



PIERRE ELLIOTT TRUDEAU HIGH SCHOOL

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October 7, 2014

Dear Parents/Guardians:

On Wednesday, November 5, 2014, the Grade 9 students at our schools will take part in TAKE OUR KIDS TO WORK day. On this day, students across Canada will be spending the day in the work force to gain a better understanding of what it means to go to work. Many parents, educators, business people, and community leaders are committed to making this day a valuable experience for our young people by showing them how important skills, training, and education are to their success.

It is important to remember that this day is devoted to observing others in a workplace setting. Students are not to participate at the job site. As well, any student under the age of 16 is restricted from being on a construction site, even for observation purposes.

We are expecting all Grade 9 students to participate in this program. Therefore, regularly scheduled grade nine classes will not be held.

Your child has been given a Parent Guide from The Learning Partnership. Please complete the Consent Form on the last page of the guide and have your child return it to their homeroom teacher no later than Tuesday, October 28, 2014.

Thank you for your support.

Sincerely,

Paul Simmons
Vice-Principal

We need your consent

To be filled out and signed by a parent or guardian and student, then returned to the school.

To the Parent/Guardian: Your child has the right and responsibility to have a safe and educational workplace visit. Health and Safety education is an important element of this program. Review this form with your child and sign below. If you have additional questions about safety, contact the school or the workplace.

Student's name: _____ Teacher's name: _____

- My child has my permission to participate in this program.
- My child may be photographed, interviewed or videotaped on *Take Our Kids to Work™* day by the workplace or by The Learning Partnership for the purpose of promotion, advertising and public relations purposes related to the *Take Our Kids to Work™* program.
- My workplace is aware that I am bringing my child to work on Wednesday, Nov. 5, 2014, between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire.

Parent's name: _____ Telephone: _____

Workplace name: _____

Address: _____

OR

My child will accompany a: (check one)

- relative** **friend** **community host**

to their workplace on Wednesday, Nov. 5, 2014, between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire for this particular workplace.

Contact's name: _____ Telephone: _____

Workplace name: _____

- A colleague at my workplace would be willing to host another student in need of a placement

Colleague's name _____ Telephone: _____

Elements of risk

All experiential learning programs, such as field trips, cooperative education, job shadowing and *Take Our Kids to Work™* participation, involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the school board, or the host employer. By allowing your child to take part in this activity, you are accepting the risk that your child may be injured.

For more information see the recommendations for Workplace Health & Safety at thelearningpartnership.ca

- I understand that there are risks associated with my child visiting a workplace and I have reviewed the *Elements of risk* section above with my child.

Parent/Guardian signature: _____ Date _____

Student signature _____ Date _____

To learn more about any of the initiatives mentioned in this guide, or to download *Take Our Kids to Work™* resources, visit our website: