

Stonehaven Elementary School Council Meeting Minutes

Character Matters in our School and Community

Thursday, October 3, 2019 from 6:30 to 8:00pm

Attendance:

Tim Dunn (Principal)	Jason Eygenraam (Vice Principal)	Cathy Miles* (2018-2019 Vice Chair)	Kara Bilo* (2018-2019 Treasurer)
Julie Brenner-King*	Karin Larkan-Hill*	Evelyn Morgan*	Roni Silbershatz*
Anne Scott*	Lorna Coulter*	Heather O'Doherty (Staff)	Melissa Boulet (Staff)
Kelly Ciavatta	Andria Wynn	Reza Zevari	Cindy Persaud
Rahila Iqbal	Rafaela Abraham	Julia Beykun	Jillian Halkidis
Oxana Dawe	Shokou Daneshian	Erin Arsanault	Sandy Sooklal
Cerus Roberts	Mozhgan Kian		

**indicates 2018-2019 voting member*

Regrets: Shameela Shakeel (2018-2019 Chair)

6:30 p.m. - Meeting Called to Order

- Welcome, Distribution of Agenda, Review of Meeting Norms

Closure of 2018-2019 School Council:

2018-2019 Year-End Treasurer's Report (Kara Bilo):

- Review of Final Treasurer's Report summarizing 2018-2019 school year
- \$500 put aside for the Meet the Staff BBQ (September 25, 2019)
- Balance as of October 3, 2018: **\$2,192.82**

MOTION: "I move to approve the Treasurer's Report"

Motion made by Anne Scott, seconded by Roni Silbershatz, all in favour.

Principal and Vice Principal's Report (Tim Dunn and Jason Eygenraam):

- Great start to the school year
- **Terry Fox Run/Walk:** raised \$955 for the foundation
- **Sept 23 PA Day:** Compliance training for staff, important content to review and discuss to ensure safety for students
- **Meet the Staff BBQ:** great turn out and lots of positive feedback on food, book fair, and timeframe in the classes
- **Scholastics Book Fair:** total of \$5000 in sales, with \$1000 return for the library to use. The fair falls under school funds and assists the library with purchasing new books/materials through scholastics.
- **Orange Shirt Day (Sep 30):** a day to educate and promote awareness about the residential school system and the impact this system had on Indigenous communities for more than a century.
- **Heritage Schoolhouse in Markham in October:** Our grade 3 students have and will be visiting the Heritage Schoolhouse in Markham and exploring through role-play what is

was like to go to school in 1850, so far have received great feedback and students are enjoying the trip.

- **Green Shirt Day (Oct 10):** wear green shirt day for mental health awareness
- **Picture Day:** Picture Day will be October 11 with retakes November 12
- **Oct 14:** Thanksgiving long weekend, no school
- **Oct 21 PA Day:** also falls on the federal election day, so no need to worry with members of the public attending to vote with school in session
- **Extracurricular:** many programs underway (volleyball, STEMminds, robotics etc ...see every Friday's Week Ahead email for list of clubs and important dates)
- **CUPE Strike:** communication on the potential strike has been disseminated, as more information becomes available it will be shared
- **Technology:** number of computers declared obsolete and removed from the school over the summer, chromebooks were gifted to the school from the board and are being distributed in a way to maximize the number of devices and use of them

Principal's Profile (due the end of October):

- Principals profile is written by school council and is due the end of October
- Each year the Board invites school councils to submit a principal profile. The Principal Profile outlines the desired characteristics in a principal that would best fit the specific needs of your school and school community. The Board refers to this Profile during the principal transfer and placement process.
- Briefly reviewed the current document
- Cathy to share the document with everyone to solicit feedback and once approved by the new council, it will be submitted

2018-2019 School Council Dissolved:

MOTION: "I move to dissolve the 2018-2019 School Council"

Motion made by Cathy Miles, seconded by Karin Larkan-Hill, all in favour.

2019-2020 School Council Elections:

- Video introducing the role of School Council
- Chair responsibilities – lead meetings, set agenda's, business follow ups, liaise with Mais and Principals, collaborative efforts
- Treasurer's responsibilities – keep track of financials and present these at each meeting
- Secretary responsibilities – responsible for all minutes, capture all motions, distribute minutes once completed for review and approval
- School Council and review of completed forms
- No student representative as student council is not yet established this year
- Election of Co-Chairs, Secretary, Treasurer and up to 16 members as per our constitution
 - Note: Only one candidate came forward for the position as Chair. Since we have two positions available for this role, the second Co-Chair position remains vacant and can be filled throughout the year if another candidate expresses interest in this role.

Congratulations, welcome and thank you to the 2019-2020 Stonehaven School Council members!

2019-2020 School Council Members:	
Tim Dunn (Principal)	Jason Eygenraam (Vice Principal)
Melissa Boulet (Staff Representative)	Cathy Miles (Chair)
Kara Bilo (Treasurer)	Karin Larkan-Hill (Secretary)
Rahila Iqbal	Evelyn Morgan
Rafaela Abraham	Reza Zevari
Julia Beykun	Julie Brenner-King

Meeting Dates for 2019-2020 School Council (total of 5 meetings):

- The following dates are being considered for meetings and once finalized will be communicated out:
 - November 28
 - January 30 or February 6
 - March 26
 - May 28 or June 4
- Babysitting services may be available for the meetings to assist with scheduling and allow for more to attend

Sub-Committees/Soliciting Volunteers:

- There are 4 sub-committees that we are looking for volunteers for:
 - Volunteer
 - Fundraising
 - Inclusivity
 - Food
- Volunteers are appreciated and allow the school to run and offer various initiatives and programs, there is no pressure to volunteer weekly or monthly, any time is appreciated
- Cathy and Tim will arrange for communication to go out regarding volunteering, the expectations and time commitments for various tasks in an effort to generate a larger pool of volunteers

Fundraising:

- Consideration for September 2020, offer “Fresh from the Farm” as a fundraising initiative - ordering fruits and vegetables that are locally grown and delivered in October to families; 40% profit margin.
- Popcorn – due to lack of volunteers, our weekly popcorn program is not running at this time. As an alternative, we are considering offering Kernels pre-packed bags for \$2.25. This is a \$1.00 profit margin. One parent expressed concern about dairy being a potential allergy issue for some students, so it was decided that the “Nutritional Facts and Ingredients” list would be included with the order form. Some parents felt the price was too high and expressed a preference for the popcorn made at school by volunteers. This requires an average 2.5 hour commitment from two parents on a weekly basis. Without volunteers, we cannot pop popcorn at the school. Next steps: 1) Council will email the school community to see if enough volunteers are available to make popcorn each week; 2) Council is considering a trail run of the Kernel’s popcorn while volunteers are being sourced.

- Apples for the school – the school is grateful for the \$700 donated by Council at the end of last year for the fresh fruits program and will be ordering apples from a school-approved company that delivers them to the office on a weekly basis. This is a trial run.
- Parents are still encouraged to donate granola bars etc to the office
- Oct 31 – Halloween:
 - Consideration given for a magician in place of the dance (\$495), pencil grams to off set cost, sell popcorn, parade with costumes etc. This would be one performance offered in the gym to the entire school
 - Halloween dance, would require a DJ, Cathy to follow up with Sandy Sooklal for DJ information

MOTION: “I move to allocate up to \$500 towards the Halloween dance”

Motion made by Kara Bilo, seconded by Julie Brenner-King, all in favour.

New Business:

- Sign out front of the school will be updated more frequently as another means of communication from Tim and Jason
- The Week Ahead replaced the Stonehaven monthly newsletter and will continue
- Communication on the potential strike has been disseminated, as more information becomes available it will be shared

Due to time, all remaining business to be deferred to the next meeting

MOTION: “I move to motion to adjourn the meeting”

Motion made by Cathy Miles, seconded by Karin Larkan-Hill, all in favour.

8:00 p.m. - Meeting Adjourned