

Stonehaven Elementary School Council Meeting Minutes

Character Matters in our School and Community

Thursday, October 1, 2020 from 6:30 to 8:00pm (Virtual Meeting)

Attendance:

Tim Dunn (Principal)	Jason Eygenraam (Vice Principal)	Cathy Miles* (2019-2020 Chair)	Melissa Boulet* (Staff)
Karin Larkan-Hill* (2019-2020 Secretary)	Julie Brenner-King*	Evelyn Morgan*	Julia Beykun*
Rafaela Abraham*	Kelley Ciavatta	Jennifer Ley	Yuanshun (Alex) Li
Lindsay McLeod	Shameela Hoosen-Shakeel	Jennifer Strong	Catherine Cao

**indicates 2019-2020 voting member*

Regrets: Kara Biló* (2019-2020 Treasurer)

Absent: Reza Zevari* Rahila Iqbal*

6:30 p.m. - Meeting Called to Order

- Welcome, Agenda, Review of Meeting Norms

Closure of 2019-2020 School Council:

Thank You!

- On behalf of the School Council, we extend a special thank you to the Stonehaven School Staff for rising to the multiple challenges to the start of this “pandemic school year.” You worked hard to make this a positive experience for the students and we are grateful for your time, compassion and efforts. Thank you!

2019-2020 Year-End Treasurer’s Report (Cathy Miles):

- Review of Final Treasurer’s Report summarizing 2019-2020 school year
- Money returned to vendors who were scheduled for the Artisan market
- Discrepancy with an amount, will need to verify, therefore cannot approve the report at this time

Principal’s Profile (due the end of October):

- Principals profile is written by school council and is due the end of October
- Each year the Board invites school councils to submit a principal profile. The Principal Profile outlines the desired characteristics in a principal that would best fit the specific needs of your school and school community. The Board refers to this Profile during the principal transfer and placement process.
- Briefly reviewed the current document

MOTION: “I move to approve the Principal Profile”

Motion made by Cathy Miles, seconded by Rafaela Abraham, all in favour.

Closure of the 2019-2020 School Council:

- Thank you to all 2019-2020 School Council members for their contributions and efforts to support the school and children

MOTION: "I move to dissolve the 2019-2020 School Council"

Motion made by Cathy Miles, seconded by Julia Beykun, all in favour.

Principal and Vice Principal's Report (Tim Dunn and Jason Eygenraam):

- Very different end to last year and start for this school year
- Had 25 home rooms and that dropped to 22 and then again to 20, had to reorganize classes, effective October 5
- We have 363 students; original projection was 625 students
- Average class sizes: kindergarten = 20 students, primary = 15 students, junior/intermediate = 20 students
- 8 staff moved to the Virtual Elementary School
- Currently have hand sanitizer stations, 4 caretakers (moving to 5), physically distancing the kids desks, sterilization bins in the classrooms and staggered entry and recess, washroom limits for physical distancing and schedules
- High number of students wearing masks
- Terry Fox Run/Walk (Oct 1): all kids enjoyed it
- Meet the Staff: considering some virtual options
- Orange Shirt Day (Sep 30): a day to educate and promote awareness about the residential school system and the impact this system had on Indigenous communities for more than a century.
- Still working with the math curriculum

2020-2021 School Council Elections:

- Chair responsibilities – lead meetings, set agenda's, business follow ups, liaise with Mais and Principals, collaborative efforts
- Treasurer's responsibilities – keep track of financials and present these at each meeting
- Secretary's responsibilities – responsible for all minutes, capture all motions, distribute minutes once completed for review and approval
- School Council and review of completed forms
- Election of Co-Chairs, Secretary, Treasurer and up to 16 members as per our constitution
 - Note: Only one candidate came forward for the position as Chair. Since we have two positions available for this role, the second Co-Chair position remains vacant and can be filled throughout the year if another candidate expresses interest in this role.
 - Have to have 50%, plus one member of council present for quorum

Congratulations, welcome and thank you to the 2020-2021 Stonehaven School Council members!

2020-2021 School Council Members:	
Tim Dunn (Principal)	Jason Eygenraam (Vice Principal)
Melissa Boulet (Staff Representative)	Cathy Miles* (Chair)
Shameela Hoosen- Shakeel* (Treasurer)	Jennifer Strong* (Secretary)
Karin Larkan-Hill	Evelyn Morgan
Rafaela Abraham	Jennifer Ley
Cindy Persaud	Kara Bilo
Catherine Cao	Yuanshun (Alex) Li
Lindsay McLeod	Peter Wright
Julia Beykun	Julie Brenner-King
Cynthia Yang	

Proposed Meeting Dates for 2020-2021 School Council (total of 5 meetings):

- The following dates are being considered for meetings and once finalized will be communicated out. Virtual format will continue.
 - December 3
 - February 4
 - April 1
 - May 27

Sub-Committees/Soliciting Volunteers:

- There are 4 sub-committees that we are looking for volunteers for:
 - Volunteer
 - Fundraising
 - Inclusivity
 - Food (currently on hold)
- Volunteers are appreciated and allow the school to run and offer various initiatives and programs, there is no pressure to volunteer weekly or monthly, any time is appreciated

Fundraising and Engagement Ideas:

Pairing a virtual engagement event with an online fundraiser was proposed. This would enhance community engagement between in-school and virtual students. All fundraisers must be online. If a product is involved, it must be delivered to the home of the consumer. Products cannot be distributed through the school. The fundraising and the inclusivity committees are looking further into the ideas below, as well as brainstorming new ideas.

- Indigo Gift Card
- Mabel's Labels
- Online cooking event
- Wellness session
- Trivia/game night/talent night
- Read-a-thon and virtual storytime

Due to time, all remaining business to be deferred to the next meeting

MOTION: "I move to motion to adjourn the meeting"

Motion made by Cathy Miles, seconded by Rafaela Abraham, all in favour.

8:00 p.m. - Meeting Adjourned