## **How to book a Meeting for Parents' Night**

Parents should use TeachAssist, an online platform, to schedule a meeting time with their children's teacher(s) on Parents' Night. All students in our school currently have a TeachAssist account to access information associated with their class assessments.

Parents/guardians may access appointment bookings starting today through the TeachAssist Parent Portal available at <a href="https://ta.yrdsb.ca/parents">https://ta.yrdsb.ca/parents</a>. From there, enter in your email address and leave the password blank, to set up a one-time access link, or to reset a password that you've created. An email will be sent with a time limited link that will look similar to this:

teachassist@yrdsb.ca To: parent\_email

Click here for your one time access to teachassist https://ta.yrdsb.ca/live/parents/listReports.php?email=parent&token=serdftyugio678

Once logged in, parents/guardians will have the option to set up a password. For instructions on how to book a parent-teacher interview through TeachAssist, please click <a href="here">here</a>. Additionally, students can book appointments in TeachAssist on behalf of parents. If you have any questions about this process, please contact our main office. We recommend that you leave at least 5-10 minutes between interviews for travel time in the building.

Secondary Interim Report Cards will be sent out electronically this week.

If you have any questions about the upcoming Parent-Teacher Interview Night, please contact your child's teacher first or their alpha Vice Principal.

Students with the last name:

A-J - ayesha.syed@yrdsb.ca

K-S – georgia.clifford@vrdsb.ca

T-Z - ranjit.gill@yrdsb.ca