



Willowbrook Public School (WPS) Council  
Meeting Minutes  
Thursday February 16, 2023  
7:00pm, In Person

**ATTENDEES:** Alex , Sepideh , Mahkameh, Katayoun ,Grace Y, Jovana, Grace E

**APPROVAL OF LAST MEETING’S MINUTES FROM THURSDAY January 16, 2023:**

- Approved

**MEETING SCHEDULE:**

- 2023 meeting schedule:
  - Thursday, April 13
  - Thursday, May 25
  - Thursday, June 15 (placeholder for emergency meeting)

**TREASURER REPORT:**

- Available funds as of today **\$11,249.96**
- ~27K account balance minus 5K in reserve and ~11K pizza expense.  
Pizza: Costs around \$700/week
  - ✓ 2<sup>nd</sup> session(16wees) ~18K
  - ✓ 1<sup>st</sup> session (12 weeks) ~15K
- Receive ~\$676 Direct Donations.
- ~\$400 taken way because of Cash online that charges 3%.
- **Motion for treasurer’s report: ALL IN FAVOUR**

SCHOOL EXPENSE 2023-02-16		WILLOWBROOK P.S.		AVILABLE FUND	
				<b>\$11,249.96</b>	
SUMMERY		AMOUNT			
PIZZA LUNCH		\$18,948.38			
COUNCIL ACTIVITIES & RESOUR		\$8,001.58			
Mr.SUB		\$500.00			
<b>ACCOUNT BALANCE</b>		<b>\$27,449.96</b>			
SAVING		\$5,000.00			
PIZZA EXPENSE FOR 16 WEEKS (16X700)		\$11,200.00			
DESCRIPTION	AMOUNT	SALE	EXPENSES	ADD TO TOTAL	NOTES
COUNCIL ACTIVITIES & RESOUR	\$8,001.58	2125.26	20	YES	\$ 1475.72+649.54+2125.26 FAMILY DONATIONS \$ -20 BAKE SALE FLOAT
PIZZA LUNCH	\$18,948.38	33688	15742.05	YES	\$ 17,416 PIZZA SEAL SESSION #2 \$2,148.27 TRANSFER APPROVED FUNDS \$3064.64 (4 LUNCH EXPENSE + 2 SUPPLIES + \$451.08 ONLINE TRANSFER ) \$662.4 PINK-SHIRTS (\$1251-\$588.60 RETURN) \$200 MOVIE NIGHT
Mr.SUB	\$500.00	0	0	YES	REMAINING FROMLAST YEAR 500



## ADMINISTRATIVE TEAM REPORT:

### WEST COUNCIL MEETING:

- Alex and Naomi attended.
- Alex attended the “Mental Health” related sessions.
- Naomi attended the “Parent council responsibility” related sessions.
- Use school website to write council updates.
  - ❖ Alex agreed and will follow up on this.
- Use school google drive to store documents.
  - ❖ Alex to investigate this.

### TERM1 REPORTS:

- Hardcopy to be sent home on Tuesday with child.
- Email will be sent on Wednesday with softcopy of report card in gaps account.

### Q\* TEST RESULTS:

- School Strengths: Independent /work/collaboration.
- School Weakness: Regulation/Responsibility.
- Literacy-> Strength:Fiction reading. Weakness:Non-fiction.
- Reading-> Strength: Decoding. Weakness:Meaning/Connecting at higher levels.
- Writing-> Weakness: Needs strong support.
- Mathematics:
  - Strength across grades: Data Management and Patterning
  - Junior/Intermediates: Strength - Geometry (last time it was a need for us)
  - Junior/Intermediates: Weakness - Financial literacy (new to curriculum), number sense, Computation.
- Next Steps:
  - ✓ Survey to be sent out to parents: Staff to create goals and ask parents for input related to academic need. Learning skill will come out as survey.
  - ✓ Creating collaborative lessons
  - ✓ Teachers to work together to share expertise.
  - ✓ School looking to replenish several resources. Most likely to support literacy with readers, book etc. and math with manipulatives.

### FOREST OF READING:

- Ms. Yen is leading the reading context initiative.
- JK to Grade 2(Silver Birch): early readers, student read them and get to vote on them.
- Juniors 3-6(Red Maple):
- Lakeshore forest of reading: Open to all grades.

### MATH TEAMS:

- Continue work on comprehensive math environments.



- Creating math communities (math talk).

#### BOYS AREA BASKETBALL TOURNAMENTS:

- Willowbrook P.S to be hosting.
- March 7<sup>th</sup> Tuesday morning.

#### GRACE 4-6 AFTER SCHOOL PROGRAM:

- Referred to in-school as “Homework club”.
- Province provides money.
- Based on progress reports. NOT enrichment but REMEDIAL.
- Alex emails the parents that teachers recommended.
  - ❖ Alex will look into plan B if not funded next round.

#### PRIMARY/JUNIOR SOCIAL SKILLS GROUP:

- Surrounds safely, getting along.
- Will be Targeted to specific students.

#### BLACK HISTORY MONTH:

- Daily announcements
- 20-day worth of lessons
- To be wrapped up by end of March break.

#### PINK SHIRT DAY:

- Cost is covered by parent council.
- Shirts will be ready on Saturday and sent home on Tuesday.
- Pink shirt day is Wednesday.
- 180 orders came in thus far.

#### FUNDRAISING EVENTS:

- MILK PROGRAM:
  - Price per unit: Agropur: \$1.53/unit (Friday noon) versus AM delivery at \$0.76/unit (Thursday).
  - Minimum order requirement is \$100+. If we order every 2nd week we will be at 150units.
  - Thursday delivery at 7:30am, every second Thursday.
    - ❖ Katy is volunteering to help put the milk in the fridge.
- PIZZA PROGRAM:
  - Do we want reusable plates? Each plate is 0.13 cents.
  - Bring your own plate/container to use and use napkins/disposable plates, for the remaining kids.
    - ❖ Mahkameh to follow up



#### UPCOMING EVENTS:

- Maybe 2 more movie nights for grade 8 grad
- More snack shack.
- **G8 grad** : June 27, 6pm (G8 teachers will let families know)
- **Feb22**: “Zoo To You” program JK-3
- **March2**: Raptors Game
- **March7**: Community class students go to Tiny Town
- **March 8**: Winter Wellness afternoon. Will involve activities in school and outside.
- **March9**: Spring Potluck (Celebration of Nowrooz and the like)
- **April 13**: Drumming presentation in school ([AKWAABA Link](#))
- **April 26-28**: Grade 8’s are going to Ottawa (over 90% of grade 8’s are going)
- **April 27**: Wellness Day with Public Health and some community partners.  
(Zumba like session, yoga etc). That evening harmony movement will come.  
Flyers sent out already.
- **May 1<sup>st</sup>** : Freeze DNAComic workshop for grades 2-5 (Miss Salem is planning)
- **May10th**: EQAS assessment Grade 3 and 6 teachers.  
100% digital but optional to have it on sheets.  
❖ Alex will work out dates and send it out.
- **May 11<sup>th</sup>**: School wide Anti-bullying assembly (Stornoway invited)
- **May 16**: Public Health will be at Willowbrook for grade 7 and 8 Vaccination.  
These are catch up vaccination from fall.
- **May 25<sup>th</sup>**: Arts evening organized by Ms.Parina.  
Same night as council? May need to shift.  
❖ Alex to follow up

#### SPRING POTLUCK:

- Welcome spring event potluck event.
- Ticket price is \$2.00. Should we increase. To buy plates water minimum thing we can.
- Kids activities?
- How many volunteers?
- Singing? Miss Vacelia, who teaches Farsi class, is working with her students.
- Pooneh knows a team that will perform Persian Folk. For ½ hour they are charging \$500 + \$150 for singing other things.
- Concern whether to have Nowrooz mentioned at all as it could exclude other groups.  
1 idea: To take Nowrooz out of title. Say we will be celebrating Nowrooz in the text.
- Keep school cash online and charge \$2 for event.
- Anything that goes through cash online is a council event. That money goes right into council’s account. Do we to just sell items at the event then?  
❖ Alex to look into the rules for charging  
❖ Alex to check if we can have raffles/bingo
- Concern for shortage of tables.



MISC:

- Parents inquired about “Real Food for Real Kids” Truck at school.
  - ❖ Alex to investigate this and to check if it follows health guidelines.
  - ❖ Mahkameh will investigate “Kids Kitchen”.
- Willowbrook mascot change: Willowbrook wolves versus willowbrook dragon.

**WRAP UP DISCUSSION – GENERAL COMMENTS/QUESTIONS:**

- Sepideh wrote to our ward councillor about the path connecting to willowbrook. This path falls on the school property therefore they cannot do anything about it. Keith Churchill advised to write to the board because in the past they never had this issue. Jenny Chen is the trustee to send the email too.

**Next Meeting:** Thursday, April 13<sup>th</sup>.