



## Sutton District High School

20798 Dalton Road, Sutton West, Ontario, L0E 1R0

905-722-3281

Principal *Dan Gillis*

Vice Principals *Karen Fogleman and Jean Janzen*

### **INFORMATION ITEMS**

This e-bulletin contains important school information and a summary of your student's attendance. If you have any comments or feedback, please email Jean Janzen at [jean.janzen@yrdsb.ca](mailto:jean.janzen@yrdsb.ca)

### **Message from our Administrators**

The administrative team would like to take this opportunity to welcome everyone (new and returning) to Sutton DHS for another exciting school year. We hope you had a restful and enjoyable summer. If you need to contact the school our office hours are from 8:30 a.m. – 4:30 p.m. Monday to Friday at 905.722.3281.

Please feel free to contact an administrator, if you have any questions or inquiries. Note the Vice-Principals have divided the school alphabetically by the student's last name.

Dan Gillis	Principal	Ext. 188
Karen Fogleman	Vice-Principal	Ext. 186 (A-K)
Jean Janzen	Vice-Principal	Ext. 185 (L-Z)

### **Message from Our Trustee**

I am so pleased to welcome all of our new and returning families to another school year. As your school board trustee, it is my role to advocate for quality public education in York Region, and to ensure that our students remain at the centre of all of our decision making. The [Board of Trustees](#) makes [policy](#) and [budget](#) decisions, and communicates with the public, among other [responsibilities](#).

We are also responsible for setting direction for the school board, through our [Multi-Year Strategic Plan](#). This plan sets out four priorities: Foster Well-Being and Mental Health, Build Collaborative Relationships, Champion Equity and Inclusivity, and Empower Ethical Leadership.

As we start the new school year, I want to highlight the importance of relationships. We want to build and maintain relationships with our families that are built on trust, respect and responsive communication. To support that, I will continue to keep you informed of our work and priorities, and I encourage you to [contact me](#) if you have any questions or concerns. You can also find the [message from the Chair of the Board](#) on the Board's website.

In addition, I invite you to share your feedback on our Board policies. Policies govern everything from field trips, school volunteers, equity and inclusive education, student discipline and much more, and we greatly value input from families on these important matters. We regularly post on our website the [policies that are under review](#) and available for comment as well as information about how to share your feedback. I hope you will take a look.

I know school staff are excited to welcome back students, and I look forward to meeting more of our families throughout the upcoming school year. I encourage you to build a relationship with the staff members and community at your school. There are so many [different ways to get involved](#) and support your child's education. I hope you have a great start to the school year and wish you a happy, safe and successful year ahead.

Cynthia Cordova  
Trustee, Georgina

### **School Council**

S.D.H.S. School Council is looking for candidate nominations, please complete the below link for the form and submit to the office.

<http://www.yrdsb.ca/schools/suttondistrict.hs/SchoolCouncil/Documents/FOR-SchoolCouncilNomination.pdf>

School councils are advisory bodies which may make recommendations to the school principal or to the Board on matters as stated in Board policy and procedure. School councils are comprised of parents (constituting the majority of members of the school council), one student representative (optional at elementary level), at least one community representative, the school principal, one teaching staff representative, and one support staff representative.

### ***School councils are responsible for:***

- supporting and promoting parent, family and community engagement in support of student learning;

- participating in the development and implementation of the school improvement plan;
- communicating with, and providing ongoing advice to, the principal on matters pertaining to the school; and,
- collaborating with the principal to coordinate community resources that support student learning needs.

At Sutton District High School, the School Council is not directly involved in any fundraising. The council offers advice to the Principal regarding fundraising. Individual members may provide additional support on a voluntary basis.

The SDHS School Council will meet at 7 p.m. in the school library on the following dates:

**September 16, 2019; November 18, 2019; Feb. 18, 2020; and Apr 21, 2020.**

(all dates are subject to change)

### **Information for Parents/Guardians and students with First Nation, Métis and Inuit Ancestry**

Students with First Nation, Métis or Inuit ancestry can identify their ancestry to the school board. Students with any degree of aboriginal ancestry are able to self-identify. Students under the age of 18 require parental approval. No proof of ancestry required. For more information please see link. [Self-Identification Brochure](#)

This is a link to a [video](#) created by our FNMI students in the Board. This short video highlights First Nation, Métis and Inuit students in YRDSB and builds an understanding of the self identification process. Additional supports and resources can be accessed at [www.yrdsb.ca](http://www.yrdsb.ca) under First Nations, Métis and Inuit Education.

### **School Start up Package for 2019/20**

Below is a link to our *2018-2019 School Start up Package*. Please refer to it for valuable information about our school and student policies and responsibilities. **Reminder to Parents/Guardians:** please fill out the blue Policy Agreement Checklist and Consent form and return it to the main office. Thank you.

 [SDHS School Start Up Package 2019-2020.docx.pdf](#)

### **Cell Phones and Electronic devices**

Cell phones and electronic devices are only permitted in classrooms if:

- it is for educational purposes; and
- the teacher has given explicit direction around how and when the devices are to be used to support learning.

If these conditions are not met, cell phones and electronic devices must be turned off and out of sight.

### **Dress Code**

To set an appropriate tone for a respectful, positive and productive learning environment and workplace, all students are expected to maintain an appropriate level of dress and personal hygiene within the school. It is expected that students will dress in an acceptable manner which reflects the School's Code of Behaviour, and the York Region District School Board's Safe, Caring and Supportive Schools, Equity and Inclusive Education, and Respectful Workplaces Policies. To this end:

- clothing must bear no vulgar, profane or disrespectful symbols or messages; no images/messages that promote drugs or alcohol, or that are racially, ethnically, sexually or religiously offensive;
- no strapless tops will be allowed. The top of the bottom article of clothing must touch (reach) the bottom of the top article of clothing all the way around;
- no visibility of bandanas; worn or attached to clothing;
- hoods cannot be worn inside the building; and
- coats should not be worn in the classroom but rather left in your locker at the beginning of the day.

### **Guidance News**

#### **Class of 2020**

Want the latest news about post-secondary pathways, scholarship or bursary opportunities and general graduation information? Sign up for the **SDHS Class of 2020** group and get notifications or messages through your phone or email.

If you have a smartphone, open your web browser and go to the following link:

[rmd.at/fbbd99](https://rmd.at/fbbd99) and follow the instructions to sign up for Remind.(this will also work for email notifications)

No smartphone? No problem!

Text [@fbbd99](#) to the number (587) 316-6156

\*standard text message rates apply

### **Attendance**

*Student attendance is directly related to student success. It is very important that students are at school on time and in class daily.*

At Sutton District High School, when a student misses a class without a valid reason, our automated attendance program will phone home and email in the evening stating what grade the student is in and what class(es) were missed that day. If parents have any questions regarding the reported absence, they should check with their child and his or her teacher, as well as the appropriate Vice Principal if necessary.

### Valid Absences

Only absences due to illness, medical/dental/legal appointments, bereavement, and school-sponsored activities are valid. All other absences, including missed buses and oversleeping are invalid. When a student is absent, it is the student's responsibility to ensure that his or her parent(s)/guardian(s) confirm knowledge of the validity of the absence. **Parent(s)/Guardian(s) are asked to call or email the Attendance Office at 722-3267 or [sutton.dhs@yrdsb.ca](mailto:sutton.dhs@yrdsb.ca) (accessible 24 hours daily) on the morning of each day their child will be absent or write a note verifying the absence.** Informing of the absence prior to the day or on the day of the absence will allow the information to be entered and will prevent the need for a phone call home or for the student to obtain an admit slip upon return. If no phone call or note is received, students must obtain an admit slip from the office. In certain instances, medical documentation may be required. Students who are 18 years of age or older are to sign in and out at the Attendance Office when leaving or entering the school for any reason. **Students are responsible for informing teachers in advance of an anticipated absence. Students are responsible for all missed work (tests, assignments, class notes) when absent and are encouraged to obtain this work from their teacher beforehand when possible.**

### Upcoming Events

Sept. 10	Photo Day
Sept. 12	Camp Robin Hood (Grade 9)
Sept. 16	School Council Meeting – 7:00 p.m.
Sept. 23	PA Day

### COMMUNITY VOLUNTEER HOURS

Students are required to submit the form for Community Volunteer Hours PRIOR to volunteering. The students will need to get pre-approval from a Guidance Counsellor and have the form returned to them BEFORE they volunteer. This will require a minimum one week turnaround time. Please ensure that you follow these procedures so that you can get credit for all of your Community Volunteer Hours.

Students are reminded that any hours obtained over the summer should be handed into the Guidance office.

As a graduation requirement, students are required to complete 40 hours of community volunteer hours. It is recommended that students complete these hours in grades 9, 10 and 11. «First\_Name» «Last\_Name» has completed «Community\_Servi» hours of community volunteer hours. Community volunteer hour forms can be found in the Guidance Office. Please be advised the completed forms are processed periodically, the hours submitted to the office may not appear for up to four weeks. Please contact the Guidance Office to follow up should community service hours not appear after that time.

### Community Events

Please see our website for up-coming community events.

Parents for Children's Mental Health is offering support group sessions at Aurora Kinark Office starting September 16. All are welcome. Click [here](#) for details..



**Late Bus Pass Schedule**  
**Monday - Thursday - Pefferlaw**  
**Tuesday and Thursday - Keswick**  
**No late busses on Fridays**

### BUS SAFETY

Students riding school buses must observe the following procedures:

- Be at the bus stop five minutes before scheduled pick up.
- Keep well away from the road until the bus has stopped. Do not move toward the bus until it has stopped.
- Watch for the bus driver's signal before crossing the road. Look both ways and then cross the road.
- Board the bus quickly using the handrail and go directly to your seat.
- Remain seated while the bus is in motion.
- Do not eat or drink on the bus as these are prohibited.
- Keep the aisle clear of books, knapsacks, lunch bags and other items.

- Keep windows closed unless the driver permits you to open them and never put hands, arms, head or legs out of the window.
- Never throw anything inside the bus or out of the window.
- Talk quietly, so as not to distract the driver.
- Shouting, horseplay and fighting are strictly prohibited; students engaging in these activities will have their bus privileges suspended.

## **HOLIDAYS, CELEBRATIONS AND OBSERVANCES IN OUR GLOBAL COMMUNITY**

### **CHRISTIANITY**

September 12 - Coptic/Ethiopian Orthodox New Year. This is the day for Copts (Christians of Egyptian origin) to celebrate the New Year and the Feast of Martyrs. For members of the Ethiopian Orthodox community, the New Year is a chance to celebrate the new month as well as the Feast of St. John the Baptist.

### **HINDUISM**

September 29 – October 6 – Navarati (Fall) is a nine day celebration of the Divine Goddess for good health, happiness and knowledge.

### **ISLAM**

September 10 - Ashura falls on the 10th day of Muharram. The 10th day commemorates the martyrdom of Hussein, the grandson of the Prophet Muhammad (pbuh).

### **JAINISM**

September 13 - Ananta Chaturdasi is regarded as the holiest period of the year. Fasting, worship, meditation and confession characterize this period.

### **WICCA**

September 23 - Mabon Autumn Equinox and the second harvest. Wiccans take a moment to pay their respect to the impending dark. They celebrate the aging Goddess as she passes from Mother to Crone, and her consort the God as he prepares for death and rebirth.

### **JUDAISM**

Sept. 30 – Oct. 1 ♦ - Rosh Hashanah, the Jewish New Year, marks the start of a ten day period of spiritual self examination and repentance which ends with Yom Kippur. Families celebrate with a festive dinner at which apples dipped in honey are eaten. (New Year's Day, 5779).

## **Attendance Report**

Please review the following attendance report. The report includes all lates and absences for your son/daughter for the week of August 28- September 6, 2019 inclusive.

The attendance report below contains information for all courses attended. Classes with zero lates and zero absences may not appear on the report.

Please note: the midterm and final report card is the official document for reporting attendance. Students and/or their parents can pick up a detailed attendance report from the Attendance Office.

<b>Course</b>	<b>Period</b>	<b>Teacher</b>	<b>Total Absences</b>	<b>Total Lates</b>
«Course_A»	«Period_A»	«Teacher_Last_A»	«Absence_A»	«Lates_A»
«Course_B»	«Period_B»	«Teacher_Last_B»	«Absence_B»	«Lates_B»
«Course_C»	«Period_C»	«Teacher_Last_C»	«Absence_C»	«Lates_E»
«Course_D»	«Period_D»	«Teacher_Last_D»	«Absence_D»	«Lates_F»
Totals			«Total_Abs»	«Total_Lates»

## **SUTTON DISTRICT HIGH SCHOOL LINKS**

Sutton District High School Website

<http://www.suttondistrict.hs.ca>

York Region District School Board

<http://www.yrdsb.ca>