

REFERENCE FORM

This form is to be completed by a person who knows the ACAM applicant but is not a family member. A good example for a reference might be a coach, teacher, employer, or other community member who can speak to the applicant's skills and character.

Once completed please return the reference form to the applicant in a signed and sealed envelope. The applicant is to submit this signed and sealed envelope with their completed application. You may also forward the reference letter to Thornlea Secondary School "Attention ACAM" or email your reference to Mme Ilana Bern (Head of Arts at Thornlea), ilana.bern@yrdsb.ca with the subject heading "**Attention ACAM REFERENCE.**"

ALL INFORMATION IS CONFIDENTIAL.

Please consider personal qualities, skills, background, and experiences that would lead you to recommend this student for the ACAM (Academy of Creativity and Multimedia) Program.

Name of Referee/Organization: _____

Referee Contact Information: _____

Name of Student: _____

Please rate the student in the following categories on a scale of 1 to 4: (4 = strong, 1 =weak)

| | | | | | |
|----------------------------------|---|---|---|---|-----|
| Creativity | 1 | 2 | 3 | 4 | N/A |
| Technical skills | 1 | 2 | 3 | 4 | N/A |
| Written Communications | 1 | 2 | 3 | 4 | N/A |
| Oral Communications | 1 | 2 | 3 | 4 | N/A |
| Responsibility | 1 | 2 | 3 | 4 | N/A |
| Problem Solving | 1 | 2 | 3 | 4 | N/A |
| Initiative | 1 | 2 | 3 | 4 | N/A |
| Completion of Tasks | 1 | 2 | 3 | 4 | N/A |
| Interpersonal/Cooperative skills | 1 | 2 | 3 | 4 | N/A |
| Leadership | 1 | 2 | 3 | 4 | N/A |

1) How long have you known this student?

2) In what capacity have you worked with this student?

3) Other Comments:

SIGNATURE _____ DATE: _____

Thank you for taking the time to complete this reference.