



## UNIONVILLE HIGH SCHOOL



### **Student Agenda** 2019-2020

201 Town Centre Blvd., Markham, ON, L3R 8G5  
Phone: 905-479-2787  
Fax: 905-479-1539  
email: [unionville.hs@yrdsb.ca](mailto:unionville.hs@yrdsb.ca)  
website: [unionville.hs.yrdsb.ca](http://unionville.hs.yrdsb.ca)

***Inspire*** Learning!



# Unionville H.S.

## Welcome from Ms. Cheong, Principal, on behalf of the UHS Staff

Welcome to our 2019-2020 school year. We are committed to providing you with an education that is engaging, prepares you for the future and expects the best from you in the present. It is important that you develop the skills and acquire the knowledge you need to be successful academically, socially and emotionally. You are encouraged to get involved in clubs, teams or events which may be of interest to you. You will make friendships as well as develop team-work, personal management and leadership skills. We welcome you and your family and look forward to an enjoyable and successful school year together!

### UNIONVILLE HIGH SCHOOL STAFF 2019-2020

#### ADMINISTRATION: Suelyn Cheong, Principal; Andrew Gazaneo and Patrick Belmonte, Vice-Principals

Teaching Staff				Support Staff		
<b>Atwal, S</b>	Chulkova, L	Houghton, H	Mitharu, J	Struk, N	Cassano, A	Hui, K
Barazesh, N	<b>Clodd, S</b>	<b>Howard, E</b>	Ogilvy, L	Sun, S	Chan, P	Kyriopoulos, E
Beckwith, L	<b>Cook, R</b>	Irving, L	Pan, D	Tam, J	D'Andrea, M	McIntyre, S
Beneteau, K	Damji, Z	<b>Johnston, M</b>	Panacci, D	Tariq, S	Dudani, R	Simtikidis, N
<b>Berridge, J</b>	Dietrich, D	<b>Kapeluch, T</b>	Papa, A	<b>Teitel, Z</b>	Elliott, J	
Bettio, M	Di Francesco, P	Kotsopoulos, J	Parnell, J	Tran, K		
Bieman, A	Dumont, N	<b>Lansing, P</b>	Paunovic, K	Triantopoulos, P		
<b>Bowmile, R</b>	Farwell, M	<b>Lawton, C</b>	<b>Poulsson, P</b>	Tsang, P		
<b>Brar, H</b>	<b>Faulkner, S</b>	Lethbridge, J	Prabhakar, R	Vanderveen, T		
Campbell, J	Fava, M	Mantelos, G	Pugh, B	<b>Wilson, S</b>	Ancona, V	Rajaratnam, B
Cash, D	Gardham, W	Masilamany, S	Radbourne, D	Wollenzien, T	Daly, C	Reyes, Dom
Castagna, M	<b>Guldemand, W</b>	McCaffrey, K	Rafik, S	Wong, E	Harrison, O	Smith, S
Caufield, M	Hasserjian, A	McLeod, D	Ricci, R	<b>Wong, I</b>	Karaoulis, P	Ukani, M
Cheung, M	Hawkins, S	McMillan, J	<b>Riolo, R</b>	Wong, N	King, J	Vankats, G
Cho, B	Hlevca, C	<b>McMullen, S</b>	Sanchez, M	Wood, D	Perrier, A	Yiouroukis, B
<b>Choi, A</b>	Ho, M	<b>Meirovich, E</b>	Schmitt, S	Wozniak, D		
		Minhas, Y	Serwaa, B	<b>Wrigglesworth, J</b>		
		<b>Minos, J</b>	Silva, A	Yu, E		
			Smith, L	Zamperin, J		

\*bolded names indicate Subject Head

## Information Package and Form Checklist

The package includes important information about the school, and a number of forms that you need to complete for each child. **Return the completed forms to your child's homeroom teacher by Friday, September 13<sup>th</sup>, 2019.**

### Required Form

This form must be completed.

- School Startup & Policy Agreement Form

These programs or opportunities are optional. These forms must be completed **only** if you or your child wish to participate.

- School Council Nomination Form
- Student Accident Insurance Enrolment Form

**Office hours:** 8:00 a.m. to 4:00 p.m.

Period	Times
Homeroom	8:30-8:35
Period 1	8:35-9:50
Period 2	9:54-11:09
Period 3	11:13-12:28
Period 4	12:32-1:47
Period 5	1:51-3:06



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## Academic Integrity & Documentation of Sources

### Plagiarism and Academic Honesty

Students must be academically honest in all assignments. Students found to be academically dishonest (e.g. cheating and plagiarism) will receive a mark of zero on that particular evaluation, and parents/guardians and/or administration will be notified. Parents will be contacted by the classroom teacher. Tasks completed using a digital translation program will not be evaluated as they are not student-generated work. Students are expected to be familiar with what constitutes academic dishonesty and should speak with their teachers when in doubt.

### Cheating

Cheating is the act of violating the rules as outlined by the teacher in respect to essays projects, tests, exams, quizzes, etc. Students are not permitted to speak to each other or out loud to themselves during quizzes/tests/exams or to use unauthorized aids or resources of any kind. Students who cheat will receive a mark of zero (0) on the evaluation/assignment. No make-up evaluation/assignment will be permitted. Referral shall be made to an administrator. Parent contact and suspension from school may be deemed necessary.

### Plagiarism

Plagiarism is the act of taking and using, as one's own, the ideas, expressions, designs, inventions, writing etc. of another whether done by direct quote or by paraphrasing. The first serious offence will result in a mark of zero, referral to an administrator and parent contact as warranted. Subsequent offences will result in a mark of zero, parental contact, and other consequences as determined by the administrator.

### The following constitute acts of plagiarism or academic dishonesty:

- direct "lifting" or "cutting and pasting" from sources without acknowledgment
- submitting work done by another student as one's own
- failure to use embedded references (citations) to acknowledge the ideas and language drawn from sources
- failure to use embedded references (citations) to acknowledge the use of charts, statistics, graphs, images or other materials
- paraphrasing too closely to the original source material; failure to use quotation marks to indicate phrases and other pieces of language drawn from sources
- failure to accurately and fully record *all* your references and sources in Works Cited
- having a tutor, editor or other helper write or produce much of the work for you
- re-submitting work that has been submitted for evaluation in other courses (Students who want to re-visit, extend and resubmit former assignments must seek approval and direction – well in advance – from their current teacher.)

### Students who are unclear about what constitutes plagiarism, must take the initiative to:

- consult the UHS "Guide to Plagiarism and Academic Integrity", available on the school website. (Click "Resources" and then "Policies".)
- speak to their classroom teachers or the teacher-librarian for further clarification.

*It is students' responsibility to ensure that their work is not plagiarized.*

### ACCEPTED DOCUMENTATION FORMAT:

All subject areas at UHS use the Modern Language Association (MLA) format for documenting sources used in the preparation of an essay and other research assignments.

*To find out more about the MLA citation format, please consult the handouts available in the library or the school website. (Click "Departments" and then "Library" for assistance). Copies of the MLA Handbook are also available in the library.*

Teachers may arrange for instruction on Works Cited and citations through the Teacher Librarians; student questions are always welcome on an individual basis.

### Use of Secondary Sources

- All sources consulted in the preparation of essays, presentations, and other research assignments must be accompanied by a List of Works Cited.
- Citations (also known as Embedded References) must follow borrowed information in the body of your work. These brief references correspond to the full reference in your Works Cited list.

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## Allergies/Medical Conditions

There are students and staff members in our school who have life-threatening allergies to nuts and other allergens. If they smell or come into contact with these foods, they may have an anaphylactic reaction.

**To help create an allergen-safe environment, do not bring nut or nut products to school. Additionally, UHS is a scent free environment and we ask all students, staff, parents and visitors to respect this when entering our building.**

If your child has a serious or life-threatening allergy or medical condition, let the school know immediately and speak to the school office about completing the appropriate medical forms.

## Announcements

Announcements will be made at the beginning of first period each day. If members of a school club or organization wish to have an announcement made, the written announcement must be signed by the staff advisor and submitted a day in advance. During announcements, students are to stand still and listen respectfully in the halls. Announcements are also tweeted as well as posted on monitors at the main entrance and in the cafeteria.

## Arrivals and Departures

Parents/guardians who **drive their children to school** should arrive to school no later than 8:05 a.m. There are two driveways (off Town Centre and off Apple Creek). Please be mindful of pedestrians crossing in the parking lots and obey all traffic signage. Please have your child exit the vehicle as soon as you have reached the sidewalk and it is safe to do so.

**Students who use bicycles, rollerblades, skateboards or scooters** to travel to school:

- Bicycles racks are provided for student convenience. Bicycles are not allowed in the school. Students must lock their bicycles to the racks and they are left at the owner's risk.
- Students are not allowed to use skateboards, rollerblades, scooters, or other similar devices on school property. They must be stored in the student's locker. If a student does not comply, these items may be confiscated.

## Attendance

You are expected to attend all scheduled classes, to arrive on time, and to obtain authorization for absence. Attendance records are maintained for each class and unauthorized absences are reported as trancies to the home.

- ▶ **Absences** - A student's parent/guardian (if the student is under 18) must phone the school to report the absence preferably on the day of the absence before 2:00 p.m., or provide a note, detailing date(s), time of absence and reason(s) for the absence. The note is to be submitted to the office before 8:15 a.m. on the first day back.
- ▶ **Lates** - Students who are late must go directly to class where the teacher will record the late. If a student arrives late to school after 30 minutes into period 1, he/she must sign in at the office prior to going to their class. Students are expected to be on time for all classes. Persistent lates will be dealt with by the teacher and /or an administrator.
- ▶ **Leaving** - If a student must leave during the day for any reason he/she must sign out at the office. Students who are under 18 years of age must provide a note from a parent/guardian or phone for parental permission.
- ▶ **Work Missed during Lates/Absence** – There will be no compensation for assessments missed because of unauthorized absences or lates. If you are persistently truant or late, consequences may be assigned by your subject teachers. In addition, consequences may be applied by the Administration. It is the responsibility of the student to make arrangements with individual teachers to complete missed assignments and evaluations.
- ▶ **Extended Absences** - The school does not endorse extended absences due to personal vacations. Extended absence forms are available in the office to inform teachers and administration should a student require an extended absence. All exams must be written at the school at the scheduled time. **Students cannot be exempted from exams for activities such as camps, vacation, appointments or employment.**
- ▶ **Age of Majority - (Students over 18 years of age)** 18+ students must notify the school of any absence and sign in/out.
- ▶ **Punctuality** - You are expected to be on time for school and each subject class. Late arrival is a disturbance to the learning in progress.



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## Cafeteria

The cafeteria offers meals, light lunches, snacks and beverages. You are permitted to eat lunches brought from home in the cafeteria provided you place all waste in the appropriate garbage and recycling containers. To respect those students who are still in class, students who are on lunch are expected to remain in the cafeteria or in the library. Students are expected to leave the school by 4:00 p.m. each day unless they are involved in a supervised school activity that extends beyond that time. There is no after school supervision in the cafeteria.

## Code of Student Conduct

Students are expected to demonstrate behaviour that is respectful and courteous at all times. This includes demonstrating respect for each other and our communities. These expectations are indicated in our School Code of Student Conduct. Students are expected to follow these rules of behaviour on school property and during Board or school-sponsored events and activities.

### Code of Student Conduct

#### 1. Respect for Self

**You are expected to strive for achievement with integrity.** You are expected to come to school free from the influence of alcohol or drugs. Use of such substances in the school or on school property or any school sponsored activity may result in suspension and criminal charges.

#### 2. Respect for Others

**You are expected to be courteous, kind and considerate to others and to model this on a consistent basis.** You will respect the privacy and personal belongings of others. UHS does not participate in initiations. Any students involved in initiations will be suspended and could face **criminal charges**. All individuals regardless of their sex, religion, ethnic background, size, ability or personality are entitled to personal dignity and to learn in an environment free from any form of harassment.

#### 3. Respect for Property

**You are expected to treat the school building, grounds, and equipment with respect and care.** This includes property adjacent to the school such as Markham Theatre, Civic Centre, Mall etc. It is expected that all students clean up after themselves in the cafeteria.

#### 4. Respect for Authority

**You are expected to comply with the rules of the school and with the expectations of all staff in the school building, on the grounds, on the school buses, and at any school activity.** The "Staff" includes Administrators, Teachers, Secretaries, Custodians, Cafeteria Staff and Bus Drivers. All staff deserve courtesy, consideration and respect.

#### 5. Preparation for Class

**You are expected to arrive on time for each class with the proper texts, notes and equipment.** We encourage all students to use an agenda on a daily basis. Agendas may be electronic or purchased when shopping for school supplies. Exams, tests and all other assignments are designed as instructional tools. You are expected to study for and attend each test or exam. When you fail to complete an assignment you lose the instructional value as well as the evaluation value. You must complete the Ministry requirements for the course (course expectations and 110 hours of instruction) in order to be eligible for credit. To be granted a credit you must complete **all** requirements and have a mark of 50% or more.

### IMPROVING BEHAVIOUR

Students are expected to behave at all times in a manner that will bring credit to our school and themselves. If a student's behaviour contravenes the Caring and Safe Schools Policy, then the consequences outlined in the policy will be applied.

**Counseling**

**Student Contract**

**Removal from class**

**\*\*Expulsion**

**Parent Contact**

**Withdrawal of Privileges**

**Restorative Interventions**

**Restitution – for damage to school property or the personal property of others**

**Detentions**

**Referral to outside support agencies**

**\*\*Formal Suspension**

\*\*To find out more about these serious disciplinary actions, please consult the Ministry of Education website: <http://www.edu.gov.on.ca/eng/safeschools/suspexp.html>. Students should be aware of the Caring and Safe Schools Policy found in the Guide to the 2019-2020 School Year. Pamphlets will be given to you on the first week of class.

*The Board Code of Student Conduct is part of Policy #668.0, Caring and Safe Schools.*



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## Communication between School and Home

Parents/guardians are our most important partners in educating children. We communicate with you in a variety of ways throughout the year.

### Canada's Anti-Spam Legislation (CASL)

Canada's Anti-Spam Legislation (CASL) impacts how schools, staff and school councils communicate electronically to parents. CASL prohibits the sending of any type of electronic message that is commercial in nature (e.g., registration fees, pizza days, field trips, fundraising, etc.) unless the recipient has provided specific and informed consent. CASL does not apply to information bulletins or to hard copy formats.

To subscribe or unsubscribe to commercial electronic messages, parents/guardians should visit the school website and, using the link provided, submit a valid email address.

### Email

To improve communication between home and school and reduce paper use, we coordinate an email distribution list and send home an e-mail bulletin every Friday. The list will be maintained and used only by school staff to communicate electronically to parents/guardians. Your email will not be sold, distributed or publicly posted.

### Stay Connected Online

You can also stay connected online through our school website: [unionville.hs.yrdsb.ca](http://unionville.hs.yrdsb.ca). Some classrooms also have Google Classrooms, Moodles, blogs, Twitter feeds or newsletters to help you stay connected. Your child's teacher will provide more information.

In addition, you can follow Board news and updates at [www.yrdsb.ca](http://www.yrdsb.ca), on Twitter @YRDSB or by downloading the Board app "YRDSB Mobile."

## Computer/Internet Use Policy

The aim of the Computer Use Policy is to provide a safe and productive working environment for all students and staff using the computing facilities. The use of the Internet and the school's network must be in support of research or consistent with the educational purposes of UHS. Inappropriate use of the network (e.g. game playing) is not permitted.

Students are responsible for their network account, including its use and the data contained within it.

- Passwords must be kept confidential and must not be shared with anyone.
- Users must report to their classroom teacher any unauthorized account access.
- Users are responsible for the backup of their own files.
- Users shall not interfere with the functioning of the UHS network or of any other network.
- Users will not attempt to gain unauthorized access or cause service disruption to any computer system.
- Users will not intentionally seek information about, or browse, copy or modify files, passwords or data belonging to others.
- The user is responsible for the content of messages sent from his or her account. There is no such thing as "private" email: write all email as if it could be read publically.
- All users must endeavour to protect the UHS network by scanning all files for viruses.
- Users will not attempt to find or exploit gaps within the UHS network or any other network. If users are aware of any security weaknesses they should report them to their classroom teacher.
- Users shall not use the network to access, create, or distribute obscene, pornographic, sexist, racist, harassing, inflammatory, malicious, fraudulent or libelous material.
- Users shall respect the intellectual and property rights of others. They shall respect intellectual property laws, including copyright.
- Proper citation (i.e. in a bibliography) will be used for information that is obtained from the Internet. Plagiarism will not be tolerated.



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- The user will not download any executable, MP3, audio or video files from the Internet, without the express permission of their teacher.
- The user will not use the UHS network for personal or private business, commercial or for-profit purposes.

Any damaged equipment or equipment failure should be reported immediately to a teacher. **Do not try to fix any equipment problems without permission from a teacher.** Students who fail to abide by the **Computer Use Policy** will face sanctions.

## Consent for Information Sharing – Students at the Age of Majority

Once a student reaches the age of majority (18) all communications regarding their school matters (e.g., absences) will cease to go to the parents/guardians as the student is deemed an adult for the purposes of the Education Act [S.1 (2)]. A student may complete the **Consent for Information Sharing – Students at the Age of Majority Form** to provide express approval for the school to contact parent(s)/guardian(s). This form is available at the school.

## Dance Policy

1. Dances on school premises (cafeteria) will run from 7:00 pm to 10:00 p.m.
2. Doors will be closed at 8:00 p.m. (outer door will be locked and supervised). No admittance allowed after 8:00 p.m.
3. Guests must be approved by Administration
  - maximum of one guest per student,
  - guest must be registered in a York Region high school and complete a guest form
  - guest must have ID with name and photo
  - guest must arrive with school sponsor
  - student council guests are subject to the same procedure as all other guests
4. All coats must be checked in before admittance to the dance. Minimum coat check fee applies. No bags are allowed into dances. The Locker areas are out of bounds.

**Tickets for dances must be purchased in advance. There will be no tickets sold at the door.**

## Prom & Semi-Formal

1. These events will take place on a Thursday evening.
2. They will run from 6:30 p.m. to 11:00 p.m.
3. Permission and guest forms to these events will be available on the UHS website at [unionville.hs.yrdsb.ca](http://unionville.hs.yrdsb.ca) under "Student Council". Forms must be completed prior to purchasing a ticket. See guest rules and restrictions above.
4. There will be no in and out privileges for anyone, including SAC members.

## Dress Code

Ontario Regulations made under the Education Action mandate the creation of a School Dress Code for students. It is to be supported by parents/guardians, staff and students to promote a safe and respectful environment for teaching and learning. Respectful dress serves as an important prerequisite in the establishment of a proper tone within the school. For this reason, it is important that students dress appropriately for the task of learning. Clothing which demonstrates respect for self and others is expected at all times. Appropriate dress is in effect while at school, on field trips, and during any other school-related activities or events.

Appropriate Dress	Inappropriate Dress
Clothes with acceptable logos, prints or pictures.  Skirts/pants and blouses/shirts which are continuous from the neckline to the waist (tops must meet bottoms and bottoms must meet tops).	Clothes with writing or pictures depicting or promoting gangs, alcohol, illegal drugs, violence, cruelty, obscenity, sex, racist, religious or derogatory comments. Clothing that exposes midriff, cleavage, bottom, or back. Tops or bottoms that reveal undergarments. Shorts or skirts which end above mid-thigh or fingertip level.
Headdresses worn indoors for religious and health reasons.	Bandanas, hoods that are pulled over the head, hats during the playing of the National Anthem. Sunglasses that are covering the eyes.
Clothing which is without tears and rips.	Ripped, torn or cut garments.
Footwear worn at all times for safety reasons.	Bare feet.

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## Electronic Devices

Staff and students have the right to work and learn in a respectful, safe and supportive environment.

Our school community understands that personal communication devices are being used by students. Examples of these devices include, but are not restricted to, **cellular/camera phones, pagers, PDAs or PSPs**. However, we recognize that the widespread use of these devices can be disruptive to the overall learning environment, various school routines, and that the audio/video and image recording and email/text messaging features can be used inappropriately. As a result, students are restricted in their use of these devices during school hours.

Personal devices:

- are not permitted during any assessment or evaluation activity.
- are not permitted where individual privacy must be protected, such as in washrooms or change rooms.
- are not permitted when recording features, such as audio/video or picture taking, are used in such a way as to show disrespect for or violate another's privacy.
- may be used with headphones in instructional areas, including the library, only with teacher permission and only for program purposes at a volume which does not disrupt the learning of others.

## Emergency Information

Office staff should be notified as soon as possible if any of the following information changes:

- address, work or home numbers or other contact information
- emergency contacts and their telephone numbers
- changes in custody agreements
- medical alert or changes in health conditions (e.g., allergies and medications)

## Exams

All final exams are held at the end of each semester and must be written at the school at the scheduled time. Students will receive a copy of the examination timetable at least two weeks in advance of exams. The administration will not authorize absences due to camp, sports events, family vacation or employment. When an exam is missed because of illness, students are to inform the school immediately and submit a valid doctor's certificate to the school administrator within 48 hours. Failure to do so may result in a mark of zero.

## Excursions/Community Walkabouts

Teachers may take classes on walks around the community to support classroom programs. As well, many physical education classes and other activities are held outdoors, weather permitting. You will be informed whenever school vehicles are used for longer trips.

## Field Trips

Field Studies are a vital part of many Unionville High School courses. In all situations, the trips will be supervised by appropriate personnel who will take every possible measure to ensure student safety. Students are expected to follow the Code of Behaviour and specific instructions from trip supervisors at all times during the Field Trip. A fee to cover part or all of the transportation costs and other expenses is normally charged.

## Fire Drills

The continuous buzzer is the signal to leave the building. Students must proceed quickly, avoid crowding, and leave the building by the exit designated on the sign posted in each room. Once outside, everyone must move well away from the exits. No one may return to the building until a signal is given.

## Gambling

We actively promote an academic environment and strongly encourage the use of the school's resources to enhance learning





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or in association with school activities. Students participating in gambling activities will be subject to disciplinary action with the possibility of suspension.

## Guidance

The Guidance Department offers a number of services, including support for academic and career planning, personal counseling, referrals to community resources, and support for the development of study habits and life skills. For more information, contact the Guidance Department.

### COURSE CHANGE PROCEDURES – Timetable Alterations

Students and their parents are reminded to select courses for the upcoming year very carefully. Careful course selection is the most important ingredient in your recipe for a successful school year. Once courses begin students must attend all classes. If a course change is required, students may make an appointment with the guidance department. Students who have incomplete timetables will be accommodated first; requests for course changes will be dealt with after all students have received a full timetable. Factors which may allow the student to receive a timetable alteration include the following:

- a graduating student requires a course to complete diploma requirements
- a senior student requires a change for post-secondary entrance requirements
- a student failed a course prerequisite

**Students in Grades 9, 10 and 11 are required to take a full timetable of 8 courses. Students in Grade 12 are required to take a minimum of 6 courses if they have accumulated 24 credits.**

### TIME LIMITATIONS FOR COURSE CHANGES

Semester 1: the first two weeks of Semester 1

Semester 2: by the end of Semester 1

### FULL DISCLOSURE DATES – For Grade 11 and 12 students:

Semester 1 – Friday, November 22<sup>nd</sup> 2019

Semester 2 – Wednesday, April 29<sup>th</sup>, 2020

## Homework

The Ministry of Education defines homework as “work that students do at home to practice skills, consolidate knowledge and skills, and/or prepare for the next class.” The Board has a homework policy that supports student learning and recognizes the importance of personal and family well-being. The amount, frequency and nature of assigned homework will vary depending on the student’s strengths and needs, well-being, grade, subject and other factors. For more information about time guidelines and how parents can provide support, please see the Guide to the School year and Board Policy and Procedure #320.0, Homework.

## Lockers

You are assigned a locker for the school year. The locker will be secured with a lock provided for you by the school. Lockers are school property and may be searched without notice. The locker number and lock combination will be kept on file in the office. By the last day of classes, all locker contents must be removed. The school will designate locker clean out times for all students toward the end of each semester.

## Lost and Found

Lost articles should be turned in to the main office and may be claimed from there. Students are not to bring valuables to school.

## Parking

Limited student parking is available in the east parking lot at a cost of \$20 per semester. The student must show their UHS ID card when submitting a parking pass application to the main office. **Parking passes are valid for one semester only.** Cars without permits visible on the rear view mirror will be **tagged and/or towed** at the owner’s expense. The school is not responsible when you receive parking violation tickets or for damages incurred on school property. The Town of Markham



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has indicated that all of their parking spaces have been reserved for their staff and visitors; therefore, no student parking is allowed at the Civic Centre or Markham Theatre.

## Requests for Religious Accommodation

There may be circumstances where students and families request accommodation for religious beliefs in curriculum areas including the Arts and Physical Education. Accommodations may include different instruction and assessment opportunities or full withdrawal. If you are interested in discussing an accommodation based upon your religious beliefs, speak with your child's teacher and the school principal or complete the **Faith Requests for Curriculum Accommodations form** available through the school. By providing a range of accommodations, we are building a sense of community and belonging for all students.

## School Council

The purpose of the School Council is to improve communication and share information between parents/guardians and the school community. Through the School Council, parents may provide input into school improvement initiatives. Participation is welcome. Parents/guardians can telephone the school at 905-479-2787 and leave a message for the School Council Chair to contact them.

## Smoking and Vaping

Under the *Smoke-Free Ontario Act, 2017*, you cannot smoke or vape in any school's indoor space or within its outdoor grounds (including playgrounds and sports fields). Smokers and vapers must remain within 20 metres of school property. If you smoke or vape where it is not allowed, you may be charged with an offence and subject to a fine. The Theatre front, back and sides are out of bounds. Therefore, smoking there is not permitted.

## Student Personal Information

Schools routinely collect, use and release student personal information, in keeping with the Education Act and other laws. Whenever your child's personal information is collected, its use will be explained to you.

Please see the section on **Student Personal Information** in the **Guide to the School Year** for a list of examples of when permission will be sought. Parents must sign the **Policy Agreement Form**, acknowledging that they have read and understood this information.

If you have any questions about your child's privacy protection, please contact the school principal or the Information Access and Privacy Office at 905-727-0022 ext. 2015.

## Textbooks

All textbooks are the property of YRDSB. Textbooks are on loan to you and must be returned in good condition. You will reimburse the school for lost or damaged books. You will need to present your textbook in order to be admitted to your course exam.

## Use of Non-Board Electronic Devices

Each school has its own guidelines about electronic devices. At a minimum, cell phones and other personal communication devices must be turned off and kept out of sight during all instructional periods, except with the clear permission of the principal or the classroom teacher.

Discussions will take place in our classrooms throughout the year about the impact of digital footprints and how a positive attitude towards using technology supports collaboration, learning and productivity. **Camera and/or video functions on mobile devices are not permitted for use on school property without clear permission from the principal or teacher.** Infractions will be dealt with as student discipline, under Board Policy #668.0, Caring and Safe Schools and its related procedures.



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Check with the school's main office to find out if students may bring electronic devices into the classroom, use them in school, or if they must leave these items in their backpacks/lockers. There are exceptions for students who need specific devices as per their Individual Education Plan, such as voice recorders and laptops. The use of these tools is managed by Board staff.

At no time may electronic devices be used in washrooms or change rooms.

Please keep in mind that the filming and/or online posting of student minors is prohibited except where a parent or person of majority has signed a media release form.

Students are responsible for the care and security of their personal devices. The school is not responsible for any damage, loss or theft.

## Visitors

All visitors, including parents/guardians...

- must report directly to the main office and sign in.
- must obtain a parking pass for their vehicle as well as a visitor or volunteer pass to wear while in the school.
- must allow the office staff to relay important messages and materials to students, especially while classes are in progress.
- may be subject to trespass charges if they have not registered at the main office prior to entering the school.

## Volunteering in the School

We welcome and encourage the important role that parents/guardians and community members play in education. There are many opportunities for you to get involved at the school. For more information, contact the school office staff or review Policy and Procedure #280.0, Volunteers in Our Schools. If you are interested, please complete the **Volunteers in Our Schools Form** and return it to the school office.

## Additional Information

You can find more information on these and other topics in the **Guide to the School Year** included with this package or on the York Region District School Board website at [www.yrdsb.ca](http://www.yrdsb.ca).



# Unionville H.S.

Unionville High School 2019-2020 (SEMESTER 1)

Month	Mon	Tue	Wed	Thu	Fri
<b>August 2019</b>	26	27	28	29	30
<b>September 2019</b>	2 Labour Day	3 Grade 9 Welcome Day	4 First Day of Classes for Grades 10-12	5	6
	9	10	11	12	13 Photo Day
	16 School Council Meeting	17	18 Grade 9 Camp Day	19 USAC outdoor movie night	20
	23 PD Day	24 ELL Parent Network Meeting	25	26	27 Terry Fox Run
	30 Rosh Hashanah SFD	1 Rosh Hashanah SFD	2	3 Subject Awards Breakfast	4
<b>October 2019</b>	7	8 Photo Retake Day	9 Yom Kippur SFD	10 Interim Reports Distributed	11
	14 Thanksgiving	15	16	17	18
	21 PD Day	22	23	24 Parent/Guardian Interviews	25 USAC Oktoberfest
	28 Grad Photos Begin School Council Meeting	29 AU Information Sessions	30	31	1
<b>November 2019</b>	4 Staff Meeting	5	6 Last Day of Term One Take Our Kids to Work Day	7 First Day of Term Two Grade 8 Information Night	8
	11	12	13	14 Midterm Reports Distributed	15 PD Day
	18	19	20	21	22 Full Disclosure
	25 School Council Meeting	26	27 AU Music Recital #1	28	29
<b>December 2019</b>	2	3 Dance and Music Winter Performances	4 Dance and Music Winter Performances	5	6
	9	10	11	12	13
	16	17	18	19	20 Holiday Winter Assembly
	23 Christmas Holidays	24 Christmas Holidays	25 Christmas Holidays	26 Christmas Holidays	27 Christmas Holidays
	30 Christmas Holidays	31 Christmas Holidays	1 Christmas Holidays	2 Christmas Holidays	3 Christmas Holidays
<b>January 2020</b>	6	7 Christmas (Eastern) SFD	8	9	10 Showtime
	13 School Council Meeting	14	15	16 Grade 9 Math EQAO	17 Grade 9 Math EQAO
	20	21	22	23 Exams	24 Exams
	27 Exams	28 Exams	29 Exams	30 Exam Review Day	31 PD Day



# Unionville H.S.

Unionville High School 2019-2020 (SEMESTER 2)

Month	Mon	Tue	Wed	Thu	Fri
<b>February 2020</b>	<b>3</b> Semester Two Begins	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
	<b>10</b> School Council Meeting	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	<b>17</b> Family Day	<b>18</b>	<b>19</b> AU Music Recital #2	<b>20</b>	<b>21</b>
	<b>24</b>	<b>25</b> ELL Parent Network Meeting	<b>26</b>	<b>27</b>	<b>28</b>
<b>March 2020</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	<b>9</b>	<b>10</b> Alchemy	<b>11</b>	<b>12</b> Interim Reports Distributed	<b>13</b>
	<b>16</b> March Break	<b>17</b> March Break	<b>18</b> March Break	<b>19</b> March Break	<b>20</b> March Break
	<b>23</b>	<b>24</b>	<b>25</b> AU Music Recital #3	<b>26</b> Parent/Guardian Interviews	<b>27</b>
	<b>30</b>	<b>31</b> OSSLT	<b>1</b>	<b>2</b>	<b>3</b>
<b>April 2020</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> Pesach/Passover SFD	<b>10</b> Good Friday SFD
	<b>13</b> Easter Monday SFD	<b>14</b> Vaisakhi SFD Last Day of Term Three	<b>15</b> First Day of Term Four	<b>16</b>	<b>17</b> Holy Friday SFD
	<b>20</b> Ridvan SFD	<b>21</b>	<b>22</b> Midterm Reports Distributed Music Spring Celebration	<b>23</b>	<b>24</b>
	<b>27</b>	<b>28</b>	<b>29</b> Full Disclosure AU Music Recital #4	<b>30</b>	<b>1</b> PD Day
<b>May 2020</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
	<b>11</b> Dance Highlights	<b>12</b> Dance Highlights Music Spring Celebration	<b>13</b> Dance Highlights	<b>14</b>	<b>15</b>
	<b>18</b> Victoria Day	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	<b>25</b> School Council Meeting	<b>26</b>	<b>27</b>	<b>28</b> Art Show and Music Cafe	<b>29</b> USAC Mayfair
<b>June 2020</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> Prom	<b>5</b>
	<b>8</b>	<b>9</b> Music Banquet	<b>10</b> Athletic Banquet	<b>11</b> Grade 9 Math EQAO AU Celebration	<b>12</b> Grade 9 Math EQAO
	<b>15</b>	<b>16</b>	<b>17</b> Exams	<b>18</b> Exams	<b>19</b> Exams
	<b>22</b> Exams	<b>23</b> Exams	<b>24</b> Exam Review Day	<b>25</b> PD Day Graduation	<b>26</b> PD Day
	<b>29</b>	<b>30</b>			

# Unionville H.S.

