great considering the snow storm. Everyone had a really good time. \$98 of hot chocolate was sold.

Approval of Minutes

MOTION: "I move to approve the Meeting Minutes"

Motion made by Rafaela Abraham, seconded by Kara Bilo, all in favour.

Treasurer's Report (Cathy Miles & Kara Bilo):

- Review of Treasurer's Report summarizing 2019 school year to date
- Healthy Hunger and popcorn sales continue to come in.
- White Elephant sale money of \$891.80 and Recipes in a Jar of \$710 was deposited.
- Balance as of January 23, 2020: **\$3819.86**

MOTION: "I move to approve the Treasurer's Report"

Motion made by Evelyn Morgan, seconded by Rahila Iqbal, all in favour.

MOTION: "I move to approve an additional \$31 for the Stepping River Stones"

Motion made by Cathy Miles, seconded by Rafaela Abraham, all in favour.

Principal and Vice Principal's School Report (Tim Dunn and Jason Eygenraam):

Clubs and Sports:

- **Construction:** Food drive initiative before the holidays with some healthy competition to challenge kids to create a structure with the canned donations. Students created structures (minions, snowflakes etc.) that were showcased to the school and photographed by Snap'd Media and the School Board. Over 57 milk crates and 49 boxes of food donated to the food bank.
- **Austin Riley, Racing with Autism presentation:** Presented to the school on December 10, Austin shared his story of living with autism, he lives in Stouffville and races cars. Students met and heard his story from both Austin and Austin's dad.
- **Stem Minds:** Number of students participating and enjoying this in the library. This will now start on Monday, January 27, and will likely shift one week later to account for the later start.
- **PJ Day:** Occurred on December 20, was enjoyed by all and a good way to end before the holidays.
- **French Immersion Registration:** French Immersion registration started on January 17 and is ongoing and information sessions have occurred for SK's.
- **Crazy Hair:** January 16 was crazy hair day, the kids showed up with some creative hairstyles and had a lot of fun.
- **Kindergarten Registration:** Kindergarten registration opened January 17 and is ongoing.
- **Scientist in the School:** This was offered to the Grade 3 who thoroughly enjoyed the presentation.
- **Newmarket High School:** Presentation to Grade 8 on January 23 on the transition into high school. This helps decrease stress for kids and parents to understand expectations.
- **LIONS Club Vision Screening:** Vision Screening for SK's will be happening soon and assists in identifying if any follow up is required for parents.
- **Staffing:** Already looking ahead to September and anticipating and forecasting staffing requirements. Number of factors are considered, including the Grade 8's leaving, JK's entering and SK's moving to French Immersion. Projected numbers are 631 – 636 students, with approx. 26 homeroom classes. Projecting 63 JK students. 29 is still the cap for JK/SK and 20 is the cap for primary.
- **Extracurricular:** Sports are largely on hold due to work to rule. Some practices are continuing during lunch. Many programs underway (STEMminds, knitting and quilting, chess club, milk bag weaving, eco club, band etc.)
- **GRAD:** Booked for June 24 at Newmarket Theatre and the party at the Event Market.

Cost Sharing:

- **Cost Sharing for technology requests:** 20 Chromebooks have been ordered with the cost sharing donation and this was done so after the break. We continue to maximize technology among the classrooms.

Upcoming Events and Activities:

- **Cobs Fundraiser:** Lorna Coulter and Michelle DeBoer have volunteered to take this on. Vouchers are currently not available – we are waiting until they let us know when it is available and are remaining flexible on when to offer this fundraiser.
- **PRO Grant Update:** 124 responses from the survey that was sent out. 81.4% voted on mental health. Should we be granted the funds, we will be looking at bringing in an Occupational Therapist, Victoria Prooday, hopefully in May. This would be a family event with activities offered for children to participate in as well and would follow the theme of mental health.
- **Valentine’s Day Dance:** Planning for the February 14 “Friendship Dance” is underway and the DJ has confirmed availability, we will be using the same snacks etc. as the Fall Dance. We need to allocate \$500 for the DJ.

MOTION: “I move to allocate \$500 for the Valentine’s Day dance”

Motion made by Cathy Miles, seconded by Kara Bilo, all in favour.

Other Fundraising Options:

- **Cake Walk/Artisan Market:** Scheduled for April 29. Communication to follow explaining the day. There are still vendor tables available, \$50 for a table or \$80 for 2 tables. Looking into putting together some performances to enhance the overall experience for the families and encourage traffic flow for the vendors.
- **Mabel’s Labels:** Another option we can consider as it is an ongoing fundraisers with a 20% return from all sales, also it is easy to promote at various stages in the school year.

MOTION: “I move to initiate the Mabel’s Labels fundraiser”

Motion made by Rafaela Abraham, seconded by Kara Bilo, all in favour.

- **Acorn Personalized Products:** Allows parents to order various art work that children create in class in various forms such as cards etc.
- **Art Gallery Fundraiser:** Evelyn Morgan volunteered to assist and look into running an art gallery as a fundraiser.

Fundraising Goals:

- **Further cost sharing:** Ideally would like to look at getting more Chromebooks as the goal would be to bolster the number of devices in the rooms. This year iPad cases were added as the devices did not previously have cases on them. The Current cost per Chromebook is \$289. This will be discussed at the next meeting again.
- **Math and science manipulatives:** Would like to start with asking for \$2,000 to replenish the math and science manipulatives.

MOTION: “I move to allocate up to \$2,000 towards Math and Science Manipulatives.”

Motion made by Cathy Miles, seconded by Evelyn Morgan, all in favour.

Other Business:

- **School Safety:** guests in attendance included Acting Superintendent Dianne Hawkins and Joy Vance, Executive Director of YCD, our before and after care provider and Ruth Houston, Area Supervisor.
 - Discussion and questions regarding the individual who entered the school and the media coverage of the event.

- Suggestions made on the timeliness of communication to parents and community. Appreciation for administration responding after hours and consideration given to sending messaging from VP's address rather than school address. This gave parents a direct line of communication after hours with school administration. Suggestions made that moving forward in the age of social media and other avenues of communication, even quick messages such as "Everyone is safe, everything is under control, communication to follow" would have perhaps helped calm and inform parents. Dianne Hawkins offered to look into this.
- Hold and secure protocol was discussed.
- Reassurance was given that if this individual returns it will be a lockdown scenario.
- Some concern raised over the fencing and lack of supervision of the yard at the school especially the drop off area facing the car loop. Dianne suggested a Safety Audit be initiated on the school.
- Before and after care program – the Executive Director of the program explained that the lease agreement states that if the exterior doors to the school are unlocked, then the classroom doors must be locked and this is the procedure they will follow. Additional safety protocols will be implemented based on both their own review and parent feedback/suggestions. They will also review their programs and protocols across all schools, as different schools have different systems in place.

MOTION: "I move to motion to adjourn the meeting"

Motion made by Cathy Miles, seconded by Evelyn Morgan, all in favour.

- Reminder of Upcoming Meetings 2019-2020:
 - March 26
 - May 28

8:12 p.m. - Meeting Adjourned