

# Stonehaven Elementary School Council Meeting Minutes

*Character Matters in our School and Community*

Thursday October 7, 2021 from 6:30 to 8:00pm (Virtual Meeting)

## **Attendance:**

Tim Dunn (Principal)  
Monika Dogra (Vice Principal)  
Melissa Boulet\*^ (Staff)  
Cathy Miles\*^ (2020-2021 Chair/2021-2021 Co-Chair)  
Shameela Hoosen-Shakeel\*^ (2020-2021 Treasurer)  
Jennifer Strong\*^ (2020-2021 Secretary/2021-2022 Secretary)  
Julie Brenner-King\*^  
Karin Larkan-Hill\*^  
Jennifer Ley\*^  
Lindsay McLeod\*^ (2021-2022 Treasurer)  
Omodele Ayeni\*^  
Kara Bilo\*  
Rafaela Abraham\*  
Yuanshun (Alex) Li\*^  
Aliya Syed  
Jill Clarke^  
Kevin Lin^ (2021-2022 Co-Chair)  
Polin Makarians  
Novica Lazavreski  
Celine  
Lorna  
Laura James^  
Julie McWilliams

Absent: Cindy Meintz\*, Evelyn Morgan\*, Julia Beykun\*, Cynthia Zheng\*

*\*indicates 2020-2021 voting member*

*^indicates 2021-2022 voting member*

## **AGENDA ITEMS AND NOTES**

### **1. Welcome – Cathy Miles**

- Land Acknowledgement and Reflection
- Meeting Norms - standard for each meeting, start each meeting at 6:30 pm and end no later than 8:00 pm, do not name individual staff or students, encourage positive conversations, create an informal atmosphere
- Sharing of the Agenda

### **2. Minutes and Financial Report – Jennifer Strong and Shameela Hoosen-Shakeel**

- May Meeting Minutes
  - Reminder of our electronic process for meeting minute approval
    - Draft meeting minutes will be circulated via email to council members for

- their review and feedback, feedback will be incorporated, meeting minutes will be re-circulated for approval via email
- Reminder that only those that attended the meeting can approve the minutes
  - May Meeting Minutes were circulated to Council members via email on June 15 for review and feedback, feedback has been incorporated
  - Did not re-circulate to seek electronic approval. Will require motion at today's meeting to approve the minutes.
  - Approved minutes will be posted on the website and entered into the record as officially approved.

**MOTION: "I move to motion to approve the minutes"**

Motion made by Lindsay McLeod, seconded by Julie King, all in favour.

- Financial Report:
  - Balance remaining as of October 7, 2021 - \$930.76
  - Spent \$299.92 on Grade 8 graduation gifts and raised \$33.36 during the Heritage Cookbook fundraiser

**MOTION: "I move to motion to approve the Financial Report"**

Motion made by Omodele Ayeni, seconded by Lindsay McLeod, all in favour.

### 3. Staff Report - Tim Dunn, Monika Dogra & Melissa Boulet

- Past events:
  - Terry Fox Run raised \$1300.00
  - Orange Shirt Day – September 30, 2021, first time participating in Truth and Reconciliation, YRDSB released a virtual event for Junior and Intermediate students
  - School library is now open
  - Students participating in story walk
  - Cross country team is currently practicing, typically there would be a meet with other schools, this year that is not possible, Mr. Farr is working hard to replicate cross country like environment
  - Safety Week – practiced lock downs (different in COVID times), fire drills
  - Walk to School Day – October 6
  - Staff Professional Development: COVID 19 best practices, hybrid learning, compliance training, anti-black racism training, workshop on autism spectrum disorder, mental health awareness module
- Upcoming events:
  - Virtual Open House – October 13, 2021
  - Staff Development: use of electronic communication and social media use
  - Asynchronous Learning Day – October 15, 2021, activities/learning posted in google classroom, purpose for staff to do some professional development about hybrid learning
  - Cross country - Stonehaven will be hosting a school cross-country meet (date TBD)
- Tim thanked 2020-2021 School Council and parent volunteers for their commitment and contributions to the school on behalf of staff

- Staffing report – staffing is based on projections prepared by YRDSB planning, currently 635 students (more than projected), hard to predict the number of students each year, re-organization K-4 classes and hiring of new teacher, Board reinstated ESL and reading recovery time, started with 24 classes and now at 25 classes, majority of classes are in hybrid model, class model can change at any time, students who need to self-isolate can participate in remote learning
- Commend the staff for supporting transitions for students
- Stonehaven School participating in Active School Travel pilot to reduce traffic congestion, YRDSB and Town of Newmarket partnered to paint curbs red to promote road safety, encourage students to walk or bike to school

#### 4. Principal's Profile – Cathy Miles

- <http://www.yrdsb.ca/schools/stonehaven.es/SchoolCouncil/Documents/Stonehaven%20Principal%20Profile%20October%202019.pdf>
- The Principal Profile is created by Council and outlines the character traits that work well in our school environment
- Principal's profile to be created by end of October
- Cathy welcomed participants to share feedback by way of email: [stonehaven.es@sc.yrdsb.ca](mailto:stonehaven.es@sc.yrdsb.ca)

#### 5. Motion to Dissolve 2020-2021 School Council and Election of 2021-2022 Council

**MOTION: "I move to motion to dissolve School Council and commence 2021-2022 Council"**

Motion made by Cathy Miles, seconded by Shameela Hoosen-Shakeel, all in favour.

- Thank you to the 2020-2021 School Council members (Rafaela Abraham, Omodele Ayeni, Julia Beykun, Kara Bilo, Julie Brenner-King, Shameela Hoosen-Shakeel, Karin Larkan-Hill, Jennifer Ley, Alex Li, Lindsay McLeod, Cindy Meintz, Cathy Miles, Evelyn Morgan, Jennifer Strong and Cynthia Zheng) for volunteering their time to our school community.
- Election of 2021-2022 School Council members:
  - Election of 8-16 members of School council
  - Election of Co-Chairs
  - Election of Treasurer
  - Election of Secretary
  - Election of community representative

**MOTION: "I move to motion to acclaim 2021-2022 School Council members"**

Motion made by Omodele Ayeni, seconded by Lindsay McLeod all in favour.

#### 6. Setting of Meeting Dates

- Continue with Thursday meetings
- 2020-2021 School Council Meeting Dates:
  - December 2, 2021
  - February 10, 2022

- April 7, 2022
- May 19, 2022
- Meetings will be held virtually with link to the meeting shared closer to the meeting dates

## 7. PEAC Update

- Parent, Family and Community Engagement Advisory Committee (PEAC)  
<https://www2.yrdsb.ca/student-support/family-engagement/parent-family-and-community-engagement-advisory-committee-peac>
- Cathy is a representative on the committee
- Purpose of the committee is to increase community engagement, provide supports to school and improve flow of communication
- Meetings are open to the public
- Question posed about hybrid learning discussions. Hybrid learning was discussed within PEAC, shared feedback, discussed during mental health and wellness discussions, parents discussed a desire to hear more about how it works
- How can parents reach out to PEAC about hybrid learning? There is a dedicated email that you can contact or can reach out to our Trustee
- A parent requested that we invite our school Trustee, our Superintendent and the PEAC Chair to a future school council meeting.

## 8. Open Discussion

- Fundraiser and event ideas:
  - Outdoor Halloween/Orange and Black event – Tim will investigate this, Julie offered to assist
  - Look for ways to create healthier School Council budget
  - Parent engagement events
- Establishing sub-committees
  - 2 sub-committees will be established, volunteers expressed interest, sub-committees will meet and prepare plan which will be presented to Council

**MOTION: “I move to motion to adjourn this meeting”**

Motion made by Cathy Miles, seconded by Omodele Ayeni, all in favour.

Meeting adjourned at 7:55 pm.

Additional note: Chapters gift card balance is \$105.17