

Minutes for SWL School Council Meeting

Wednesday April 1, 2015
7:00pm to 8:45pm Council Meeting

	✓/x	Council Members	✓/x	Staff Members	Parents / Guests
1	✓	Houri Awedikian – Co-Chair	✓	Laurie Finn - Principal	
2	✓	Jeevan Trehan - Co-Chair	✓	Craig Barton – Vice -principal	
3	✓	Elisa Lau			
4	✓	Doris Tang	✓	Chris – Custodial staff	
5	✓	Yifu Li - Treasurer			
6	✓	Seema Nirula			
7	✓	Annette Li			
8	x	Leslie Beneteau			
9	x	Qian Liu			
10	x	Gina Wong			
11	✓	Nancy Tye			
12	x	Wennie Chen			
13	x	Sammi Cheung			
14	✓	Shalini Bhardwaj			
15	✓	Victor Wang			
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Welcome

- Regrets from Leslie Beneteau

Review of minutes from Feb 4th meeting –

- Unfortunately the Feb 4th minutes were not taken down and hence not circulated or approved.

Treasurer’s Report/Update

- Yifu presented updated report on revenue and expenditures. Everything allocated has been purchased. We still have financial commitments to our outdoor classroom, playground maintenance, Grade 8 graduation, fun lunches bill payments and our incoming parent council in September.
- Council agreed to support the fun fair as in prior year – allocating \$4000. The council will need to approve the final amount once we receive the invoices.

Principal’s Report

- Investment in Ed and Wish List: ordering was completed in Nov/Dec for the allocated Investment in Ed funds (follow up from last meeting)

- For the next meeting, School Council should be thinking of which lunches it agrees to offer next year. Also, the Book of Forms will need to be discussed at the next meeting. The Annual Report and the Treasurer's Report will need to be completed by the end of June. The Pro Grant Report can be finalized now that the Pro Grant has been held (March 25) and once invoices have been received.
- Healthy Schools: students participated with a teacher in a Healthy Schools Network Meeting held with the YRDSB Public Health Department this morning. There will be another snack day held in April and a final one for Track and Field/Play Day. Grade 4 and 5 students of two classes are participating in PLAY training with the YRDSB Public Health in the next two weeks.
- PC4L: Positive Climates for Learning – Literacy Day was held on Feb 27 with a read aloud being done at each of the Character Matters Assemblies followed later in the day by a one hour shared reading done by older and younger students paired together
- Student Council: Me to We – students heard from a Me to We speaker in November; members of this Student Council sub-committee are raising awareness of global issues of poverty and children's rights through the allocation of part of the proceeds from the March dance and through the allocation of proceeds from the sale of Valentine's Day cards to Me to We; this subcommittee is meeting regularly
- Eco School: school initiatives include the separation of lunch hour waste into wet recycling to reduce the amount going into landfill as garbage
- Together We're Better: Intermediate students will be attending this conference with a teacher and bringing the learning back to students at an upcoming Character Matters Assembly
- Markham-Stouffville Hospital Walk: will be occurring in May/June at the school
- Caribou Contest: held again today by participating classes
- Music Alive: Senior Band and Intermediate Choir will be participating on April 7 and 8 again this year

- **Chair's Update**

- Houri will be presenting the draft of the Annual report in the next meeting

- **Parent Symposium April 15;**

- Houri, Yifu, Laurie attending

- **Sub-Committee's Reports/Updates**

- Healthy Eating (Laurie Finn)

See the Principal's report

- Positive Climate for Learning/Safe Schools (Laurie Finn)

See the Principal's report

- Pizza (Jeevan Trehan)

Parent volunteers are doing a fantastic job. We still have issues when parents haven't ordered for all lunch dates and then the students do not bring lunch to school. Suggestion – Parents have to order for all lunch dates for the particular lunch program.

- Pita lunch (Shalini Bhardwaj)

Lunches are run smoothly. Same issues like the Pizza lunch when parents haven't ordered for all lunch dates and then the students do not bring lunch to school. Suggestion – Parents have to order for all lunch dates for the particular lunch program.

- Lunch Lady (Jane Nish)

Lunch Lady is taking care of processing the orders/payments. Everything is running smoothly as per Doris who volunteers.

- Sub Lunches (Elisa Lau)

Lunches are run smoothly.

- Pro Grant (Elisa Lau)

Pro Grant event was well attended. Though it was felt that an event before the March Break and held late evening will attract more parents. Parents liked the topic and had positive feedback. Elisa will be working for the Pro Grant application for 2016.

- Communication (Jeevan)

We still have issues with sending out the emails from Board email address due to the inflexibility to import contacts from various external sources. For now, Jeevan is corresponding to any parents enquiries sent to the email address.

- Fun Fair (Victor): Thurs June 4; A WhatsApp group was started to involve parent volunteers who are actively helping with the organization of the Fun Fair. Things are in place. Shalini is helping with donations/sponsorships. Michelle Dougal is coordinating with Hero Burgers. Lisa is in charge of the inflatables and nail polish station. Wanda is helping with food stall. Elisa is arranging for the entertainment for the evening. She was given the budget of \$500 similar to past. We are borrowing tables from SJAM.

Review of Board Policies and Procedures

FYI only

Go to the links to provide feedback as necessary.

Working Document Policy #161.0 , Purchasing	May 5, 2015
Working Document Policy #175.0 , Travel, Meals and Hospitality Expenditures	May 5, 2015
Working Document Policy #220.0 , Trustee Services	June 1, 2015
Working Document Policy #221.0 , Student Trustees	June 1, 2015
Working Document Policy #250.0 , Violence Prevention and Intervention	June 1, 2015

Confirmation of next meetings & Adjournment

May 27th

Other Business:

N/A for this meeting

