

Windham Ridge Public School

September 29, 2010 Meeting Minutes

Present: Jen Bishop, Anne-Marie Brouillet, Julie Daniele, Deb Dollery, Mari Dunstan, Zoe Zhu, Rose Hatzissauvas, Carrie Hoffelner, Maragaret Kim, Anna Landry, Cindy Malipitan, Corrie McBain, Rhonda McRae, Starr Mills, Liz Novatsidis, Karen Sorbara, Wendy Thompson, Kristi Woolsey

Regrets: Greg Beros, Jason Snaggs

Item	Description	Action/Vote results
1	Welcome from principal, followed by brief Tribes activity.	
2	<p>Roles</p> <ul style="list-style-type: none"> - Overview of guidelines for council and subcommittees (document attached in appendix) <ul style="list-style-type: none"> o All members to take on a role in at least one subcommittee o Requested that all members be present for one event during school year to represent Council and be on hand for Q&A from parents. - Reviewed nominees and their roles as chair or co-chair <ul style="list-style-type: none"> o Jen Bishop, Chair o Cindy Malapitan, Treasurer o Julie Daniele, Secretary o Liz Novatsidis, Fundraising co-chair o Corrie McBain, Fundraising co-chair o Mari Dunstan, Fundraising – QSP coordinator o Rose Hautzissauvas, Communications co-chair o Karen Sorbara, Communications co-chair o Jason Snaggs o Greg Beros o Zoe Zhu o Carrie Hoffelner 	
3	<p>QUEST – Wed. Nov. 17 to Fri. Nov. 19</p> <p>Review dates and workshops, reply if you can attend. If interest is high we will look at a second ticket. Currently space for 3 members to attend.</p>	Reply to Corrie with dates asap
4	<p>QSP Magazine Campaign</p> <ul style="list-style-type: none"> - running until Oct 29th - manual purchase procedure required if families have coupons they would like price matched 	

Item	Description	Action/Vote results
5	Playground Bench <ul style="list-style-type: none"> - repair complete, this is the 3rd repair in one year although first that we've been required to pay for - consider new ideas for acknowledging donors 	Review ideas at Oct. meeting
6	Documents for Review this year Homework Policy Principal Profile Dress Code	Oct. Meeting Oct. Meeting
7	Safe School's – Bullying Prevention <ul style="list-style-type: none"> • Council of 2009/2010 agreed to fund workshops for parents and students early in the 2010 year as follow up to the Safe School Survey results of 2009/2010 year. Funds were carried forward for this purpose plus the current PRO grant application could add further financial support. • Dr. Pepler on sabbatical, therefore need to find another speaker for the staff • Some possibilities for students' presentation, these need to be explored in more detail 	Anna to book Anna, Corrie, Wendy & Jennifer
8	Principal's Report <ul style="list-style-type: none"> - contractors have some outstanding issues, final payment being withheld until all is resolved - additional funding with new classrooms, money went to 9 laptops + cart (\$15,000) Brings total laptops to approximately 60 - Still waiting for document cameras purchased by Council, will have 6 total. Aiming for 1 per class. - 6 SMART boards - \$30,000 on books added this Sept. - EQAO results were good. <ul style="list-style-type: none"> o 95% to 91% Math (grade 3) o 93% Reading, 94% Writing o 80's for grade 6 math - hired 8 new teachers this year - Extracurricular Activities have begun: <ul style="list-style-type: none"> o Junior and Primary choir o Cross-country o Karate Kids for grade 2 o Intermediate volleyball - 3 concerts plus 3 additional separate music nights - multi-cultural event at year end very well received in June 2010, many would like to see it done earlier on 	

Item	Description	Action/Vote results
	<p>as it builds school spirit</p> <ul style="list-style-type: none"> - Additional parking added with new construction. - Assemblies are done in two sessions, grouped by odd and even grades - Split lunch and recess, primaries first and junior + intermediate second 	
9	<p>Exchange</p> <ul style="list-style-type: none"> - review possibility of exchange for students in upper grades (Sevec, www.sevec.ca) - many factors to be considered: <ul style="list-style-type: none"> o requires teacher involvement, beyond their current responsibilities o school needs to coordinate events to maximize the exchange students experience o for an exchange done in lieu of grade 8 trip there must be 100% consensus so that no children are excluded o safety of our children and their respective counterparts while being billeted. This is mainly a parental concern, although it's one the school holds too. o Should two teachers express an interest in pursuing this Carrie Hoffelner is willing to help bring the program in 	<p>Carrie will assist <i>if there's interest</i></p>
10	<p>Council Meeting Dates for 2010/2011 Year, all 7 to 9pm in the library:</p> <p>Thursday, October 21, 2010 Tuesday, November 23, 2010 Wednesday, January 5, 2011 Tuesday, February 8, 2011 Monday, April 4, 2011 Thursday, May 12, 2011 Tuesday, June 7, 2011</p> <p>Babysitting will be provided for all meetings.</p>	<p>Jennifer to finalize meeting schedule first week of Oct</p>
11	<p>Treasurer's Annual Report</p> <ul style="list-style-type: none"> - Pizza is largest fundraiser, followed by QSP & Subs - Revenue \$78,309 - Costs, including wish lists \$77,725 - Remaining Funds \$1,654 carried forward - Playground account not reviewed. Approximately 	<p>Review in Oct.</p>

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	<p>\$1,500 reserve plus about \$600 remaining from trees fund (to be used in spring 2011)</p> <ul style="list-style-type: none"> - All accounts have been closed per Ministry guidelines <ul style="list-style-type: none"> o School will issue cheques if there's authorization from Treasurer and principal. This process could be more time consuming due to the additional people involved. o Deposits need to be signed off by Treasurer o Not sure yet what format our monthly reporting will take <p>-</p>	
12	<p>Grade 8 Support</p> <ul style="list-style-type: none"> - Babysitting \$25 per 2 hour meeting - Subs 50% of profits - Funds will accrue until year end and will be used to offset trip/exchange costs 	Voted and passed both motions
13	<p>Newsletter</p> <ul style="list-style-type: none"> - Monthly newsletter, will try to amalgamate with the school newsletter - Bio on each member for Oct edition - Oct edition will be distributed as hard copy with request to subscribe on line - Send your articles to both Rose & Karen 	<p>Oct 8th deadline – all members to submit bio. Chairs/Co-chairs submit summary of work in progress or updates.</p>
14	<p>Norms & Expectations for Members reviewed:</p> <ul style="list-style-type: none"> • Meetings are two hours, please arrive on time as we must end by 9 pm • Agenda will be prepared before meetings and emailed to school council members. • Decision-making is by vote – democratically – consensus when possible • All differences of opinion are respected. • Individual students, parents, and staff are not discussed. • Be open minded and objective. • Refer parent or student issues to the teacher or principal. 	

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	Constitution article 10 <ul style="list-style-type: none"> • Highlighted attendance requirement. After 2 missed meetings the chair will speak to member. If 3 meetings are missed Council can ask for the member to resign. 	
15	Trustees – all candidates meeting <ul style="list-style-type: none"> – Proposed Oct 14th meeting at WRPS so that parents have an opportunity to meet and question all trustee candidates – Verify with Ross Virgo at YRDSB that we can host such an event and what if any restrictions there are 	Corrie to coordinate
16	CPF <ul style="list-style-type: none"> – Camp 10 weeks, 2 age divisions – Speaking themed sessions – parents co-run with teachers – Materials, templates and advertising provided by CPF 	Carrie has further details if interested

Appendix

Education Committee

Chair: _____ e-mail: _____

Chair: _____ e-mail: _____

Members

e-mail

Wendy Thompson	wine.22@hotmail.com
Zoe Zhu	Zhu_haiying@hotmail.com
Parmo Singh	singhp@yorku.ca
Jason Snaggs	jasnaggs@yahoo.com
Corrie McBain	corrie_mcbain@rogers.com

FUNCTION	TASKS	REPRESENTATIVE
Education for council members	Organize, coordinate, Communicate workshops and conferences that will help school council members in their roles	Coordinator:
Parenting workshops and seminars	Organize, coordinate, Communicate workshops and conferences that may be of help to parents in the community	Coordinator: Jason Snaggs Zoe Zhu
Quest conference	Recruit members of school council to attend	Coordinator: Corrie McBain
School Council Handbook	Update	Coordinator:
Safe Schools	Work with administration to ensure our students have a safe and supportive learning environment	Coordinator: Zoe Zhu Wendy Thompson Parmo Singh

Appendix

Resource (Fundraising) Committee

Chair: Liz Novatsidis

e-mail: novatsidis@sympatico.ca

Chair: Corrie McBain

e-mail: corrie_mcbain@rogers.com

Members

e-mail

Mari Dunstan	mardunstan@bell.net
Rhonda McRae	mcræe.rhonda@gmail.com
Julie Daniele	Julia.capuano-daniele@tdsb.on.ca
Rose Hatzissauvas	rhatzissauvas@sympatico.ca

FUNCTION	TASKS	REPRESENTATIVE
Fundraisers: QSP Hot Lunch programs Movie Nights Other	Organize events, collect money, prizes, count money	Coordinator: Liz & Corrie Rose
Volunteer Coordinator	Recruit, train and support volunteers.	Coordinator: Liz & Corrie Rose
Grants	Research and apply for eligible grants (ie. PRO and corporate funds)	Coordinator: Liz & Corrie

Appendix

Communications Committee

Chair: Karen Sorbara

e-mail: karensorbara@rogers.com

Chair: Rose Hatzissauvas

e-mail: rhatszissauvas@sympatico.ca

Members

e-mail

Starr Mills	starrmills@rogers.com
Margaret Kim	megandpeter@sympatico.ca

FUNCTION	TASKS	REPRESENTATIVE
Newsletters	Collect information from subcommittees and publish letter and send for posting on website	Coordinator: Rose & Karen
Voice Mail	Regularly pick up voice mails destined to school council and pass on to appropriate person	Coordinator: Karen
Bulletin Board (black board)	Set-up at school functions and maintain current	Coordinator: Corrie
Grade 1 Information evening	Come to welcome new parents and talk about school council	Coordinator: Rose & Karen
Grade 1 orientation	Organize volunteers for parent/student orientation	Coordinator: Rose & Karen

Appendix

Extra-Curricular Committee

Chair: _____ e-mail: _____

Chair: _____ e-mail: _____

Members	e-mail
Margaret Kim	megandpeter@sympatico.ca
Rhonda McRae	mcray.rhonda@gmail.com
Karen Sorbara	karensorbara@rogers.com
Tanya Wallgren	Tanya.Wallgren@us.henkel.com
Tannaz Molchtari	tannaz@your-nd.com
Anahita Nepton	Anahita_nepton@yahoo.ca

FUNCTION	TASKS	REPRESENTATIVE
Girls on the Run Robotics Mad Science You're the Chef	Organize, coordinate, recruit volunteers	Coordinator: Corrie
Healthy Schools	<ul style="list-style-type: none"> • Coordinate programs to encourage healthy lifestyle (ie. Iwalk, eating healthy challenges) • Submit regular health and life-style articles for Council newsletter • Meet approximately once/month 	Coordinator: ?? Karen Tannaz Tanya Anahita * public nurse Paula Viscomi paula.viscomi@york.ca

Appendix

Expenditure Committee

Chair: Cindy Malapitan

e-mail: cindy.malapitan@magnaclosures.com

Chair: Jennifer Bishop

e-mail: bishop@mabel.ca

This committee needs to include Chair and Treasurer.

Members

e-mail

Mari Dunstan	mardunstan@bell.net
Carrie Hoffelner	carrie.hoffelner@sympatico.ca
Karen Sorbara	karensorbara@rogers.com

FUNCTION	TASKS	Contact
Quick expense approval	Quick approval of expenditures not exceeding set amount.	Jennifer or Cindy